**Transcript of Records**

Academic Year 20\_\_/\_\_

|  |  |
| --- | --- |
| **STUDENT** | |
| Name |  |
| First Name |  |
| Date / Place of birth |  |
| Sending Institution |  |
| Program | Worldwide Exchange Program |

|  |  |
| --- | --- |
| **INSTITUTION** | |
| Guest Institution | Universität Münster |
| Field of Study |  |
| Erasmus+ Institutional Coordinator | International Office – Dr. Petra Hille  Schlossgarten 3, 48149 Münster  Exchange Student Service:  Fon: +49 251 83 22113  [admin.ess@uni-muenster.de](mailto:admin.ess@uni-muenster.de) |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TITLE OF COURSE UNIT (1)** | **Semester (2)** | **University of Münster GRADE (3)** | **ECTS GRADE**  **(4)** | **ECTS**  **CREDITS**  **(5)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  | | | **Total:** |  |

|  |  |
| --- | --- |
| **SIGNATURES** | |
| Place/ Date | Münster, |
| Signature Coordinator Student Mobility (Europe) |  |
| Stamp of Institution |  |

1. **TITLE OF COURSE UNIT**

**(2)** **DURATION OF COURSE UNIT**

Y = 1 full academic year

WT = winter term

ST = summer term

**(3)/ (4) DESCRIPTION OF THE INSTITUTIONAL GRADING SYSTEM**

|  |  |  |  |
| --- | --- | --- | --- |
| University of Münster Grade | ECTS Grade | Description | |
| 1,0 – 1,5 | A | Excellent | Outstanding performance |
| 1,6 – 2,0 | B | Very good | Performance clearly above average |
| 2,1 – 3,0 | C | Good | Performance above average |
| 3,1 – 3,5 | D | Satisfactory | Performance on average |
| 3,6 – 4,0 | E | Sufficient | Performance with deficiency |
| 4,1 – 5,0 | F | Fail FX/ | Performance which does not meet the requirements |

|  |  |  |
| --- | --- | --- |
| ECTS  Grade | % of successful students normally achieving the grade | Definition |
| A | 10 | EXCELLENT - outstanding performance with only minor errors |
| B | 25 | VERY GOOD - above the average standard but with some errors |
| C | 30 | GOOD - generally sound work with a number of notable errors |
| D | 25 | SATISFACTORY - fair but with significant shortcomings |
| E | 10 | SUFFICIENT - performance meets the minimum criteria |
| FX | -- | FAIL - some more work required before the credit can be awarded |
| F | -- | FAIL - considerable further work is required |

**(5) ECTS CREDITS**

1 full academic year = 60 credits

1 semester = 30 credits