

# Zeitschrift für Theoretische Soziologie (ZTS)

Edited by Marc Mölders, Joachim Renn, Jasmin Siri

## Notes for Authors

**Submission:** Please send your anonymized submissions in electronic form (file format: MS Word or PDF) to the ZTS editorial office (zts@uni-muenster.de). Please include the names, addresses, and e-mail addresses of all authors on a separate cover sheet in a separate file.

**Language:** Manuscripts may be submitted in either German or English.

**No Double submission:** Manuscripts that have already been published or are under consideration elsewhere will not be reviewed. Subsequent publication of an article originally published in ZTS is generally permitted after prior consultation with the editorial team.

**Scope of the Manuscript:** Manuscripts should be approx. 80,000 characters in length. However, we also welcome longer or shorter formats if they serve the argumentation. In addition to research articles, we accept conference reports and reviews. If you are interested in submitting reviews, please contact the editors in advance.

**Summary:** Each manuscript must include a title, an abstract of approximately 120 words, and relevant keywords.

**Gender-Inclusive Language:** Please use gender-inclusive language. The actual form to receive gender inclusivity is at the discretion of the author(s).

**Review Process:** If ZTS decides to start a peer review process, two reviewers will be requested for the double-blind review. You are welcome to suggest potential reviewers, provided that anonymity and impartiality of the review process is not jeopardized. In this respect, we follow the DFG's rules on impartiality ([www.dfg.de/de/formulare-10-201-246350](http://www.dfg.de/de/formulare-10-201-246350)). In addition to the manuscript, these reviews form the basis for decisions at editorial conferences. There, manuscripts and reviews are discussed and a decision is made between 1. acceptance (with minor revisions if necessary), 2. acceptance with revisions and 3. rejection (possibly with encouragement to resubmit). If reviews are conflicting,

we will either commission a third review or the editors will carry out an in-depth review of the manuscript. After the decision has been made, you will receive the reviews in anonymous form as well as our decision. It is our goal to come to a decision on publication within four months of submitting your article.

**Organization of the Journal:** ZTS consists of the editors, an editorial board, and a scientific advisory board. The editorial board, composed of members from various universities, is making consensual decisions regarding the acceptance of articles and the publication of special issues. Editors, based at the Institute of Sociology at University of Münster handle coordination, conduct initial assessments of submissions, and proofread accepted manuscripts prior to publication. Editorial meetings are held regularly to discuss submissions and review outcomes.

**Open Access:** ZTS (including issues and special volumes) is published by Beltz Juventa in both print and digital formats, and access to either edition is subject to a fee. One year after publication, digital versions are made available Open Access (CC-BY-SA) via the Open Journal System, hosted by the University and State Library of Münster.