

Housing request

Please send the completed form to visiting.academics@uni-muenster.de

Notes on accommodation for international scientists

The apartments are let for limited time periods only. Maximum length of stay: 12 months.

The minimum rental period is one month. The rental period may start on either the first or the sixteenth calendar day of the month. Terminations during the rental period are possible upon giving written notice at least one month before the termination date (see rental contract for details). If the lease is cancelled less than a month before the beginning of the rental period, there will be a cancellation fee due (payable by the host institution).

Procedure for housing requests

After completing and submitting the form below you will receive a customized accommodation offer if an apartment is available for the requested period. Your acceptance of this offer by email, constitutes a binding reservation. You will receive a confirmation of this reservation from us, together with all details for obtaining the keys and moving in.

Attention

- ☐ Yes, it is noted that in the case of a cancellation of the reservation, a fee of half a month rent is due within four weeks before the rental period.
- ☐ Yes, it is noted that the data entered here for use by the University of Münster will be saved without transfer to third parties for the duration of the stay of the guest.

I. Personal Data of the applicant

Salutation	First name	Last name	Faculty/Institute
Telephone		Email	

II. Information about the host

Faculty	Institute
Title	Name of host
Host phone number	Address
Host email	
Institute contact (If not identical with host)	

Salutation	Title	First name	Last name	Nationality
Telephone		Mobile	Email	
Home university			Homeland	
Accompanying person yes no				
Spouse or partner yes no		Salutation	First name	Last name
Children yes no				
Date of birth			Date of birth	
First name		Last name	First name	Last name
Date of birth			Date of birth	
First name		Last name	First name	Last name

Apartment-type	Rental payment by	Scholarships for the stay yes no	Will an employment contract be made with the University of Münster? yes no
<i>This information is only necessary if the costs are covered by the host.</i>			
PSP-Element		Cost centre	
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Rental period from	Rental period to	Date of arrival	Date of departure
Comments (E.G. Preference when choosing the guesthouse)			

Notes: Please note that the start of the rental period is always on the 1st or 16th of a month and the end on the 15th or last of a month.