

**Regulations of the  
Graduate School Practices of Literature  
at the Faculty of Philology  
at the Westfälische Wilhelms-Universität Münster  
Dated 4 March 2014**

This is a translation of the original German text and is intended for your information only. Under German law only the official German version of the “Ordnung der Graduate School *Practices of Literature* des Fachbereichs 09 Philologie an der Westfälischen Wilhelms-Universität Münster vom 4. März 2014” is legally binding. It was published in the *Amtliche Bekanntmachungen* (AB Uni; “Official Announcements”) on 4 March 2014, pp. 796-809.

**Contents**

§ 1 Aims .....	1
§ 2 Doctoral Program .....	2
§ 3 Doctoral Subjects .....	2
§ 4 Structure of the Graduate School.....	2
§ 5 Admission to the Doctoral Program.....	3
§ 6 Supervision.....	4
§ 7 Content of Studies .....	5
§ 8 Workload and Study Program .....	5
§ 9 Application for Admission to the Doctoral Examination.....	6
§ 10 Admission to the Doctoral Examination.....	7
§ 11 Doctoral Thesis .....	7
§ 12 Referees and Examiners .....	7
§ 13 Examination and Acceptance of the Thesis.....	8
§ 14 Final Oral Examination .....	8
§ 15 Assessment of Examinations.....	9
§ 16 Invalidity of Doctoral Examinations .....	10
§ 17 Conclusion of Doctoral Degree .....	10
§ 18 Revocation of Doctoral Degree .....	10
§ 19 Coming into Force .....	11
Glossary.....	11
Appendix A.....	11

**§ 1 Aims**

- (1) The Graduate School (GS) Practices of Literature offers particularly well-qualified junior researchers the opportunity to obtain a doctoral degree within three years in the context of a structured doctoral degree program with intensive supervision.
- (2) Die GS offers doctoral students as well as the participating professors from the area of literary studies a multi-disciplinary institutional framework for intensive academic exchange and the development of joint research initiatives.
- (3) The GS strives to make literary studies in Münster a nationally and internationally visible center of innovative and excellent research in literary studies.

- (4) The GS aims to both prepare its graduates for an academic career and to include a focus on non-academic fields of work for literary scholars. On the basis of the methodological principles specific to literary studies, its practical relevance is to be reflected theoretically and implemented in actual fields of applications.
- (5) The principles of gender mainstreaming adopted in the Treaty of Amsterdam of 1997 shape the concept of the GS both in its organizational and institutional structure as well as its research foci.

## **§ 2 Doctoral Program**

- (1) The GS Practices of Literature leads to the conferral of the title Doctor of Philosophy (Dr. phil.) by the Faculty of History and Philosophy (FB 08) and the Faculty of Philology (FB 09) of the University of Münster. The doctoral degree consists of a doctoral studies program and the doctoral examination.
- (2) The doctoral studies program is carried out in accordance with the provisions of these Regulations.
- (3) In order to obtain the doctorate, the applicant must provide proof of the necessary academic qualifications by passing the doctoral examination, which consists of a thesis and a final oral examination.
- (4) The doctorate is awarded in one main subject.
- (5) Insofar as these Regulations do not contain specific regulations, the doctoral regulations of the Faculty of History and Philosophy (FB 08) and the Faculty of Philology (FB 09) of the University of Münster of 26 July 2012 apply.

## **§ 3 Doctoral Subjects**

The doctoral degree is awarded in one of the following subjects:

1. Arabic and Islamic Studies
2. Baltic Philology (Baltic Studies)
3. German Philology
4. English Philology
5. Latin Philology
6. Latin Philology of the Middle Ages and the Modern Age
7. Dutch Philology
8. Nordic Philology
9. Romance Philology (French major)
10. Romance Philology (Italian major)
11. Romance Philology (Spanish major)
12. Sinology
13. Eastern and Western Slavonic Philology

## **§ 4 Structure of the Graduate School**

- (1) For the organization of the doctoral program of the GS Practices of Literature the Faculty of Philology has established the following bodies:
  1. general assembly of all doctoral students of the GS (PP); its members are:
    - 1.1 doctoral students,
    - 1.2 doctoral students accepted into the GS for a limited time as guests.

The general assembly of doctoral students elects its representatives for the executive board and the admissions committee.

2. general assembly of all participating professors (PHL); its members are
  - 2.1 all members of the Faculty of Philology from the area of literary studies authorized to conduct doctoral examinations, insofar as they have applied for membership of the assembly,
  - 2.2 individually co-opted professors from other subject areas of the University of Münster as well as from other domestic and foreign universities.

For members of staff, membership is for a duration of three years and can be extended upon request. Active participation in the GS is a prerequisite. The Faculty Council appoints the general assembly of professors, which in turn elects its representatives for the executive board and the admissions committee.

3. coordinator: He/She is appointed by the executive board and is responsible for organization, management and budget of the GS. He/She is the contact person for the doctoral students.
4. director: He/She represents the GS within the University of Münster and externally. He/She is responsible for the teaching and supervision program of the GS. He/She is elected by the general assembly of professors for a period of two years.
5. executive board: It consists of the director and his/her deputy, the coordinator, doctoral student representative and his/her deputy, a representative of the general assembly of professors and a representative of the general assembly of doctoral students. The executive board is responsible for decisions concerning admission to the program, allocation of funds and development of the GS as well as for the recommendations to be made to the Joint Committee of the Faculties of History and Philosophy and of Philology on the acceptance of theses on the basis of two appraisals. The executive board is elected by the general assemblies of professors and of doctoral students for a period of two years. The executive board appoints the admissions committee.
6. admissions committee: It consists of the doctoral student representative, three representatives of the general assembly of professors and two representatives of the general assembly of doctoral students. The admissions committee is responsible for the admission of new doctoral students. It is appointed by the executive board.
7. advisory board: It consists of up to three alumni and four representatives of cooperating academic and/or cultural institutions. The advisory board supports and advises the executive board concerning the concept and development of the GS, the maintenance and development of the network as well as benchmarking. The term of office is three years; an extension is possible. The advisory board is appointed by the executive board.

## **§ 5 Admission to the Doctoral Program**

- (1) Admission to the doctoral program requires a university degree in accordance with § 6 Abs. 2 of the doctoral regulations of the Faculties of History and Philosophy and of Philology of the University of Münster of 26 July 2012 is required. In the cases of § 6 par. 2 lit a) and c), the overall degree grade should be 2.0 or better.
- (2) The candidate must be able to demonstrate the foreign language skills specific to their doctoral subject as specified in Appendix A. In certain exceptional cases, the chair of the Joint Committee of the Faculties of History and Philosophy and of Philology can waive proof of knowledge of a foreign language required by Appendix A. Lacking language skills can be made up for during the doctoral program.

- (3) A further requirement is proof of the particular suitability of the applicant for the doctoral program within the GS Practices of Literature.
- (4) Applications for admission to the doctoral program of the GS must be made in writing. The following documents need to be included:
  1. proof of fulfilment of the requirements mentioned in §5 (1) and (2),
  2. a CV in tabular form,
  3. an abstract of the planned thesis (ca. half a page),
  4. an outline of the planned thesis (max. 10 pages) detailing the aims and content, the relevance for the subject area and the methodological approach of the planned research project as well as a detailed timeline.
  5. two written references. Should the candidate's first degree have had a standard duration of study of fewer than eight semesters or led to a bachelor's degree, then three references have to be provided.
  6. an explanation of the candidate's motivation for the doctoral program within the GS.
- (5) The admissions committee verifies whether the application fulfils the conditions specified in §5 (1) and (2) and whether the suggested topic matches the profile of the GS in accordance with § 7. If the conditions are not fulfilled, the spokesperson of the GS rejects the application.
- (6) If applicants submit the documents specified in §5 (4) within the time-frame determined by the admissions committee and fulfil the requirements of §5 (5), the admissions committee will invite the applicant to an interview. The interview serves to clarify questions arising from the project outline. The applicant also has the opportunity to present further achievements which underline his/her suitability for the doctoral program at the GS Practices of Literature.
- (7) On the basis of the documents specified in §5 (4) and the interview mentioned in (6), the admissions committee assesses the suitability of the candidate for the doctoral program of the GS Practices of Literature and compiles a ranking list. On this basis, the executive board admits candidates deemed suitable for the doctoral program at the GS Practices of Literature if, due to their ranking position, there is a place for them in the program.
- (8) If applicants do not submit all the documents specified in §5 (4), the application will be rejected by the executive board of the GS. If the executive board decides on the basis of the documents handed in subsequently and the interview that the candidate does not possess the particular suitability for the doctoral program of the GS Practices of Literature or if a place is not available on account of his/her position on the ranking list, the executive board of the GS will reject the application. Applicants are informed in writing of the rejection.

## **§ 6 Supervision**

- (1) Doctoral research at the GS involves a collaborative supervision and mentoring program. The individual supervisory panel for each doctoral student consists of three supervisors. Every doctoral student has a primary supervisor as well as a second supervisor who should ideally come from a different field in literary studies. The third supervisor should be an external scholar from a different university.
- (2) Any member of the general assembly of professors who is authorized to conduct doctoral examinations can act as a supervisor.
- (3) The executive board of the GS can also allow persons as second or third supervisor from a different research field, a different faculty, a different (domestic or foreign) university or, in accordance with § 67 par. 6 HG NRW, from a university of applied sciences.
- (4) The doctoral student and the supervisory panel conclude a written supervision agreement which contains

1. the plans and aims of the doctoral student,
  2. any further qualifications that the supervisory panel regards as necessary for the doctoral student to acquire,
  3. the individual study program,
  4. the timeline,
  5. the responsibilities and obligations of the supervisors.
- (5) The executive board can cancel the doctoral student's membership in the GS if the study requirements stated in § 8 are not met on a permanent basis. Prior to such a decision an arbiter must, however, be called upon.
- (6) The central task of the supervisory panel is to provide advice and academic supervision tailored to the individual strengths and needs of the doctoral student on the basis of a continuous assessment and evaluation of how doctoral studies and research are progressing.
- (7) The doctoral student can propose members for the supervisory panel.
- (8) Students who only have a bachelor degree must complete a one-year qualifying study program specified in the supervision agreement.

## § 7 Content of Studies

Three closely connected research areas form the profile of the GS Practices of Literature:

1. *Literature and Society*  
the societal relevance of literature and literary studies; theories of society; cultural theories; cultural turn and literary studies
2. *Theory/Theories of Literary Studies*  
philosophy of science; history and theory of literary studies; theory and methods of literary studies
3. *Literary Studies and Practice*  
professional uses of literary studies; the literary market; transferable skills in literary studies; the relationship between theory and practical application of literary/academic theory.

## § 8 Workload and Study Program

- (1) The standard duration of the doctoral program is six semesters. It can also be completed in less. If more than six semesters are required, then the doctoral student must, in accordance with § 6 (5) apply for an extension and give reasons for the delay. The application is sent to the executive board, who will decide whether or not the student may continue his studies at the GS.
- (2) The doctoral studies program at the GS comprises 180 ECTS (or *Leistungspunkte*). One credit corresponds to a workload of 30 hours.
- (3) 120 ECTS are allocated to the thesis. The remaining 60 ECTS are acquired through attending lectures/lecture series, colloquia, project groups (27 ECTS), elective courses (18 ECTS) and the PhD defense (15 ECTS).
- (4) The aims and content of the study program are addressed in the following courses:

### Compulsory program

1. *Lectures/workshops/lecture series: 9 ECTS*

Three lectures/lecture series from the core areas of the GS need to be attended. These are

lectures that are held jointly by both GS lecturers and external guest lecturers. The doctoral students of the GS usually attend these lectures within their first three semesters.

- Literature and Society: 3 ECTS
- Theory/Theories of Literary Studies : 3 ECTS
- Literary Studies and Practice: 3 ECTS

2. *Inter-disciplinary colloquium: 3 x 3 = 9 ECTS*

The colloquium takes place every one to two weeks and is attended by the doctoral students for three semesters. In the colloquium, the doctoral projects are presented and discussed.

3. *Project group: 3 x 3 = 9 ECTS*

Between three and five doctoral students with thesis topics that are historically or systematically related work together in an independently organized project group. The group usually meets every two weeks and is attended for three semesters. Every project group can ask a mentor from the group of professors for guidance. Academic activities and conferences of the GS can also be planned and organized by a project group.

### Elective section

In the elective section, ECTS points can be acquired in a variety of ways, including:

1. organisation of an academic conference: 3 ECTS
2. presenting a paper at an academic conference: 3 ECTS
3. attendance of workshops on the following topics: 1 ECTS each
  - rhetoric und communication
  - academic writing
  - writing for the public/science journalism
  - didactics for university teaching
  - time management and organization
  - intercultural competence
  - job application training
  - acquisition of third-party funding
  - topics directly related to the doctoral student's thesis
4. teaching a seminar/lecture under the supervision of an experienced lecturer: 3 ECTS
5. work experience/internship of at least four weeks' duration: 6 ECTS
6. language course: 3 ECTS  
language course to prepare for a stay abroad or to learn the basics of a further foreign language (at least 12 hours per week).
7. publication: 3 ECTS  
academic article/independent academic publication of at least 12 pages in length (If the publication is shorter, the ECTS points are adapted accordingly.)
8. active participation in a university committee relevant to the GS can be awarded with up to 3 ECTS.
9. study/research stay abroad: 6-12 ECTS  
Doctoral students of the GS should spend three to six months at a foreign university, discuss their thesis topic with experts there and get to know a foreign university system.

### **§ 9 Application for Admission to the Doctoral Examination**

- (1) The doctoral candidate's application for admission to the doctoral examination is to be submitted in German to the Joint Committee of the Faculties of History and Philosophy and of Philology. The application must state the topic of the thesis, the primary supervisor as well the examination subject.
- (2) The following should be attached to the application:

1. a CV which includes information on the study program and, if applicable, on any professional experience of the applicant,
2. proof of the acquisition of 45 ECTS points in accordance with § 8 (4),
3. proof of foreign language skills in accordance with § 5 (2) and Appendix A,
4. the thesis (three copies), which may not have been submitted as part of another state or university examination,
5. if applicable, a list of the candidate's academic publications,
6. a written declaration that the candidate's thesis is solely their own work, that all sources and aids used have been cited in the thesis, and that the thesis has not been previously submitted for examination purposes,
7. a written declaration stating whether the candidate has previously undertaken a doctoral examination procedure.

### **§ 10 Admission to the Doctoral Examination**

- (1) The Joint Committee of the Faculties of History and Philosophy and of Philology decides on the basis of the application whether the candidate is to be admitted to the doctoral examination.
- (2) Admission may only be denied if
  - a) the submitted documents are incomplete or
  - b) the conditions as stated in § 9 are not fulfilled.
- (3) After deficiencies according to § 10 (2) have been corrected, the candidate can resubmit his/her application for admission to the doctoral examination.
- (4) If the application is rejected, the candidate must receive written notification including the reasons for the rejection and information on the legal remedies available. Before the rejection, the candidate must be given the opportunity to comment on the factors relevant for the decision.
- (5) It is possible to appeal against a rejection. The Joint Committee of the Faculties of History and Philosophy and of Philology decides on the appeal in consultation with the executive board of the GS. The candidate has to receive written notification of the decision on the appeal including the reasons for the decision and information on legal remedies available.

### **§ 11 Doctoral Thesis**

- (1) The main task of the doctoral student is to write a thesis. This is an independent scholarly work which should, as a rule, not be longer than 250 pages.
- (2) The thesis must concern a topic from one of the doctoral subjects listed in § 3 which fits the profile of the GS. It must make an independent, academically noteworthy contribution to the development of the subject area it deals with.
- (3) The thesis has to be written in either German or English. In justified cases, the Joint Committee of the Faculties of History and Philosophy and of Philology can permit exceptions to this rule. The thesis has to be typewritten.

### **§ 12 Referees and Examiners**

The Joint Committee of the Faculties of History and Philosophy and of Philology appoints two referees for the submitted thesis as well as two examiners for the final oral examination. The first report is usually written by the primary supervisor. One of the reports must be written by a member of the general assembly of professors from the Faculty of Philology who is authorized to conduct doctoral examinations.

One referee and one examiner may also be a professor from a different faculty or a different university. The participation of international scholars is encouraged.

In special circumstances a third report by a professor can be sought. He/She should, as a rule, be a member of the University of Münster.

### **§ 13 Examination and Acceptance of the Thesis**

(1) The thesis is reviewed by the referees, who then communicate their findings to the executive board in a written report on the basis of which the executive board makes a recommendation to the Joint Committee of the Faculties of History and Philosophy and of Philology regarding the acceptance or rejection of the thesis. The appraisals should be submitted within a period of three months.

(2) The referees recommend and justify the acceptance or rejection of the thesis. At the same time, they suggest a grade for the thesis. The following grades are used:

- summa cum laude (1 = with distinction)
- magna cum laude (2 = very good)
- cum laude (3 = good)
- rite (4 = pass)
- insufficiens (5 = fail)

The referees can require that the doctoral candidate revise the thesis in a specific way before it is published.

- (3) The thesis is rejected if both referees recommend its rejection.
- (4) In all cases, thesis and appraisals are made available for review within the Faculties of History and Philosophy and of Philology for a period of four weeks. All authorized examiners are informed and are allowed to submit a statement concerning the thesis. Such statements must be declared during the display period and have to be submitted at the latest two weeks after they have been declared.
- (5) The thesis is accepted if both examiners recommend its acceptance and no other member of the Faculties of History and Philosophy and of Philology who is authorized to conduct doctoral examinations has recommended its rejection.
- (6) If one of the appraisals or a member of the Faculties of History and Philosophy and of Philology who is authorized to conduct doctoral examinations recommends its rejection, then the executive board of the GS deliberates about its acceptance. Before the board decides, it can commission one or two additional reports, if necessary also from professors of other universities.
- (7) If their evaluations of the thesis differ, the referees must first be heard by the executive board of the GS.
- (8) The Joint Committee of the Faculties of History and Philosophy and of Philology decides the grade of the thesis on the basis of the recommendation of the executive board.
- (9) If the thesis is rejected, the candidate must receive written notification which includes the reasons for the rejection and information on the legal remedies available. The doctoral candidate can appeal against a rejection. The Joint Committee of the Faculties of History and Philosophy and of Philology decides on the appeal after consulting the executive board of the GS. The candidate receives written notification of the decision which includes the reasons for the decision and information on the legal remedies available.

### **§ 14 Final Oral Examination**



- (1) The doctoral degree program is completed through a 90-minute academic discussion during which the primary supervisor is usually not present. The discussion is, as a rule, led by the second and third (i.e. external) supervisor. Exceptions to this rule (i.e. concerning replacing one or both supervisors by other professors) are decided by the executive board of the GS. The two supervisors act as examiners. Upon request by the doctoral candidate, the discussion panel can be extended by further professors who are allowed to ask questions to the candidate. The grade of the final oral examination is agreed upon by the two examiners (see sentence 4).
- (2) The discussion is headed by the second supervisor.
- (3) Minutes of the discussion are taken.
- (4) The subject matter of the final academic discussion is the significance of the research findings for the immediate and also wider academic debate. The doctoral candidate is expected to possess a general understanding of his/her specialist area and be able to reflect upon the implications of his/her own research, also in an interdisciplinary context. Follow-on research projects and job prospects are also a topic of the discussion, which from the point of view of the examiners thus also has an advisory function.
- (5) The discussion is evaluated in accordance with § 13 (2) The doctoral candidate is informed directly after the examination whether he/she has passed.
- (6) If the candidate fails to attend the final academic discussion due to his/her own fault or if he/she withdraws from the examination without reasonable explanation after it has begun, then the oral examination is considered to have been failed. The candidate has to immediately provide the reasons for failing to attend or withdrawing in writing. The decision to fail the candidate in accordance with sentence 1 is taken by the chair of the Joint Committee of the Faculties of History and Philosophy and of Philology. § 13 (9) applies accordingly. The chair of the Joint Committee of the Faculties of History and Philosophy and of Philology informs the doctoral candidate of the decisions.
- (7) Candidates who pass the final oral examination will receive a certificate issued by the Joint Committee of the Faculties of History and Philosophy and of Philology which states that the thesis has been accepted and that the oral examination has been passed.
- (8) If a candidate fails the final oral examination, it may only be repeated once within 18 months.
- (9) If a candidate fails the final oral examination, he/she will receive written notification from the chair of the Joint Committee of the Faculties of History and Philosophy and of Philology, including information on the possibility to repeat the examination and the applicable time period. The notification also has to include information on legal remedies available. The candidate can appeal against the decision. The Joint Committee of the Faculties of History and Philosophy and of Philology decides on the appeal. The candidate receives written notification of the decision concerning the appeal which includes the reasons for the decision and information on the legal remedies available. If the candidate misses the deadline, chooses not to repeat the examination or fails the examination again, then the doctoral program is considered failed.

## **§ 15 Assessment of Examinations**

- (1) The Joint Committee of the Faculties of History and Philosophy and of Philology decides on an overall grade on the basis of the grade of the thesis and the grade of the final oral examination. The grades of the thesis and the oral examination are weighted in a ratio of 2:1. When the overall grade is calculated, two decimal points after the comma are included. The arithmetic mean of the grades awarded by the supervisors is taken. If the decimal point after the comma is 5 or lower, the overall grade is adjusted down, if the decimal point is 6 or higher, the overall grade is adjusted up. The grade ‚summa cum laude‘ may only be awarded if all supervisors have given this grade. If one of the assessments is not ‚summa cum laude‘, then the overall grade cannot be better than

,magna cum laude‘.

- (2) Successful graduates of the GS also receive a detailed transcript of their doctoral studies.

### **§ 16 Invalidity of Doctoral Examinations**

If it becomes known before the doctoral certificate has been awarded that the candidate committed deception either when documenting that he/she fulfilled the admissions requirements or as part of the doctoral examination or that substantial prerequisites for admission to the doctoral examination were falsely presupposed, then the doctoral achievements can be declared invalid by the Joint Committee of the Faculties of History and Philosophy and of Philology. § 10 (4) and (5) apply accordingly.

### **§ 17 Conclusion of Doctoral Degree**

- (1) The thesis may only be published when the Joint Committee of the Faculties of History and Philosophy and of Philology have, in consultation with the primary supervisor, declared it to be ready for publication and when any provisions in accordance with § 13 (2) sentence 3 have been fulfilled. Upon request by the doctoral candidate, the Joint Committee of the Faculties of History and Philosophy and of Philology may permit that the thesis is published in a language other than German.
- (2) The thesis should be published or provided in the form of duplicated copies within two years after the examination. In exceptional cases, this period can be extended. This decision rests with the Joint Committee of the Faculties of History and Philosophy and of Philology upon request by the candidate. If the candidate fails to meet this deadline through fault of his/her own, all rights attained through the doctoral examination achievements are rendered invalid.
- (3) If the thesis is published, a minimum of 150 copies must be printed and be available through bookshops. The reverse side of the title page must contain the information that it is a doctoral thesis and where it was submitted. If the thesis is published, then the doctoral candidate must submit six copies of the printed version. If the thesis is reproduced in another manner, 100 copies must be submitted.
- (4) The thesis may also be published electronically. The text must be identical in content with the version released for publication by the Joint Committee of the Faculties of History and Philosophy and of Philology. Further information concerning format, medium and usage rights is provided by the University Library (ULB). § 17 (2) sentence 1 and (3) sentence 3 apply accordingly. Written confirmation by the ULB that the thesis has been submitted in electronic form has to be provided.
- (5) If the candidate has complied with § 17 (1) and (2), then all doctoral requirements have been fulfilled. A doctoral certificate is issued. It contains the topic and grade of the thesis as well as the overall doctoral grade. It carries the date of the last oral examination, is signed by the chair of the Joint Committee of the Faculties of History and Philosophy and of Philology and is presented to the candidate. The certificate bestows the right to carry the title of “Dr.”.
- (6) The assessed original copies of the thesis are returned to the doctoral candidate after the doctoral procedure has been completed in accordance with § 17 (5).

### **§ 18 Revocation of Doctoral Degree**

- (1) The Joint Committee of the Faculties of History and Philosophy and of Philology can decide to revoke a doctoral degree if it becomes apparent that the degree was acquired by deception or if substantial preconditions were wrongly assumed to have been met.

- (2) The Joint Committee of the Faculties of History and Philosophy and of Philology can also revoke a doctoral degree if the doctoral candidate
- a) is sentenced to at least one year in prison due to an intentional criminal act or
  - b) has been convicted of an intentional criminal act for which the academic qualification or doctoral degree was misused either to prepare or to commit the criminal act.
- (3) Before a decision can be made, the candidate must be given the opportunity to state his/her case. § 14 (8) applies accordingly.

### § 19 Coming into Force

- (1) These Regulations (in the original German version) come into force on the day after they are published in the official notifications of the University of Münster (*Amtliche Bekanntmachungen*).
- (2) They apply to all doctoral candidates who began their studies in the GS after the Regulations came into force as well as to all doctoral candidates who stated in writing to the executive board of the GS that they wished to continue their studies in accordance with the new Regulations. Once a transfer to the new Regulations has been made, it is not possible to return to the previous regulations.
- (3) These Regulations will be published in the official notifications of the University of Münster.

### Glossary

advisory board .....	<i>Beirat</i>
application for admission to the doctoral examination .....	<i>Antrag auf Zulassung zur Promotionsprüfung</i>
doctoral examination .....	<i>Promotionsprüfung</i>
doctoral study program .....	<i>Promotionsstudium</i>
elective course .....	<i>Wahlpflichtveranstaltung</i>
executive board .....	<i>Vorstand</i>
general assembly .....	<i>Plenum</i>
Joint Committee of the Faculties of History and.....	<i>Gemeinsamer beschließender Ausschuss der</i>
Philosophy and of Philology .....	<i>Fachbereiche 8 und 9</i>
primary supervisor .....	<i>Erstbetreuer</i>
second supervisor .....	<i>Zweitbetreuer, zweiter Betreuer</i>
admissions committee .....	<i>Auswahlausschuss</i>
spokesperson .....	<i>Sprecher</i>
standard duration of study .....	<i>Regelstudienzeit</i>
supervision agreement .....	<i>Betreuungsvereinbarung</i>

### Appendix A

#### Subject-specific Foreign Language Skills for Admission to the Doctoral Program

In the following, the foreign language skills required for admission to the doctoral program as stated in § 5 (2) are listed for each subject. Lacking language skills may be acquired during the doctoral program. Functional knowledge of a language can be demonstrated by proof of three years of language training at school or by equivalent studies. The Joint Committee of the Faculties of History and Philosophy and of Philology decides whether the language prerequisites have been fulfilled; this includes decisions on potential equivalence of forms of proof, and experts on the language concerned

may be consulted, if necessary.

1. Arabic and Islamic Studies
  - good knowledge of classical and modern Arabic (including colloquial Arabic) and one further relevant foreign language
  - functional knowledge of English and French
2. Baltic Philology (Baltic Studies)
  - knowledge of Latin to the extent of the so-called *Kleines Latinum* (Latin language certificate)
  - functional knowledge of two further foreign languages (including English as a rule)
3. German Philology
  - knowledge of Latin to the extent of the so-called *Latinum*
4. English Philology
  - functional knowledge of two foreign languages (other than English)
5. Latin Philology
  - knowledge of Greek to the extent of the so-called *Graecum* (Greek language certificate)
  - functional knowledge of two modern foreign languages
6. Latin Philology of the Middle Ages and the Modern Age
  - knowledge of Latin to the extent of the so-called *Latinum*
  - functional knowledge of two further foreign languages
7. Dutch Philology
  - functional knowledge of two foreign languages other than Dutch
8. Nordic Philology
  - knowledge of Latin to the extent of the so-called *Kleines Latinum*
  - knowledge of English and one further foreign language
9. Romance Philology (French major)
  - knowledge of Latin to the extent of the so-called *Kleines Latinum*
  - functional knowledge of a further Romance language and English
10. Romance Philology (Italian major)
  - knowledge of Latin to the extent of the so-called *Kleines Latinum*
  - functional knowledge of a further Romance language and English
11. Romance Philology (Spanish major)

- knowledge of Latin to the extent of the so-called *Kleines Latinum*
- functional knowledge of a further Romance language and English

## 12. Sinology

- good knowledge of modern and classical Chinese
- functional knowledge of Japanese; this can be proven through four certificates of attendance of a four-semester language course (four course hours per week) in accordance with the study regulations, or comparable language knowledge
- functional reading knowledge in English and French

## 13. Eastern and Western Slavonic Philology

- knowledge of Latin to the extent of the so-called *Kleines Latinum*
- functional knowledge of two further non-Slavic foreign language (including English as a rule)

Translation: Supportstelle Englisch, WWU Münster, 2018