

## Application for Project Funding from the WWU Internationalisation Fund

- We ask the Dean's Office or head of the respective institute/department to send this application **via email only** to: [internationalisierungsfonds@wwu.de](mailto:internationalisierungsfonds@wwu.de)
- Please read the information on funding lines in the Goals and Guidelines

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 Serial no.  
(to be filled by IO)

### 1. General information

 Applicant (only members of the WWU are eligible)

Address:	Institute/unit:
Title:	
Last, first name:	Faculty:
Tel:	Postal address
Email:	(street/no.):

First-time application	Application deadline:	15 February
Subsequent application		15 June
		15 October

Project starting date:	Project ending date:
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Short project title:

Cooperation partner/institution:	Country:
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Partnership agreement/MoU available:	yes	no
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Funding line:

- |  |   |
|--|---|
| <b>1</b> Initiation/expansion of international partnerships to promote academic mobility<br><br><b>2a</b> Internationalisation in teaching<br><br><b>2b</b> Internationalisation at home<br><br><b>3a</b> WWU Fellowship<br><br><b>3b</b> WWU contribution for DAAD Visiting Lectureship (A) | <b>4</b> Grant for conference/meeting of WWU<br><div style="display: flex; justify-content: space-around; margin-top: 10px;"> <span>&lt; 50 participants</span> <span>&gt; 50 participants</span> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <span>1-2 days</span> <span>1-2 days</span> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <span>3-x days</span> <span>3-x days</span> </div><br><b>5</b> Grant for continuing education measure |
|--|---|

## **2. Project and objectives**

Project description (max. 3,000 char.)

- How is the project related to the WWU Internationalisation Strategy or the internationalisation objectives of your faculty/institute? (max. 1,500 char.)

- What medium-/long-term effects do you anticipate and how do you plan to assess these? (max. 1,500 char.)

- For longer-term activities, how do you plan to carry out and continue financing the project? (max. 1,500 char.)

### 3. Finance plan

- for funding line 3a, revenue figures are not required

Expenditures	Total
<b>Subtotal expenditures</b>	
<b>Revenues</b>	
Faculty	
Institute	
Chair	
Other WWU institute	
Third-party funding	
Other	
Participation fees	
<b>Subtotal revenues</b>	
<b>Total project funding required</b>	
<b>Funding requested from the WWU Internationalisation Fund</b>	

If applicable, enclose statement confirming that the faculty/institute/unit <b>cannot</b> contribute funding			
requested on:		rejected on:	
requested on:		rejected on:	
requested on:		rejected on:	
requested on:		rejected on:	
requested on:		rejected on:	
requested on:		rejected on:	

Comments:

#### **4. Attachments and information**

**Please select the applicable funding line and attach the respective documents:**

##### **Funding line 1 – Application to initiate/expand international partnerships**

name of delegate (if different from the applicant):

##### **Funding line 3a – Application for a WWU Fellowship**

work programme of the international researcher/instructor

CV of the international researcher/instructor (**without** list of publications)

##### **Funding line 3b – Application for grant toward the WWU's contribution to a DAAD Visiting Lectureship (A)**

preliminary DAAD application and corresponding finance plan

##### **Funding line 4 – Application for partial financing of international conferences**

(tentative) programme

(preliminary) list of participants (including statement confirming 30% international participation)

#### **5. In case of approval**

To expedite funding in case of approval, please provide the following information in advance:

Cost centre of the institute/unit:

Booking/reading rights:  
(Address and name)

Login name:

Login name:

Login name:

## **6. Signatures**

### **▪ Applicant<sup>1</sup>**

\_\_\_\_\_  
date, signature

### **▪ Head of faculty/institute/unit<sup>1</sup>**

As part of its own internationalisation efforts, the faculty/institute/unit supports the project described above and endorses its financing through the central resources of the WWU Internationalisation Fund.

\_\_\_\_\_  
date, signature

\_\_\_\_\_  
official seal/stamp

Name (please print):

#### **For WWU Fellowships:**

If a faculty/institute/unit submits several applications for this funding line simultaneously, the applications should be prioritised with respect to their importance. If sufficient resources are unavailable, the priorities of the faculties/institutes serve as the basis for funding approval .

Funding priority of this application compared to all applications submitted by the faculty/institute:

### **▪ For joint applications by two faculties/institutes/units<sup>1</sup>**

\_\_\_\_\_  
date, signature

\_\_\_\_\_  
official seal/stamp

Name (please print):

<sup>1</sup> Signature of Dean (for faculty dept.)  
Signature of Head of Department (for other central administrative units)  
Signature of Department Head (for administrative departments)