After your arrival

**DSH | WS 21/22**

Welcome to the University of Münster!

We welcome you to the University of Münster (WWU) and hope you had a good journey here.

In our brochure „Getting Started“ we have already compiled important information for your preparation before and after your arrival in Münster. In this flyer you will now find:

1. **Important Dates**

   - (1) all relevant dates for beginning your language course at WWU,
   - (2) a checklist containing all important aspects you should deal with after coming to Münster, and
   - (3) contact details of relevant institutions.

We wish you a good start - and if you have any questions, do not hesitate to ask us!

Due to the measures taken against the spread of the Corona virus, the following information may change!

Your University of Münster

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<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Beginning of all language courses</td>
<td>23 August 2021</td>
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<td></td>
<td>Lehrgebiet DaF,</td>
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<td></td>
<td>Bahnhofstr. 8-10,</td>
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<td></td>
<td>48143 Münster</td>
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<td>Fall Holidays</td>
<td>11 October-15 October 2021</td>
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<tr>
<td>End of courses</td>
<td>22 December 2021</td>
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<tr>
<td>DSH examination</td>
<td>Approx. January 2022</td>
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</table>

wissen.leben
2. Checklist

... getting started at WWU

Transfer the semester contribution and the course fee!
› At the WWU, all students have to pay a social contribution fee for each semester (currently EUR 300). For your participation in the language course, you also have to pay the course fee of EUR 500 per semester.
After your enrolment, the IT center of Münster University (WWU IT) will send a letter with your WWU ID to the address you stated in the enrolment process (please make sure that your name is clearly written on your letter box!). The WWU ID allows you to use almost the whole range of electronic services the University of Münster has to offer. Access your user account once you have received the letter. In your account, you will find the university’s bank details for the payment of the social contribution fee – please transfer the fee as soon as possible. You might also be asked to add missing data.

Get to know the university and the university service providers!
› Familiarise yourself with the main library Universitäts- und Landesbibliothek (ULB: www.ulb.uni-muenster.de/en/index.html). A guided tour of the ULB will be part of your introductory courses!
› Get to know the services the WWU IT has to offer (www.uni-muenster.de/IT/en/index.shtml). Log in with your personal user ID in order to make use of them (e.g. to set up your university e-mail address).

Activate your student ID chip card!
› Please log in with your WWU ID to upload a picture for your student ID chip card: www.uni-muenster.de/studieninteressierte/en/einschreibung/studierendenkarte.shtml. After having uploaded your picture and having transferred the semester contribution fee, you will receive the student ID card by post. The semester ticket can be downloaded online through the SelfService. With the semester ticket you can use all public transport in the 2nd class throughout NRW (except the fast long-distance trains like ICs, ICEs) for free. Please find further information here: www.asta.ms/en/semesterticket

Make sure to learn about Münster University Sports (HSP) and other university-related cultural events and free-time activities:
› Münster University Sports: www.uni-muenster.de/Hochschulsport/en. Please keep the registration deadlines for Sports classes in mind - many are very popular and often booked out soon!
› University-related art and culture: www.uni-muenster.de/leben/en/kultur.html.
› Concerts held at the Music Department (Musikhochschule): www.uni-muenster.de/Musikhochschule/veranstaltungen.shtml
Information on Instagram:
wwu_intoff.studierende/

Welcome at the WWU

If necessary, apply for a residence permit at the Ausländerbehörde (Foreigners’ Registration Office) in Münster!

If you need a visa for your entry to Germany, you must change the provisional residence permit included in your visa into a long-time residence permit before the provisional residence permit expires. Please request an appointment early in advance (!) at the Ausländerbehörde (Stadthaus 2, Ludgeriplatz 4) to do so: www.stadt-muenster.de/en/auslaenderamt/online-appointment.html

The electronic residence permit, which must be applied for, costs about EUR 110. Further information: www.stadt-muenster.de/en/auslaenderamt/degree-courses/residence-permit.html

Open a German bank account!

We would also suggest you open a German bank account. Many German banks offer free bank accounts for students. Most financial institutions are located in the city centre (e.g. the Sparkasse, the Volksbank, the Deutsche Bank etc.). To open an account, you should bring along your certificate of enrolment/your admission letter, proof of your permanent residence (e.g. the registration confirmation from the city of Münster), your residence permit if applicable, and your passport/ID.

Get to know the International Office in „Botanicum – House of Student Affairs“:

From August 2020, the four central advisory services of the WWU - Student Advice and Counseling Centre (ZSB), Student Admissions Office, International Office and Careers Service - will be located in the „Botanicum“ (Schloßgarten 3).

Advice and support
Support with general questions, e.g. about finding accommodation, can be found at our information desk in our „International Student Lounge“. You are also welcome to use our many advisory services - e.g. on social issues or visa matters.

Cultural and leisure time facilities
› country specific events of the student associations
› international round tables
› excursion and trips

Attention: Due to measures of the University to prevent the spread of Covid-19, some offers are made online.

Information on Instagram:
wwu_intoff.studierende/

...getting started in Münster

Register with the City of Münster!

When you have found a permanent residence in Münster you are obliged to register with the Stadt Münster (Bürgerbüro, Stadthaus 1, Klemensstraße 10) within two weeks. Find further information on the registration process here: www.stadt-muenster.de/en/citizens-office/registration-formalities.html. You can make an appointment online beforehand and fill in the registration form in order to minimize waiting time.

If necessary, apply for a residence permit at the Ausländerbehörde (Foreigners’ Registration Office) in Münster!

If you need a visa for your entry to Germany, you must change the provisional residence permit included in your visa into a long-time residence permit before the provisional residence permit expires. Please request an appointment early in advance (!) at the Ausländerbehörde (Stadthaus 2, Ludgeriplatz 4) to do so: www.stadt-muenster.de/en/auslaenderamt/online-appointment.html

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3. Contacts and advice at the University of Münster

Questions concerning the language courses
If you have questions about the DSH language courses, please ask at the department ‘Lehrgebiet Deutsch als Fremdsprache’ (Sprachenzentrum)
phone: +49 251 83-32108
mail: ldafmail@uni-muenster.de
https://www.uni-muenster.de/Sprachenzentrum/en/ldaf/index.html

Questions about your residence permit
These questions will be answered at the Foreigners’ Registration Office (Ausländerbehörde)
Ludgeriplatz 4, 48151 Münster
www.stadt-muenster.de/en/auslaenderamt/degree-courses/residence-permit.html

Questions concerning your studies at the University of Münster: International Office
> Advice for international applicants on the study programs offered at the WWU
phone: +49 251 83-22004
mail: study@wwu.de
> Advice for international students
phone: +49 251 83-22229
mail: international.students@wwu.de
www.uni-muenster.de/international/en/studierende/index.html

Imprint
Westfälische Wilhelms-Universität (WWU) Münster
International Office, Schloßplatz 3, 48149 Münster
www.uni-muenster.de/international/en
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