

ELECTION ANNOUNCEMENT FOR THE SUMMER SEMESTER 2019

Senate (*Senat*) and Faculty Boards (*Fachbereichsräte*)
in the student group
Delegates representing the interests of student assistants



More information: <http://www.uni-muenster.de/www/wahlen/index.html>

SCHEDULE for the Senate and Faculty Board elections

Submission of candidate nominations	29 April – 7 May 2019
Display of electoral registers (incl. objection period)	3 – 9 May 2019
Deadline for correcting mistakes	13 May 2019
Ballot box voting (student group)	3 – 7 June 2019
Election results / official notice	18 June 2019 (3 pm)

For all questions related to election matters, submission of documents, and changes or objections to the electoral register, please contact the Election Office (*Wahlamt*) of the University of Münster, Schlossplatz 2 (Schloss), 48149 Münster, Rm. 109, Tel. (0)251 83-22107, 9 am – 12 pm and 2 pm – 4 pm, Fri 9 am – 12 pm.

I. The election for the Senate and Faculty Boards in the **student group**, as well as the election of delegates representing the interests of student assistants, is conducted by **ballot box voting** together with the election of student representatives to the Student Parliament. The term of office for elected student representatives (S) is one year. The term begins on 1 Oct 2019 and ends on 30 Sep 2020.

II. (1) **Only those listed on the electoral registers are entitled to vote. For the election of delegates representing the interests of student assistants, the electoral registers for the Senate election will be used.** The registers are drawn up by each faculty and placed on display for review at the corresponding Faculty Office (*Dekanat*) and the Election Office from 3 to 9 May 2019 during regular office hours. Each registered voter is responsible for verifying that their name is listed on the electoral registers, their address is correct, and they are assigned to the right electoral district (*Wahlkreis*) or faculty. After the display period has ended, it is no longer possible to make changes to the register, e.g. add names, change addresses, or change affiliation to a different member group or faculty.

II. (2) Voters belonging to or studying at more than one faculty can change the faculty in which they are registered by submitting an irrevocable declaration in person to the Election Office (*Wahlamt*) of the University during the display period of the electoral registers. **This procedure also applies to all other objections to the electoral register.** Voter registration forms can be obtained at the Election Office or online at <http://www.uni-muenster.de/www/wahlen/index.html> (in German only). Changes to the electoral register apply uniformly to all elections and are only valid for the elections held in the summer semester 2019.

III. (1) **All lists of nominated candidates for the Senate and Faculty Boards** must be submitted to the Election Office in person and on time by an authorised person. **Only those lists submitted prior to the deadline will be counted as valid.** The lists for the Senate may contain no more than nine candidates each. The lists for the Faculty Boards may contain a maximum of five times as many candidates as seats to be filled in that member group in the respective Faculty Board. Re-election is permitted. **In accordance with § 11 (c) of the Hochschulgesetz NRW (Higher Education Act for North Rhine-Westphalia), all committees must have a balanced gender ratio. When drafting the candidate lists, committees should strive to ensure an equal representation of male and female candidates.** **Candidate nomination forms** can be obtained at the Election Office or downloaded from <http://www.uni-muenster.de/www/wahlen/index.html> (in German only).

III. (2) All nominations must contain the following information about the candidates: member group, electoral district, last name, first name, faculty, student ID number, date of birth. The nomination may also include a statement regarding whether the candidate is a member of a political party or group at the University or if he or she is politically unaffiliated.

Along with the nomination, the candidate must submit a written statement accepting the nomination and, if elected, accepting the election as a member or alternate member. Only those who have been nominated in accordance with the regulations can be elected. The number of seats allocated to each nomination is calculated according to d'Hondt.

III. (3) If a reserve list cannot be drawn up due to an insufficient number of nominated candidates in an electoral district or faculty, all existing or resulting vacancies are left unfilled.

IV. (1) **Ballot box voting in the student group (3 to 7 June 2019)**

Student voters can cast their vote at any of the ballot boxes installed for this purpose by the Student Body of the University of Münster. Ballots are provided at each ballot box. Students must present proof of voting eligibility with an official photo ID and their student ID number. Eligible voters may also vote by postal ballot. The election documents can be requested in writing from the Election Officer of the Student Body until five days prior to the first election day.

IV. (2) Three students are elected to serve as delegates representing the interests of student assistants. Candidates are nominated by the General Student Committee. Each voter has one vote. The three candidates who receive the highest number of votes are elected as delegates. In the case of a tie, the election is decided by lot.

V. The election results are made public to all members of the University (posted on the bulletin board in the Schloss, first floor, and published on the website of the University of Münster).

VI. Voters have the right to challenge the Senate and Faculty Board election results, as well as the election of delegates representing the interests of student assistants, within a period of 10 days after publication by lodging an objection. This objection must be submitted to the Election Review Committee (*Wahlprüfungsausschuss*) of the Senate in writing and concern the violation of fundamental election procedures and/or regulations.

Münster, 15 March 2019
Election Officer
Dr A. Sprafke

The above announcement by the Election Officer is hereby published.
Münster, 15 March 2019
Rector of the University of Münster
Prof Dr J. Wessels

SENATE		FACULTY BOARDS	
Electoral districts	Group S	Faculties	Group S
0 University (total)		01 Protestant Theology	3
1 Faculty of Protestant Theology/Faculty of Catholic Theology, Faculty of Law, School of Business and Economics	1	02 Catholic Theology	3
2 Faculty of Medicine	1	03 Law	3
3 Faculty of Educational and Social Science, Faculty of Psychology/Sport and Exercise Sciences, Faculty of History and Philosophy, Faculty of Philology, University Library (ULB), Centre for Teacher Education, Faculty of Music, Language Centre	1	04 Business and Economics	3
4 Faculties of Mathematics and Natural Sciences (FB 10 – 14), Centre for Information Processing (ZIV)	1	05 Medicine	4
Total no. of seats	4	06 Educational and Social Science	3
With the exception of Electoral District 2, each list should, if possible, contain candidates from several of the faculties belonging to the respective electoral district. The election of members to the Senate is based on personalised proportional representation. Voters are granted as many votes as there are seats to be filled in their respective electoral district.		07 Psychology / Sports and Exercise Sciences	3
		08 History and Philosophy	3
		09 Philology	3
		10 Mathematics and Computer Science	3
		11 Physics	3
		12 Chemistry and Pharmacy	3
		13 Biology	3
		14 Geosciences	3
		15 Music	2
		The election of members to the Faculty Boards is based on personalised proportional representation. Voters are granted as many votes as there are seats to be filled in their respective Faculty Board. If electoral districts are formed for the individual member groups in FB 6, FB 7, and FB 9, voters are granted – in derogation of the above – as many votes as there are seats to be filled in their respective electoral district.	