

Guideline: DFG Research Grant, Module “Temporary Position for Principal Investigators” (“Eigene Stelle”)

If your proposal for a DFG research grant includes the module “Temporary Position for Principal Investigators”, you must also submit a **statement from your employer** (“**Arbeitgebererklärung Eigene Stelle**”). If you choose the University of Münster as the host institution, this statement should be signed by Department 6.1 (SAFIR).

Internal procedure at the University of Münster

Please proceed as follows:

1. Complete the following two documents which can be downloaded from the [SAFIR website](#) and submit the signed documents as hardcopies to SAFIR:
 - **Confirmation of the institute and the faculty - DFG research grant, "Own Position" module, Walter Benjamin position** (signed and stamped by the managing director of the institute and the dean of the faculty)
This internal university document confirms that the institute/faculty will provide you with a workspace.
 - **Declaration on third-party funding application - Project leader** (signed by project leader)
With this internal university document, you provide us with declarations regarding the War Weapons Control Act and facts relevant to subsidies.
2. We will then issue the statement from your employer (“**Arbeitgebererklärung Eigene Stelle**”) and send it to you as a scan (and the original if required).
3. Please attach the scan of the statement to your application via elan.

Especially if you are a first-time author of a research grant proposal, your application might profit from an unbiased **proposal review**. We would be very happy to review your application before submission – if possible five working days before you plan to submit.

If you have any further questions about the module “Temporary Position for Principal Investigators” (“Eigene Stelle”), we recommend reading the [FAQs of the DFG](#) concerning this topic.

Contact

If you have any further questions, please feel free to contact us:

Department 6.1, SAFIR Research Funding Support

Tel.: +49 251 83-21481

www.uni-muenster.de/Safir/