

TRANSCRIPT OF RECORDS

ACADEMIC YEAR 20__/__

STUDENT	
Name	
First Name	
Date / Place of birth	
Sending Institution	
Programme	Worldwide Exchange Programme

INSTITUTION	
Guest Institution	Westfälische Wilhelms-Universität Münster
Field of Study	
Coordinator	International Office – Dr. Petra Hille Schlossplatz 3, 48149 Münster Fon : +49 251 83 22255 Fax: +49 251 83 21413 Admin.ess@uni-muenster.de

TITLE OF COURSE UNIT (1)	Semester (2)	WWU GRADE (3)	ECTS GRADE (4)	ECTS CREDITS (5)
			Total:	

SIGNATURES	
Place/ Date	Münster,
Signature Coordinator of Non- EU Student Mobility	
Stamp of Institution	

(1) TITLE OF COURSE UNIT
(2) DURATION OF COURSE UNIT

Y = 1 full academic year

WT = winter term

ST = summer term

(3)/ (4) DESCRIPTION OF THE INSTITUTIONAL GRADING SYSTEM

WWU Grade	ECTS Grade	Description	
1,0 – 1,5	A	Excellent	Outstanding performance
1,6 – 2,0	B	Very good	Performance clearly above average
2,1 – 3,0	C	Good	Performance above average
3,1 – 3,5	D	Satisfactory	Performance on average
3,6 – 4,0	E	Sufficient	Performance with deficiency
4,1 – 5,0	F	Fail FX/	Performance which does not meet the requirements

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of notable errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	--	FAIL - some more work required before the credit can be awarded
F	--	FAIL - considerable further work is required

(5) ECTS CREDITS

1 full academic year = 60 credits

1 semester = 30 credits