

WWU-Data-Sheet

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| Name der Institution | WESTFÄLISCHE WILHELMS-UNIVERSITÄT MÜNSTER |
| ERASMUS-CODE | D MUNSTERo1 |
| ECHE | 28449 |
| PIC | 999853691 |
| Address | Schlossplatz 2 – D-48149 Münster |
| Phone | +49 (0) 251 83 – 0 |
| Fax | +49 (0) 251 832 48 31 |
| Website | http://www.uni-muenster.de/ |
| Homepage | German: http://www.uni-muenster.de/international/incoming English: http://www.uni-muenster.de/studieninteressierte/en/index.shtml |
| Departmental Coordinator | https://wwum.moveon4.de/publisher/1/deu |

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| International Office Schlossplatz 3 D-48149 Münster | | Phone | +49 (0) 251 832 22 15 |
| | | Fax | +49 (0) 251 832 22 26 |
| Head of the International Office | | | |
| Dr. Anke Kohl | | | |
| Institutional Coordinator & EU Coordinator of student mobility | | | |
| Dr. Anke Kohl | | Phone | +49 (0) 251 832 1510 |
| E-Mail | auslandsstudium@wwu.de | Fax | +49 (0) 251 832 1413 |
| Exchange Student Service / Incoming students | | | |
| Beate Pannewig-Vogt | | Phone | +49 (0) 251 832 2113 |
| E-Mail | Admin.ess@wwu.de | Fax | +49 (0) 251 832 1413 |
| Administrative Coordination - Outgoing Students | | | |
| Heike Afhüppe | | Phone | +49 (0) 251 832 2113 |
| E-Mail | Erasmus.out@wwu.de | Fax | +49 (0) 251 832 1413 |
| Coordinator of staff mobility | | | |
| Maria Homeyer | | Phone | +49 (0) 251 832 2600 |
| E-Mail | Maria.Homeyer@wwu.de | Fax | +49 (0) 251 832 1521 |
| Coordinator of placement | | | |
| Ruth Nolden [Career Service at WWU] | | Phone | +49 (0) 251 832 2600 |
| E-Mail | Ruth.Nolden@wwu.de | Fax | +49 (0) 251 832 1521 |

OUTGOING Students

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| Selection and nomination | At the University of Münster the departments carry out the selection of the students independently. The departmental coordinators nominate their selected outgoing students to the partner universities and are the contact persons in all scientific matters. |
| | The International Office is responsible for the administrative management of the outgoing students as well as for contacts of the National Agency. |

INCOMING Students

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| Nomination | <p>The students need to be nominated by their home university. Later on, they will be informed about the online application procedure. Nomination deadlines are:</p> <p>For winter semester: May 1st For summer semester: November 1st Please include name, birth date, e-mail address, subject and term and send the nomination to admin.ess@wwu.de.</p> | |
| Application deadline | <p>Students must hand in the application for admission to the Exchange Student Service:</p> <p>For winter semester: June 1st For summer semester: December 1st.</p> | |
| Language of instruction | <p>Most courses are taught in German, only very few lectures and seminars are taught in English or other languages. There are no additional courses for exchange students. Please make sure to acquire some German skills before you arrive to Münster or concentrate on language courses at our university.</p> | |
| Academic calendar | <p>The academic year is divided in two semesters:</p> <ul style="list-style-type: none"> - the winter semester starts in October, exams take place in February - the summer semester starts in April, exams take place in July and August. <p>Lecture period changes from year to year. The current academic calendar can be found at http://www.uni-muenster.de/studium/orga/termine.html</p> | |
| When does the winter term „Wintersemester“ start/end? | Start of | End of |
| | Semester: October 1st | Semester: March 31 |
| | Lectures: approx. 2nd week of October | Lectures: approx. 3rd week of February |
| When does the summer term „Sommersemester“ start/end? | Start of | End of |
| | Semester: April 1st | Semester: September 3rd |
| | Lectures: approx. 1st week of April | Lectures: approx. 3rd week of July |
| Course catalogue | <p>You can find the course catalogue – „Vorlesungsverzeichnis“ at: http://www.uni-muenster.de/studium/orga/vorlesungsverzeichnis.shtml (the course catalogue for the winter semester is usually available in August, the course catalogue for the summer semester in February).</p> <p>Contact your departmental exchange coordinator for further information on lectures and credit points.</p> | |
| Language Courses | <p>The University of Münster offers Intensive German Language Courses for its exchange students at the beginning of each semester and a large variety of German language courses during the semester.</p> | |

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| | <p>Further information and application forms for the „Intensive German Language Course“ will be sent to all incoming exchange students via email.</p> <p>For general information: http://spz.uni-muenster.de/en/home</p> |
| Social Contribution (mandatory) | <p>Each student has to pay the semester contribution fee of around 270€ per semester. The fee includes a public transport ticket for busses and regional trains within Münster and North Rhine-Westphalia.</p> |
| Student housing | <p>The University of Münster is not a campus university and does not offer accommodation to students.</p> <p>The housing situation in Münster is very tense and students should search for housing right after their nomination.</p> <p>Exchange students can apply for a room with the student services – Studierendenwerk, a provider that offers rooms for students only. Information can be found here:</p> <p>http://www.wwu.de/en/international_students/exchange/living/index.html</p> |
| Individual room offers by ERASMUS outgoing students | <p>Please note that the Exchange Student Service at our university collects housing offers from outgoing students from Münster who would like to sublet their rooms during their study abroad period. These offers are mostly rooms in shared flats together with other students and vary in terms of costs and location.</p> <p>If you are interested in one of the offers, please contact the students directly.</p> |
| <p><i>In order to facilitate the planning for your stay, we have compiled the most important information for you at our homepage.</i></p> <p>http://www.uni-muenster.de/international/incoming/austausch/index.html</p> <p><i>Should you have further questions, please don't hesitate to ask; we will be happy to help you.</i></p> | |

Special Activities for exchange students

Exchange Student Service – Social Support – ERASMUS Münster e.V.

Student Exchange Service
Social Support
Wilmergasse 2 – 48143 Münster

Phone: +49 (0) 251 832 15 46
E-Mail: social.ess@wwu.de
<https://www.facebook.com/erasmus.muenster/>

The Exchange Student Service organises a Welcome Week for exchange students at the beginning of each semester. Detailed information will be sent to all incoming exchange students before semester start.

The Social Support organises the „**student semester programme**“ (excursions, parties, culture and a lot of other leisure activities) and the „**Buddyprogramm**“. You can find further information about these activities and events at <https://www.facebook.com/erasmus.muenster/>.

Furthermore, the University of Münster offers a **Language Tandem Programme** in cooperation with the language centre. For further information please contact: language.tandem@uni-muenster.de or check the following link: <http://spz.uni-muenster.de/tandem>