

Guideline: DFG Walter Benjamin Programme

For funding in Germany (module ‘Walter Benjamin position’), you must submit the following two documents (among others) to the DFG along with your application:

- **‘Employer statement’** from the host institution (‘Arbeitgebererklärung’, [DFG form 41.027](#))
- **‘Statement by the host researcher’** that explains how you will be supported individually and structurally in the further development of your career (informal, see [DFG form 50.10](#))

The ‘Employer statement’ for the University of Münster will be signed for you in Dept. 6.1 (SAFIR).

Internal procedure at the University of Münster

Please proceed as follows:

1. Complete the following two documents which can be downloaded from the [SAFIR website](#) and submit the signed documents as hardcopies to SAFIR:
 - **Confirmation of the institute and the faculty - DFG research grant, "Own Position" module, Walter Benjamin position** (signed and stamped by the managing director of the institute and the dean of the faculty)
This internal university document confirms that the institute/faculty will provide you with a workspace.
 - **Declaration on third-party funding application - Project leader** (signed by project leader)
With this internal university document, you provide us with declarations regarding the War Weapons Control Act and facts relevant to subsidies.
2. We will then issue the statement from your employer (“**Arbeitgebererklärung WB-Stelle**”) and send it to you as a scan (and the original if required).
3. Please attach the scan of the statement to your application via elan.

Especially if you are a first-time author of a research grant proposal, your application might profit from an unbiased **proposal review**. We would be very happy to review your application before submission – if possible five working days before you plan to submit.

If you have any further questions about the Walter Benjamin Programme, we recommend reading the [FAQs of the DFG](#).

Contact

If you have any further questions, please feel free to contact us:

Department 6.1, SAFIR Research Funding Support

Tel.: +49 251 83-21481, www.uni-muenster.de/Safir/