



ERASMUS+ Mobility Agreement

Staff Mobility for Teaching and Training

Academic Year

Participant

Last name				
First name			Titel	
Nationality		Senority		Sex <input type="checkbox"/> w <input type="checkbox"/> m
E-Mail			Telefon	

Sending Institution / Enterprise

Name	University of Münster		Erasmus code (if applicable)	D MUNSTER01
Size of enterprise (if applicable)	>250 employees			
Faculty/Department				
Address				
Country/Country code				
Contact person - name and position				
Contact person – e-mail / phone				
Type of enterprise:	University	NACE code (if applicable)		

Receiving Institution/Enterprise

Name			Erasmus code (if applicable)	
Size of enterprise (if applicable)	<input type="checkbox"/> <250 employees <input type="checkbox"/> >250 employees			
Faculty/Department				
Address				
Country/ Country code				
Contact person - name and position				
Contact person – e-mail / phone				
Type of enterprise:	University	NACE code (if applicable)		



Section to be completed BEFORE THE MOBILITY

I. PROPOSED MOBILITY PROGRAMME

Planned period of the teaching activity [working days]:	from _____	till _____
Duration (days) – excluding travel days	_____	
Language of instruction:	_____	
Category educational staff:	_____	
Teaching subject [STA]:	_____	
Work field [STT]:	_____	

For Teaching staff only:

Level /Niveau: Bachelor or equivalent first cycle
 Master or equivalent second cycle
 Doctoral or equivalent third cycle

_____	Number of students at the receiving institution benefiting from the teaching programme
_____	Number of teaching hours

Must be filled out for all mobilities (STA, STT)

Overall objectives of the mobility: _____
Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved): _____
Content of the teaching programme / Activities to be carried out: _____
Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions): _____



II. COMMITMENT OF THE THREE PARTIES

By signing this document, the teaching staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

Participant

Name:

City, Date

Signature

The sending institution

University of Münster

Name of the responsible person:
[Departmental Coordinator]

Münster, den

City, Date

Signature

The receiving institution/enterprise

«stay.institution»

Name of the responsible person:

City, Date

Signature

- 1) **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries.
- 2) **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.
- 3) The top-level NACE sector codes are available at http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_REV2&StrLanguageCode=EN
- 4) The **ISCED-F 2013 search tool** (available at http://ec.europa.eu/education/tools/isced-f_en.htm) should be used to find the ISCED 2013 detailed field of education and training.
- 5) Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country).