Universität Münster | WiRe | WOMEN IN RESEARCH

Letter of Recommendation 2024

This form serves as a supplement for the application of a researcher looking to cooperate with you in the context of a potential WiRe Fellowship. Please fill in the fields and the free text area, sign the document, and email it until latest **20 September 2024** to wire AT uni-muenster DOT de.

Please note:

- ✓ **You may support a maximum of 2 candidates**: One with whom you have been in contact for less than 6 months ('new contact') and one with whom you have been in contact for a longer period of time.

- ✓ **If the applicant applies for an on-site research stay in Münster, by sending the signed form, you confirm your capacity to provide the applicant with a workspace** and, if necessary, additional equipment (lab availability, etc.) during the proposed research period.

- ✓ If you have decided with the applicant to utilize the matching-option for an extension of the regular fellowship period, please state this below.

Your letter of recommendation is essential for the selection process. Please make your recommendation comprehensive and differentiated and try to put your assessment of the candidate in relation to former PhDs and Postdocs with whom you have already worked.

If you have any questions, please contact us at: wire AT uni-muenster DOT de or 0251 / 83 21625.

Candidate Information

Name

Referee Information

Name   Title

Email   Institute / Faculty

Research Project

General Evaluation

Please rate the candidate according to the following criteria:

	Outstanding	Very Good	Good	Average	Poor	Unable to assess
Contribution to her field						
Theoretical Knowledge						
Computing ability						
Analytical Abilty						
General Academic						
Motivation / Commitment						
Reliability						
Communication Skills						
Standard of English						

Your ranking of the applicant among (number of) supervised so far:

PhDs and Postdocs you have

Top   5%   10%   20%   30%   50%   Unable to assess

Overall, I recommend the application

without reservation   **strongly**   **with reservation**

Relationship to candidate

Professional   Academic   Tutor

Friend   other

Period of time you have known the applicant

Less than 6 months   less than a year   one to two years

Two to four years   More than four years

Letter of Recommendation – Free text area

Please comment here on the candidate and her project proposal. Please make sure to (also) address these points:

1) How long you have known the candidate,

2) How do you assess her previous achievements in her/ your field,

3) How do you assess the quality and relevance of the proposed research project for the respective field?

4) How do you assess the feasibility of the proposed research project in the given timeframe?

5) How do you assess the applicant's prior knowledge and methodological competence to carry out the research project?

6) How do you assess the fit with your working group and the candidate's motivation for a research stay at the University of Münster?

In case you need more space, please add your written Letter of Reference as an attachment to this form.

Matching Option

Regular WiRe Fellowships have a maximum duration of 8 months. In the framework of the matching-option, periods of up to 12 months are possible: WiRe funds one additional month if you / your department finances **2 or 3** further fellowship months. The cost for one fellowship month on-site amounts to 2800€, for remote fellowships to 2200€, plus child allowance (200€) if applicable.

Would you like to utilize the matching option?	Yes	No
If so, please indicate how many fellowship months you / your department will finance	2	3

By choosing option "yes", you agree to finance the additional fellowship months in the framework of the matching option. If the commitment is not possible at the moment, there is the possibility to revisit the matching-option at a later date during the respective fellowship. However, we cannot guarantee that the funds will still be available for use.

Your Signature

Date   Signature

Please email your Letter of Recommendation to wire AT uni-muenster DOT de.