

MENTORING AGREEMENT

Mentor (first name, surname / institution)

and mentee (first name, surname)

enter into the following agreement for their mentoring co-operation:

I. Duration and scope of the mentoring

The mentoring cooperation is concluded for the period

from _____ to _____.

Meetings shall take place at the following intervals: _____

The mentoring meetings should preferably take place at the following location / online:

The mentee can also accompany the mentor to professional meetings:

yes no

Contact details

	Mentee	Mentor
Phone		
E-mail		



II. Content of the mentoring

Goals of the mentoring

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Expectations of the mentoring programme and the mentoring relationship

Mentee:	Mentor:

Contents and topics of the mentoring programme / procedures (if applicable)

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III. Framework agreement

The mentee and mentor undertake to meet regularly to discuss the specified topics, exchange professional ideas and reflect on career planning and development opportunities.

Appointments will be cancelled in good time if the mentor is unable to attend. The mentoring topics can be changed individually by arrangement. The mentee is responsible for organising the meetings and for preparing and following up on them. Both parties are responsible for the successful development of the individual mentoring programme. The mentoring co-operation is a voluntary and personal agreement and can be terminated by either party at any time after consultation with the Coordination Office of the Graduate School of the Cluster of Excellence "Religion and Politics" (nachwuchsfoerderungEXC@uni-muenster.de).

As part of our mentoring cooperation, we as mentee and mentor agree

- to reliably attend regular meetings
- to treat each other with respect
- to treat all matters discussed confidentially (even beyond the duration of the mentoring relationship)
- to only discuss the content of discussions with third parties if this has been expressly agreed in advance
- to address suggestions and criticism openly, while respecting privacy and personal boundaries
- to accept suggestions and criticism
- to contact the Coordination Office of the Graduate School of the Cluster of Excellence "Religion and Politics" in case of difficulties
- _____

Place, date

Signature of mentee

Place, date

Signature of mentor