Appendix II: Module descriptions

Degree programme	BSc. Politics and Public Policy
Module title	Politics and Public Policy
Module number	M 1.1

1	Basic data
Programme semester	1
Credits (LP)	10
Total workload (h)	280
Module duration	1 semester
Module status (M/E)	M

2	Profile

Aim of the module / Integration in the curriculum

The module serves as an introduction to the programme and consists of two interrelated parts. The first part is an introductory lecture ("Introduction to Politics and Public Policy") focusing on the general outline, structure and topic of the overall bachelor programme. The second part is a course ("Challenges to Politics and Public Policy") that runs in parallel to the lecture and deepens the topics addressed in the lecture by focusing on specific challenges of public policy and the political conflicts that go along with them.

Teaching content

Students will be introduced to the interdisciplinary field of politics and public policy, e.g. actors, approaches, structures, problems and leading questions in state-of-the-art public policy research. By means of selected cases, topics and questions, students will be enabled to address and to work on exemplary challenges that are derived from state-of-the-art research on politics and public policy, such as migration or the climate crisis, and reflect upon the political conflict dimension interacting with these challenges (e.g. populism, political polarization).

Learning outcomes

Students are able to identify contemporary and multi-disciplinary questions of state-of-the-art public policy research and are able to discuss and reflect these questions. The module will also make students familiar with the ethics of scientific work and teach them skills required for their study, such as research, presenting and writing course work. Furthermore, students will be asked to not only work independently, but also in teams to bolster their team competences.

3	Structure					

Module components

No.	Course category	Course type	Course	Status (M/E)	Workload (h)	
					Attendance time (h)/SWS	Self-study (h)
1	lecture		Introduction to Politics and Public Policy	M	30/2	110
2	seminar		Challenges to Politics and Public Policy	M	30/2	110

Elective options within the module:

None

4	Examination structure				
Degree-relevant examination(s)					
No.	FME/CE	Type	Duration/ Scope	Connection to course no. (if applicable)	Weight in module grade
1	CE	The lecturer chooses between a written test (T), a paper or several essays (P). According to prior agreement with the lecturer, other assignments of comparable workload, such as documentations, small empirical assignments, or the production of a movie or radio feature, may also be accepted as required examinations.	90 min. (T) / 4,500 words (P)	Course No. 1	50 %
2	CE	The lecturer chooses between a written test (T), a paper or several essays (P). According to prior agreement with the lecturer, other assignments of comparable workload, such as documentations, small empirical assignments, or the production of a movie or radio feature, may also be accepted as required examinations.	90 min. (T) / 4,500 words (P)	Course No. 2	50 %
Weight of the module grade for the final overall grade			10/180		
Required coursework					
No.	Type		Duration/ Scope	Connection to course no. (if applicable)	
1	Lecturers may request preparatory reading of relevant texts (R), oral presentations (O), written reviews, essays, or summaries (W), or other assignments of comparable workload. Lecturers may also request participation in group assignments, which are announced at the beginning of the course and may take the form of oral presentations (10 minutes per group member) or written submissions (5 pages per group member).		1 h/week (R) / 30 min. (O) / 2,000 words (W)	Course no. 1	
2	Lecturers may request preparatory reading of relevant texts (R), oral presentations (O), written reviews, essays, or summaries (W), or other assignments of comparable workload. Lecturers may also request participation in group assignments, which are announced at the beginning of the course and may take the form of oral presentations (10 minutes per group member) or written submissions (5 pages per group member).		1 h/week (R) / 30 min. (O) / 2,000 words (W)	Course no. 2	

5	Allocation of workload		
Participation (attendance or contact time)	Course no. 1	1 credit	
	Course no. 2	1 credit	
Required coursework (and self-study)	RC no. 1	2 credits	
	RC no. 2	2 credits	
Degree-relevant examinations (and self-study)	D-RE no. 1	2 credits	
	D-RE no. 2	2 credits	
Total credits		10 credits	

The workload of the module is represented in credits (LP). Please note the following:
- The time of credit entry in a campus management system is linked to the contact and attendance times, as well as the evaluation of the required coursework and degree-relevant examinations.
- If self-study workload has been allowed for (e.g. preparation and follow-up work for courses etc.) that is not directly related to degree-relevant examinations or required coursework, it will still be allocated to the examinations or coursework.

– Credits for the module are only **awarded** upon completion of the entire module, i.e. when students have proven – by passing all degree-relevant examinations and required coursework – that they have achieved the learning outcomes assigned to the module.

6	Requirements	
Module-related requirements for participation	None	
Rules on course attendance	Attendance is highly recommended.	

7	Module administration	
Frequency	Every winter term	
Module representative/faculty	Dr. Veronica Junjan Prof. Dr. Oliver Treib	UT University of Münster

8	Mobility/Recognition	
Usability in other degree programmes	The module is exclusively designed for the bachelor programme "Politics and Public Policy".	
Language(s) of instruction for the module	German	
Module title in English	Politics and Public Policy	
English translation of the module components listed in field 3	Course no. 1: Introduction to Politics and Public Policy	
	Course no. 2: Challenges to Politics and Public Policy	

9	Miscellaneous

Degree programme	BSc. Politics and Public Policy
Module title	European and Global Governance (University of Münster)
Module number	M 1.2

1	Basic data

Programme semester	1 and 2
Credits (LP)	10
Total workload (h)	280
Module duration	2 semesters
Module status (M/E)	M

2	Profile

Aim of the module / Integration in the curriculum

Based on the crossing-borders aspect of the overall study programme, module 1.2 serves as an introduction to European and Global Governance. It is made up of two introductory lectures: While the first lecture within the first semester primarily deals with the process of European Integration, the follow-up lecture (+tutorial) in the second semester focuses on the broader field of International Relations.

Teaching content

As the European Union profoundly shapes the ways politics and democracy work in Europe, it is an important actor not only on the global stage but also in the field of public governance. The focal point of the lecture is especially on the dynamics of the integration process, the institutional structure of the European Union subsequent to the Lisbon Treaty, the transformation of European Governance and the relationship between the EU and its member states. Moreover, the lecture addresses various theoretical approaches for the description of processes of governance within the system of European multi-level governance and illustrates the challenges of a democratic legitimacy of European politics. At the same time, theoretical approaches to International Relations are introduced. The concept of 'actor' includes governmental as well as non-governmental actors. 'Structures' contain elements such as balance of power, anarchy, hegemony or interdependence. The most important processes are war and peace, globalisation, development, institutionalization, and cooperation. Focus on processes allows addressing contemporary and recent developments in world politics.

Learning outcomes

Students gain comprehensive knowledge of the main theoretical approaches of European Integration and International Relations and are enabled to reflect on, apply and discuss these approaches critically. As they acquire knowledge of the main actors, structures and processes in the field of European Integration and International Politics, students are able to bring single events and phenomena into relation to larger European and Global Governance contexts. Moreover, they can analyse and discuss them from different theoretical perspectives.

3	Structure

Module components

No.	Course category	Course type	Course	Status (M/E)	Workload (h)	
					Attendance time (h)/SWS	Self-study (h)
1	lecture		Introduction to European Integration	M	30/2	110
2	lecture		Introduction to International Relations	M	30/2	26

3	seminar		Tutorial to Introduction to International Relations	M	30/2	54

Elective options within the module:
None

4	Examination structure

Degree-relevant examination(s)

No.	FME/CE	Type	Duration/ Scope	Connection to course no. (if applicable)	Weight in module grade
1	CE	Written examination	90 min	Course no. 1	50%
2	CE	Written examination	90 min	Course no. 2	50%

Weight of the module grade for the final overall grade	10/180

Required coursework

No.	Type	Duration/ Scope	Connection to course no. (if applicable)
1	Lecturers may request preparatory reading of relevant texts.	1 h/week	Course no. 1
2	Lecturers may request preparatory reading of relevant texts.	1 h/week	Course no. 2
3	Tutors may request preparatory reading of relevant texts (R), oral presentations (O), written reviews, essays, or summaries (W), or other assignments of comparable workload. Tutors may also request participation in group assignments, which are announced at the beginning of the course and may take the form of oral presentations (10 minutes per group member) or written submissions (5 pages per group member).	1 h/week (R) / 30 min. (O) / 2,000 words (W)	Course no. 3

5	Allocation of workload

Participation (attendance or contact time)	Course no. 1	1 credit
	Course no. 2	1 credit
	Course no. 3	1 credit
Required coursework (and self-study)	RC no. 1	1 credit
	RC no. 2	1 credit
	RC no. 3	1 credit
Degree-relevant examinations (and self-study)	D-RE no. 1	2 credits
	D-RE no. 2	2 credits
Total credits		10 credits

The workload of the module is represented in credits (LP). Please note the following:
- The time of credit entry in a campus management system is linked to the contact and attendance times, as well as the evaluation of the required coursework and degree-relevant examinations.
- If self-study workload has been allowed for (e.g. preparation and follow-up work for courses etc.) that is not directly related to degree-relevant examinations or required coursework, it will still be allocated to the examinations or coursework.
- Credits for the module are only **awarded** upon completion of the entire module, i.e. when students have proven – by passing all degree-relevant examinations and required coursework – that they have achieved the learning outcomes assigned to the module.

6	Requirements

Module-related requirements for participation	None
Rules on course attendance	Regular attendance is highly recommended.

7	Module administration

Frequency	Every winter term	
Module representative/faculty	PD Dr. Matthias Freise	University of Münster

8	Mobility/Recognition	
Usability in other degree programmes	The module consists of courses designed for all bachelor programmes at the Institute of Political Science.	
Language(s) of instruction for the module	German	
Module title in English	European and Global Governance (University of Münster)	
English translation of the module components listed in field 3	Course no. 1: Introduction to European Integration	
	Course no. 2: Introduction to International Relations	
	Course no. 3: Tutorial to Introduction to International Relations	

9	Miscellaneous

Degree programme	BSc. Politics and Public Policy
Module title	Political Systems in Comparative Perspective (University of Münster)
Module number	M 1.3

1	Basic data

Programme semester	1 and 2
Credits (LP)	10
Total workload (h)	280
Module duration	2 semesters
Module status (M/E)	M

2	Profile

Aim of the module / Integration in the curriculum

This module, which primarily focuses on the comparative polity- and policy-dimensions of political systems in the context of current local, regional, national, European and global, social, political and economic developments and challenges, is composed of two lectures (with tutorials for each of the lectures): an introduction to the study of political systems within the first semester, and a follow-up introduction to the field of Comparative Politics in the second semester.

Teaching content

Taking the example of the political system of the Federal Republic of Germany, the lecture focusses on the polity and policy-dimensions of the system with due regard to current social, political and economic developments and challenges not only at the local, regional and national, but also at the European and global level. The core lecture conveys a comprehensive overview of development, theories, central approaches, topics, problems and methodological questions of comparative politics. Comparison is considered to be among the most important methods of political science. Comparative politics as a sub discipline of political science is approached by differentiating it into comparative government, comparative public policy, comparative welfare state research, and comparative political economy with political systems as one of the main points of reference.

Learning outcomes

The students are enabled to apply acquired knowledge of the main actors, approaches, structures, problems and leading questions in state-of-the-art political system research and comparative politics Furthermore, they gain various theoretical and methodological skills of comparison by applying comparative approaches to political systems, policy areas, topics and questions. They are able to recognize differences in systems of government, governance and arrangements, political economies and welfare regimes in order to discuss disadvantages and advantages they are able to understand and critically reflect texts on selected (theoretical as well as empirical) aspects of political system research and comparative politics. Within the tutorials, students acquire further reading, communication, presentation and working skills as well as social competences.

3	Structure

Module components

No.	Course category	Course type	Course	Status (M/E)	Workload (h)	
					Attendance time (h)/SWS	Self-study (h)
1	lecture		Introduction to Political Systems	M	30/2	26
2	seminar		Tutorial to Political Systems	M	30/2	54
3	lecture		Introduction to Comparative Politics	M	30/2	26

4	seminar		Tutorial to Comparative Politics	M	30/2	54
Elective options within the module:						
None						

4	**Examination structure**

Degree-relevant examination(s)

No.	FME/CE	Type	Duration/ Scope	Connection to course no. (if applicable)	Weight in module grade
1	CE	The lecturer chooses between a written test (T), a paper or several essays (P).	90 min. (T) / 4,500 words (P)	Course no. 1	50%
2	CE	The lecturer chooses between a written test (T), a paper or several essays (P).	90 min. (T) / 4,500 words (P)	Course no. 3	50%

Weight of the module grade for the final overall grade	10/180	

Required coursework

No.	Type	Duration/ Scope	Connection to course no. (if applicable)
1	Lecturers may request preparatory reading of relevant texts.	1 h/week	Course no. 1
2	Tutors may request preparatory reading of relevant texts (R), oral presentations (O), written reviews, essays, or summaries (W), or other assignments of comparable workload. Tutors may also request participation in group assignments, which are announced at the beginning of the course and may take the form of oral presentations (10 minutes per group member) or written submissions (5 pages per group member).	1 h/week (R) / 30 min. (O) / 2,000 words (W)	Course no. 2
3	Lecturers may request preparatory reading of relevant texts.	1 h/week	Course no. 3
4	Tutors may request preparatory reading of relevant texts (R), oral presentations (O), written reviews, essays, or summaries (W), or other assignments of comparable workload. Tutors may also request participation in group assignments, which are announced at the beginning of the course and may take the form of oral presentations (10 minutes per group member) or written submissions (5 pages per group member).	1 h/week (R) / 30 min. (O) / 2,000 words (W)	Course no. 4

5	**Allocation of workload**

	Course no. 1	1 credit
Participation (attendance or contact time)	Course no. 2	1 credit
	Course no. 3	1 credit
	Course no. 4	1 credit
Required coursework (and self-study)	RC no. 1	1 credit
	RC no. 2	1 credit
	RC no. 3	1 credit
	RC no. 4	1 credit
Degree-relevant examinations (and self-study)	D-RE no. 1	1 credit
	D-RE no. 3	1 credit
Total credits		10 credits

The workload of the module is represented in credits (LP). Please note the following:
- The time of credit entry in a campus management system is linked to the contact and attendance times, as well as the evaluation of the required coursework and degree-relevant examinations.

- If self-study workload has been allowed for (e.g. preparation and follow-up work for courses etc.) that is not directly related to degree-relevant examinations or required coursework, it will still be allocated to the examinations or coursework.
- Credits for the module are only **awarded** upon completion of the entire module, i.e. when students have proven – by passing all degree-relevant examinations and required coursework – that they have achieved the learning outcomes assigned to the module.

6	Requirements	
Module-related requirements for participation	None	
Rules on course attendance	Regular attendance is highly recommended.	

7	Module administration	
Frequency	Every winter semester	
Module representative/faculty	Prof. Dr. Norbert Kersting	University of Münster
	Prof. Dr. Antje Vetterlein	University of Münster

8	Mobility/Recognition	
Usability in other degree programmes	The module consists of courses designed for all bachelor programmes at the Institute of Political Science.	
Language(s) of instruction for the module	German	
Module title in English	Political Systems in Comparative Perspective (University of Münster)	
English translation of the module components listed in field 3	Course no. 1: Introduction to Political Systems	
	Course no. 2: Tutorial to Political Systems	
	Course no. 3: Introduction to Comparative Politics	
	Course no. 4: Tutorial to Comparative Politics	

9	Miscellaneous

Degree programme	**BSc. Politics and Public Policy**
Module title	**Public Law (University of Münster)**
Module number	M 1.4

1	**Basic data**

Programme semester	1 and 2
Credits (LP)	10
Total workload (h)	280
Module duration	2 semesters
Module status (M/E)	M

2	**Profile**

Aim of the module / Integration in the curriculum

Module 1.4 serves as an introduction into the field of public law by reference to the exemplary sub-disciplines of constitutional and European public law. While the first lecture primarily focuses on the legal foundations of states and the internal structure of constitutional objectives (semester 1), the follow-up lecture puts a strong emphasis on the European level and its institutions, organization, structure and competences as the bases of political administrative action (semester 2)

Teaching content

This lecture gives a broad overview of the subfield of Constitutional Law. Essential concepts and basic principles of constitutional law, its institutions, sources of law and the relationship to European law are addressed and illustrated. A special emphasis is laid on the state structure and its government bodies, their interrelations and the legislative power. Moreover, it deals with the fundamental legal relations between the state and its citizens. By means of selected precedents fundamental rights are analysed and discussed. On this basis, the second part of the module puts a stronger emphasis on the European level of Public Law, addressing the main European institutions, their organisation, structure and competences as the bases of political-administrative action. The application of fundamental concepts and principles of European Public Law as well as the effect of European Union law on and its consequences for national constitutional law are further core aspects of the lecture.

Learning outcomes

The module enables students to grasp the interfaces between public law and other disciplines of public governance (e.g. public policy, public management, public administration) and to utilise the expertise in public law for professional or academic career. Moreover, students learn to recognise the constitutional safeguards of fundamental rights and freedoms on national and European level. Students familiarise themselves with the different areas of constitutional law as well as European Public law. The module qualifies students to discern basic conditions of laws and administrative action and to critically assess the effectiveness of administrative requirements at national and European level.

3	**Structure**

Module components

No.	Course category	Course type	Course	Status (M/E)	Workload (h)	
					Attendance time (h)/SWS	Self-study (h)
1	lecture		Constitutional Law	M	30/2	110
2	lecture		European Law	M	30/2	110

Elective options within the module:

4	Examination structure				

Degree-relevant examination(s)

No.	FME/CE	Type	Duration/ Scope	Connection to course no. (if applicable)	Weight in module grade
1	CE	Written examination	90 min	Course no. 1	50%
2	CE	Written examination	90 min	Course no. 2	50%

Weight of the module grade for the final overall grade	10/180

Required coursework

No.	Type	Duration/ Scope	Connection to course no. (if applicable)
1	Lecturers may request preparatory reading of relevant texts (R), oral presentations (O), written reviews, essays, or summaries (W), or other assignments of comparable workload. Lecturers may also request participation in group assignments, which are announced at the beginning of the course and may take the form of oral presentations (10 minutes per group member) or written submissions (5 pages per group member).	1 h/week (R) / 30 min. (O) / 2,000 words (W)	Course no. 1
2	Lecturers may request preparatory reading of relevant texts (R), oral presentations (O), written reviews, essays, or summaries (W), or other assignments of comparable workload. Lecturers may also request participation in group assignments, which are announced at the beginning of the course and may take the form of oral presentations (10 minutes per group member) or written submissions (5 pages per group member).	1 h/week (R) / 30 min. (O) / 2,000 words (W)	Course no. 2

5	Allocation of workload

Participation (attendance or contact time)	Course no. 1	1 credit
	Course no. 2	1 credit
Required coursework (and self-study)	RC no. 1	2 credits
	RC no. 2	2 credits
Degree-relevant examinations (and self-study)	D-RE no. 1	2 credits
	D-RE no. 1	2 credits
Total credits		10 credits

The workload of the module is represented in credits (LP). Please note the following:
– The time of credit entry in a campus management system is linked to the contact and attendance times, as well as the evaluation of the required coursework and degree-relevant examinations.
– If self-study workload has been allowed for (e.g. preparation and follow-up work for courses etc.) that is not directly related to degree-relevant examinations or required coursework, it will still be allocated to the examinations or coursework.
– Credits for the module are only **awarded** upon completion of the entire module, i.e. when students have proven – by passing all degree-relevant examinations and required coursework – that they have achieved the learning outcomes assigned to the module.

6	Requirements

Module-related requirements for participation	None
Rules on course attendance	Regular attendance is highly recommended.

7	Module administration

Frequency	Every winter semester

Module representative/faculty	Prof. Dr. Thomas Dietz	University of Münster

8	**Mobility/Recognition**	
Usability in other degree programmes	None	
Language(s) of instruction for the module	German	
Module title in English	Public Law (University of Münster)	
English translation of the module components listed in field 3	Course no. 1: Constitutional Law	
	Course no. 2: European Law	

9	**Miscellaneous**

Degree programme	BSc. Politics and Public Policy
Module title	**Methods (University of Münster)**
Module number	M 1.5

1	**Basic data**

Programme semester	1 and 2
Credits (LP)	10
Total workload (h)	280
Module duration	2 semesters
Module status (M/E)	M

2	**Profile**

Aim of the module / Integration in the curriculum

This core module introduces the solid learning line in research methods and statistics that is a red thread throughout the whole study programme. Research methods and statistics are approached from a general social sciences framework, providing overarching building blocks to analyse the interdisciplinary questions that lie at the heart of public governance across borders. Module 1.5 provides an introductory lecture on qualitative and quantitative methods within the first semester and an introduction to statistics including practical training within tutorials in the second semester.

Teaching content

Within the overall methodological training at the Institute of Political Science, the lecture serves two means. It contains an important introduction into the standards and ethics of scientific work and makes students familiar with different types of examinations and coursework. It thus hands them the tools (e.g. writing and presentation skills) necessary for their further study. The lecture then focuses on basic concepts and the history and development of empirical research in Social Sciences. Next to the theoretical framework of the research process, the methodological principles of the quantitative and qualitative paradigms are introduced and compared. The course also offers an overview on methods of data acquisition. Thereby, it concentrates on qualitative empirical research and discusses quality criteria and artefacts. Statistical training during the first year focuses on quantitative basics of empirical social research. Content of the course are theory of statistical questions, approaches to statistics, basic concepts of statistics, univariate and bivariate distributions, measures of location, measures of dispersion, coefficients of concentration, and nominal, ordinal and metric measures of concentration.

Learning outcomes

Students gain broad insights into the basic concepts, history and development of empirical research in Social Sciences and are enabled to apply acquired knowledge of the fundamental methodological principles of quantitative and qualitative research as well as of the basic concepts, approaches and questions of statistics. Furthermore, they are able to develop, under supervision, social scientific research questions and corresponding research designs and to apply exemplary methods of qualitative and quantitative research including the interpretation and evaluation of research results. Students are enabled to read and interpret statistical data. students can organise statistical tests and interpret complex statistical procedures. Finally, students are acquainted with analysing secondary data.

3	**Structure**

Module components

No.			Course	Status	Workload (h)

	Course category	Course type		(M/E)	Attendance time (h)/SWS	Self-study (h)
1	lecture		Methods	M	30/2	110
2	lecture		Statistics	M	30/2	26
3	seminar		Tutorial to Statistics	M	30/2	54
Elective options within the module:						
None						

4	**Examination structure**

Degree-relevant examination(s)

No.	FME/CE	Type	Duration/ Scope	Connection to course no. (if applicable)	Weight in module grade
1	CE	The lecturer chooses between a written test (T), a paper or several essays (P). According to prior agreement with the lecturer, other assignments of comparable workload, such as documentations, small empirical assignments, or the production of a movie or radio feature, may also be accepted as required examinations.	90 min. (T) / 4,500 words (P)	Course no. 1	50%
2	CE	The lecturer chooses between a written test (T), a paper or several essays (P). According to prior agreement with the lecturer, other assignments of comparable workload, such as documentations, small empirical assignments, or the production of a movie or radio feature, may also be accepted as required examinations.	90 min. (T) / 4,500 words (P)	Course no. 2	50%
Weight of the module grade for the final overall grade			10/180		

Required coursework

No.	Type	Duration/ Scope	Connection to course no. (if applicable)
1	Lecturers may request preparatory reading of relevant texts.	1 h/week	Course no. 1
2	Lecturers may request preparatory reading of relevant texts.	1 h/week	Course no. 2
3	Tutors may request preparatory reading of relevant texts (R), oral presentations (O), written reviews, essays, or summaries (W), or other assignments of comparable workload. Tutors may also request participation in group assignments, which are announced at the beginning of the course and may take the form of oral presentations (10 minutes per group member) or written submissions (5 pages per group member).	1 h/week (R) / 30 min. (O) / 2,000 words (W)	Course no. 3

5	**Allocation of workload**

Participation (attendance or contact time)	Course no. 1	1 credit
	Course no. 2	1 credit
	Course no. 3	1 credit
Required coursework (and self-study)	RC no. 1	1 credit
	RC no. 2	1 credit
	RC no. 3	1 credit
Degree-relevant examinations (and self-study)	D-RE no. 1	2 credits
	D-RE no. 2	2 credits
Total credits		10 credits
The workload of the module is represented in credits (LP). Please note the following:		

- The time of credit entry in a campus management system is linked to the contact and attendance times, as well as the evaluation of the required coursework and degree-relevant examinations.
- If self-study workload has been allowed for (e.g. preparation and follow-up work for courses etc.) that is not directly related to degree-relevant examinations or required coursework, it will still be allocated to the examinations or coursework.
- Credits for the module are only **awarded** upon completion of the entire module, i.e. when students have proven – by passing all degree-relevant examinations and required coursework – that they have achieved the learning outcomes assigned to the module.

6	Requirements	
Module-related requirements for participation	None	
Rules on course attendance	Regular attendance is highly recommended.	

7	Module administration	
Frequency	Every winter semester	
Module representative/faculty	Prof. Dr. Oliver Treib	University of Münster

8	Mobility/Recognition	
Usability in other degree programmes	The module consists of courses designed for all bachelor programmes at the Institute of Political Science.	
Language(s) of instruction for the module	German	
Module title in English	Methods (University of Münster)	
English translation of the module components listed in field 3	Course no. 1: Methods	
	Course no. 2: Statistics	
	Course no. 3: Tutorial	

9	Miscellaneous	

Degree programme	BSc. Politics and Public Policy
Module title	Free Electives (University of Münster)
Module number	M 1.6

1	Basic data

Programme semester	2
Credits (LP)	10
Total workload (h)	280
Module duration	1 semester
Module status (M/E)	M

2	Profile

Aim of the module / Integration in the curriculum

Module 1.6 aims at giving students the opportunity for specialization and to deepen, enhance and apply the previously acquired knowledge in the context of specific topics, questions and problems of public policy of their interest, such as the current and future societal challenges on local, national, European and global level, the role and development of public and private actors or the nexus between citizens, civil society, politics and administration.

Teaching content

Standard courses introduce specific research areas of political science and other disciplines linked to the interdisciplinary field of public policy (i.e. public policy, public management, public administration, public law, sociology and economics). They give a profound overview on contemporary and classic questions and challenges of their specific research area. Thereby, they build on knowledge acquired within the core modules in the running first and second semester. Standard courses encourage and indeed require students to look into concepts, issues and methods of political science and other disciplines linked to public governance more deeply. Finally, within these courses, selected contemporary developments are methodologically and theoretically analysed and discussed.

Learning outcomes

Students are able to discuss and to deal with contemporary questions and challenges in political science and other disciplines linked to the interdisciplinary field of public policy as well as to apply related theories and methods. Thus, students get familiar with analysis in social science and learn to reflect critically on questions of political science and other public policy related disciplines. Furthermore, students are enabled to follow personal interest and to develop and set their own thematic priorities within the study of public governance across borders. They are able to independently develop and explore research questions within the selected field of study. Moreover, students are enabled to both methodologically and theoretically analyse and discuss selected contemporary developments within public policy related fields of study.

3	Structure

Module components

No.	Course category	Course type	Course	Status (M/E)	Workload (h)	
					Attendance time (h)/SWS	Self-study (h)
1	course		Standard Course	M	30/2	110
2	course		Reading Course	M	30/2	110

Elective options within the module:

Regarding its three main and longstanding research areas, "Governance", "Civil Society and Democracy" and "Regionalization and Globalization", the Institute of Political Science offers a great number of public governance related standard and reading courses in German and English which students can choose freely from. Within this module, students can – in consultation with their study advisor in Münster– freely choose from standard and reading courses offered by the Institute of Political Science. Thus, they can focus on courses that fit to the overall outline of their bachelor programme and that meet their individual interests. Both (1) a coherent connection between the free electives and the core courses within the first year as well as (2) a content-related and conceptual linkage of the Universität Münster electives to the courses within the second and third year in Twente is guaranteed through close and regular coordination between the Universität Münster and UT programme directors. Students have to choose one standard course and one reading course. These different course types aim at conveying different important skills and a mixture of both is therefore sensible and made obligatory.

4	Examination structure				

Degree-relevant examination(s)

No.	FME/CE	Type	Duration/ Scope	Connection to course no. (if applicable)	Weight in module grade
1	MCE	The lecturer chooses between a written test (T), a paper or several essays (P). According to prior agreement with the lecturer, other assignments of comparable workload, such as documentations, small empirical assignments, or the production of a movie or radio feature, may also be accepted as required examinations.	90 min. (T) / 4,500 words (P)	Course no. 1	50%
2	MCE	The lecturer chooses between a written test (T), a paper or several essays (P). According to prior agreement with the lecturer, other assignments of comparable workload, such as documentations, small empirical assignments, or the production of a movie or radio feature, may also be accepted as required examinations.	90 min. (T) / 4,500 words (P)	Course no. 2	50%

Weight of the module grade for the final overall grade	10/180

Required coursework

No.	Type	Duration/ Scope	Connection to course no. (if applicable)
1	Lecturers may request preparatory reading of relevant texts (R), oral presentations (O), written reviews, essays, or summaries (W), or other assignments of comparable workload. Lecturers may also request participation in group assignments, which are announced at the beginning of the course and may take the form of oral presentations (10 minutes per group member) or written submissions (5 pages per group member).	1 h/week (R) / 30 min. (O) / 2,000 words (W)	Course no. 1
2	Lecturers may request preparatory reading of relevant texts (R), oral presentations (O), written reviews, essays, or summaries (W), or other assignments of comparable workload. Lecturers may also request participation in group assignments, which are announced at the beginning of the course and may take the form of oral presentations (10 minutes per group member) or written submissions (5 pages per group member).	1 h/week (R) / 30 min. (O) / 2,000 words (W)	Course no. 2

5	Allocation of workload	
Participation (attendance or contact time)	Course no. 1	1 credit
	Course no. 2	1 credit
Required coursework (and self-study)	RC no. 1	2 credits
	RC no. 2	2 credits

Degree-relevant examinations (and self-study)	D-RE no. 1	2 credits
	D-RE no. 2	2 credits
Total credits		10 credits

The workload of the module is represented in credits (LP). Please note the following:
- The time of credit entry in a campus management system is linked to the contact and attendance times, as well as the evaluation of the required coursework and degree-relevant examinations.
- If self-study workload has been allowed for (e.g. preparation and follow-up work for courses etc.) that is not directly related to degree-relevant examinations or required coursework, it will still be allocated to the examinations or coursework.
- Credits for the module are only **awarded** upon completion of the entire module, i.e. when students have proven – by passing all degree-relevant examinations and required coursework – that they have achieved the learning outcomes assigned to the module.

6	Requirements
Module-related requirements for participation	None
Rules on course attendance	Regular attendance is highly recommended.

7	Module administration	
Frequency	Every semester	
Module representative/faculty	PD Dr. Matthias Freise	University of Münster

8	Mobility/Recognition	
Usability in other degree programmes	The module is designed for all bachelor programmes at the Institute of Political Science.	
Language(s) of instruction for the module	German	
Module title in English	Free Electives (University of Münster)	
English translation of the module components listed in field 3	Course no. 1: Standard Course	
	Course no. 2: Reading Course	

9	Miscellaneous

Degree programme	BSc. Politics and Public Policy
Module title	International Challenges (UT)
Module number	M 2.1

1	Basic data

Programme semester	Second year first quarter (first half of semester 3)
Credits (LP)	15
Total workload (h)	420
Module duration	10 weeks
Module status (M/E)	M

2	Profile

Aim of the module / Integration in the curriculum

This module lets students study problem analysis and policy design in an international context.

Teaching content

This module studies the first half of the Twente Policy Design Cycle (TPDC), a Public Administration approach combining design and the policy cycle. We concentrate on challenges that are inherently international. Public administrators are problem solvers, but problems are rarely clear-cut. Instead, they are often "wicked": complex, contested, and evolving. Understanding the nature of such problems is a critical skill in the public sector. Analyse problems and try to find solutions for them in international collaboration such as the UN or Europe, is a first step.

Learning outcomes

1. Students understand the policy design cycle and can explain the use for it in Public Administration.
2. Students can use the first two phases of the policy design cycle, analysis of problems and design of solutions, to describe and analyse international challenges.
3. Students can describe and explain the different layers of competences, functions, and decision-making processes of institutions in an international context.
4. Students can use comparison theories to compare different approaches in international settings.
5. Students develop academic soft skills, more particularly to: (i) work in project teams on wicked international challenges and (ii) to write a report that described their analysis and solutions in a logic and consistent way.

3	Structure

Module components

No.	Course category	Course type	Course	Status (M/E)	Workload (h) Attendance time (h)/SWS	Self-study (h)
1	lecture		International Challenges	M	28	84
2	lecture		Analysis and Solutions for Wicked Problems	M	21	63
3	lecture		Comparative Methods I	M	21	63
4	seminar		Project: Find International Solutions	M	35	105

Elective options within the module:

None

4	**Examination structure**				
Degree-relevant examination(s)					
No.	FME/CE	Type	Duration/ Scope	Connection to course no. (if applicable)	Weight in module grade
1	CE	Test	180 min	1	27%
2	CE	Test and assignment	Test (75%): 180 min; Ass. (25%): 2,000 words	2	20%
3	CE	Test and assignment	Test (70%): 180 min; Ass. (30%): 1,500 words	3	20%
4	CE	Assignments	Ass. 1 (75%): 7,500 words; Ass. 2 (10%): 600 words; Ass. 3 (15%): Presentation	4	33%
Weight of the module grade for the final overall grade			15/180		
Required coursework					
No.	Type			Duration/ Scope	Connection to course no. (if applicable)

5	**Allocation of workload**	
Participation (attendance or contact time)	Course no. 1	1 credit
	Course no. 2	1 credit
	Course no. 3	1 credit
	Course no. 4	1 credit
Required coursework (and self-study)	RC no. 1	1 credit
	RC no. 2	1 credit
	RC no. 3	2 credits
	RC no. 4	3 credits
Degree-relevant examinations (and self-study)	D-RE no. 1	1 credit
	D-RE no. 2	1 credit
	D-RE no. 3	1 credit
	D-RE no. 4	1 credit
Total credits		15 credits

The workload of the module is represented in credits (LP). Please note the following:
- The time of credit entry in a campus management system is linked to the contact and attendance times, as well as the evaluation of the required coursework and degree-relevant examinations.
- If self-study workload has been allowed for (e.g. preparation and follow-up work for courses etc.) that is not directly related to degree-relevant examinations or required coursework, it will still be allocated to the examinations or coursework.
- Credits for the module are only **awarded** upon completion of the entire module, i.e. when students have proven – by passing all degree-relevant examinations and required coursework – that they have achieved the learning outcomes assigned to the module.

6	**Requirements**	
Module-related requirements for participation	At least 45 EC of first year modules finished	
Rules on course attendance	Regular attendance is highly recommended.	

7	**Module administration**		
Frequency	Once, Start September		
Module representative/faculty	Dr. Shawn Donnelly	UT	

8	**Mobility/Recognition**
Usability in other degree programmes	This module is also available as minor module for other (esp. social sciences) programmes.
Language(s) of instruction for the module	English
Module title in English	International Challenges (UT)
English translation of the module components listed in field 3	Course no. 1: International Challenges
	Course no. 2: Analysis and Solutions for Wicked Problems
	Course no. 3: Comparative Methods I
	Course no. 4: Project: Find International Solutions

9	**Miscellaneous**

Degree programme	BSc. Politics and Public Policy
Module title	International Decisions (UT)
Module number	M 2.2

1	Basic data

Programme semester	Second year second quarter (second half of semester 3)
Credits (LP)	15
Total workload (h)	420
Module duration	10 weeks
Module status (M/E)	M

2	Profile

Aim of the module / Integration in the curriculum

This module concentrates on decision-making and implementation of policies in an international context.

Teaching content

This module studies the second half of the Twente Policy Design Cycle (TPDC), a Public Administration approach combining design and the policy cycle. We concentrate on challenges that are inherently international. Public administrators are creators of policy to find solutions for the wicked problems, but how to decide which policy is the best? And how to implement it in the right way? Being able to come to decisions in international bodies while coping with uncertainty is a critical skill in the public sector. Being able, once decided, how to implement policies is another all important part of becoming a professional in the public sector.

Learning outcomes

1. Students can use the last two phases of the policy design cycle, decision-making and implementation of policies, and use these on international challenges.
2. Students understand the processes of international decision-making, including lobbying, the political context and the forming of coalitions.
3. Students can use comparison theories, e.g. to see why different stakeholders can come to different outcomes in international settings.
4. Students develop academic soft skills necessary for international decision-making, such as negotiations and the building of coalitions.

3	Structure

Module components

No.	Course category	Course type	Course	Status (M/E)	Workload (h) Attendance time (h)/SWS	Self-study (h)
1	lecture		Deciding in International Institutions	M	28	84
2	lecture		Theory of International Policy Making	M	21	63
3	lecture		Comparative Methods II	M	21	63
4	project		Project: Implement and Evaluate International Solutions	M	35	105

Elective options within the module:

None

4	Examination structure				
Degree-relevant examination(s)					
No.	FME/CE	Type	Duration/ Scope	Connection to course no. (if applicable)	Weight in module grade
1	CE	Test	180 min	1	27%
2	CE	Test	180 min	2	20%
3	CE	Test and assignment	Test (70%): 180 min; Ass. (30%): 2,000 words	3	20%
4	CE	Assignments	Ass. 1 (25%): 3,000 words; Ass. 2 (65%): 7,000 words; Ass. 3 (10%): Presentation	4	33%
Weight of the module grade for the final overall grade			15/180		
Required coursework					
No.	Type			Duration/ Scope	Connection to course no. (if applicable)

5	Allocation of workload	
Participation (attendance or contact time)	Course no. 1	1 credit
	Course no. 2	1 credit
	Course no. 3	1 credit
	Course no. 4	1 credit
Required coursework (and self-study)	RC no. 1	1 credit
	RC no. 2	2 credits
	RC no. 3	1 credit
	RC no. 4	3 credits
Degree-relevant examinations (and self-study)	D-RE no. 1	1 credit
	D-RE no. 2	1 credit
	D-RE no. 3	1 credit
	D-RE no. 4	1 credit
Total credits		15 credits

The workload of the module is represented in credits (LP). Please note the following:
- The time of credit entry in a campus management system is linked to the contact and attendance times, as well as the evaluation of the required coursework and degree-relevant examinations.
- If self-study workload has been allowed for (e.g. preparation and follow-up work for courses etc.) that is not directly related to degree-relevant examinations or required coursework, it will still be allocated to the examinations or coursework.
- Credits for the module are only **awarded** upon completion of the entire module, i.e. when students have proven – by passing all degree-relevant examinations and required coursework – that they have achieved the learning outcomes assigned to the module.

6	Requirements	
Module-related requirements for participation	None	
Rules on course attendance	Regular attendance is highly recommended.	

7	Module administration	
Frequency	Once, Start November	
Module representative/faculty	Dr. Veronica Junjan	UT

8	Mobility/Recognition	
Usability in other degree programmes	This module is also available as minor module for other (esp. social sciences) programmes.	
Language(s) of instruction for the module	English	
Module title in English	International Decisions (UT)	
English translation of the module components listed in field 3	Course no. 1: Deciding in International Institutions	
	Course no. 2: Theory of International Policy Making	
	Course no. 3: Comparative Methods II	
	Course no. 4: Project: Implement and Evaluate International Solutions	

9	Miscellaneous

Degree programme	BSc. Politics and Public Policy
Module title	Regional and Cross-Border Challenges(UT)
Module number	M 2.3

1	Basic data

Programme semester	Second year third quarter (first half of semester 4)
Credits (LP)	15
Total workload (h)	420
Module duration	10 weeks
Module status (M/E)	M

2	Profile

Aim of the module / Integration in the curriculum

This module lets students study advanced problem analysis and policy design in a regional and cross border context.

Teaching content

This module deepens the knowledge of the first half of the Twente Policy Design Cycle (TPDC), a Public Administration approach combining design and the policy cycle. We concentrate on challenges that are cross-border and in regions. Public administrators are problem solvers, but problems are rarely clear-cut. Instead, they are often "wicked": complex, contested, and evolving. Especially in cross-border area's the number of complications is growing. Think of draughts, different idea's about nudging with financial incentives or try to work cross-border.

Learning outcomes

1. Students can work with the policy design cycle for analysis of problems and designs of solutions, especially in a cross-border environment.
2. Students can use design skills to come in a systematic way to design of solution for especially cross-border challenges.
3. Students develop academic soft skills, more particularly to use a systematic approach to come to analysis of wicked problems.

3	Structure

Module components

No.	Course category	Course type	Course	Status (M/E)	Workload (h) Attendance time (h)/SWS	Self-study (h)
1	lecture		Regional and Cross-Border Challenges	M	28	84
2	lecture		Analysis and Solutions for Regional Problems	M	21	63
3	lecture		Design Science Skills I	M	21	63
4	seminar		Project: Find Cross-Border Solutions	M	35	105

Elective options within the module:

None

4		Examination structure			
Degree-relevant examination(s)					
No.	FME/CE	Type	Duration/ Scope	Connection to course no. (if applicable)	Weight in module grade
1	CE	Test	180 min	1	27%
2	CE	Test and assignment	Test (75%): 180 min; Ass. (25%): 2,000 words	2	20%
3	CE	Test and assignment	Test (70%): 180 min.; Ass. (30%): 1,500 words	3	20&
4	CE	Assignments	Ass. 1 (75%): 7,500 words; Ass. 2 (10%): 600 words; Ass. 3 (15%): Presentation	4	33%
Weight of the module grade for the final overall grade			15/180		
Required coursework					
No.	Type			Duration/ Scope	Connection to course no. (if applicable)

5		Allocation of workload	
Participation (attendance or contact time)		Course no. 1	1 credit
		Course no. 2	1 credit
		Course no. 3	1 credit
		Course no. 4	1 credit
Required coursework (and self-study)		RC no. 1	1 credit
		RC no. 2	1 credit
		RC no. 3	2 credits
		RC no. 4	3 credits
Degree-relevant examinations (and self-study)		D-RE no. 1	1 credit
		D-RE no. 2	1 credit
		D-RE no. 3	1 credit
		D-RE no. 4	1 credit
Total credits			15 credits

The workload of the module is represented in credits (LP). Please note the following:
- The time of credit entry in a campus management system is linked to the contact and attendance times, as well as the evaluation of the required coursework and degree-relevant examinations.
- If self-study workload has been allowed for (e.g. preparation and follow-up work for courses etc.) that is not directly related to degree-relevant examinations or required coursework, it will still be allocated to the examinations or coursework.
- Credits for the module are only **awarded** upon completion of the entire module, i.e. when students have proven – by passing all degree-relevant examinations and required coursework – that they have achieved the learning outcomes assigned to the module.

6		Requirements	
Module-related requirements for participation		None	
Rules on course attendance		Regular attendance is highly recommended.	

7		Module administration	
Frequency		Once, Start February	
Module representative/faculty		Dr. Veronica Junjan	UT

8	Mobility/Recognition
Usability in other degree programmes	This module is also available as minor module for other (esp. social sciences) programmes.
Language(s) of instruction for the module	English
Module title in English	Regional and Cross-Border Challenges (UT)
English translation of the module components listed in field 3	Course no. 1: Regional and Cross-Border Challenges
	Course no. 2: Analysis and Solutions for Regional Problems
	Course no. 3: Design Science Skills I
	Course no. 4: Project: Find Cross-Border Solutions

9	Miscellaneous

Degree programme	BSc. Politics and Public Policy
Module title	**Multilevel Governance (UT)**
Module number	M 2.4

1	Basic data

Programme semester	Second year fourth quarter (second half of semester 4)
Credits (LP)	15
Total workload (h)	420
Module duration	10 weeks
Module status (M/E)	M

2	Profile

Aim of the module / Integration in the curriculum

The module concentrates on implementation and evaluation of cross-border policies.

Teaching content

This module deepens the knowledge of the second half of the Twente Policy Design Cycle (TPDC), a Public Administration approach combining design and the policy cycle. We concentrate on challenges that are cross-border. Public administrators are implementors of policies to find solutions for the wicked problems, but how to make sure they work? Not only implementing, but also evaluating policies makes sure we keep on improving our solutions.

Learning outcomes

1. Students can work with the last two phases of the policy design cycle, decision-making and implementation of policies, and use these on cross-border challenges.
2. Students can collaborate with different stakeholders to improve their implementation.
3. Students can evaluate standing policies in a cross-border environment.
4. Students are able to fulfil an ex-ante evaluation of a proposed policy or implementation process.
5. Students can improve their designs as a reaction of evaluations.

3	Structure

Module components

No.	Course category	Course type	Course	Status (M/E)	Workload (h)	
					Attendance time (h)/SWS	Self-study (h)
1	lecture		Multilevel Governance	M	28	84
2	lecture		International Evaluations	M	21	63
3	lecture		Design Science Skills II	M	21	63
4	project		Project: Implement and Evaluate Cross-Border Solutions	M	35	105

Elective options within the module:

None

4	Examination structure

Degree-relevant examination(s)

No.	FME/CE	Type	Duration/ Scope	Connection to course no. (if applicable)	Weight in module grade
1	CE	Test	180 min	1	27%
2	CE	Assignment	5,000 words	2	20%
3	CE	Test and assignment	Test (70%): 180 min; Ass. (30%): 2,000 words	3	20%
4	CE	Assignments	Ass. 1 (25%): 3,000 words Ass. 2 (65%): 7,000 words Ass. 3 (10%): Presentation	4	33%
Weight of the module grade for the final overall grade			15/180		
Required coursework					
No.	Type			Duration/ Scope	Connection to course no. (if applicable)

5		Allocation of workload	
Participation (attendance or contact time)		Course no. 1	1 credit
		Course no. 2	1 credit
		Course no. 3	1 credit
		Course no. 4	1 credit
Required coursework (and self-study)		RC no. 1	1 credit
		RC no. 2	2 credits
		RC no. 3	1 credit
		RC no. 4	3 credits
Degree-relevant examinations (and self-study)		D-RE no. 1	1 credit
		D-RE no. 2	1 credit
		D-RE no. 3	1 credit
		D-RE no. 4	1 credit
Total credits			15 credits

The workload of the module is represented in credits (LP). Please note the following:

– The time of credit entry in a campus management system is linked to the contact and attendance times, as well as the evaluation of the required coursework and degree-relevant examinations.
– If self-study workload has been allowed for (e.g. preparation and follow-up work for courses etc.) that is not directly related to degree-relevant examinations or required coursework, it will still be allocated to the examinations or coursework.
– Credits for the module are only **awarded** upon completion of the entire module, i.e. when students have proven – by passing all degree-relevant examinations and required coursework – that they have achieved the learning outcomes assigned to the module.

6	Requirements	
Module-related requirements for participation	None	
Rules on course attendance	Regular attendance is highly recommended.	

7	Module administration	
Frequency	Once, Start April	
Module representative/faculty	Dr. Veronica Junjan	UT

8	Mobility/Recognition	
Usability in other degree programmes	This module is also available as minor module for other (esp. social sciences) programmes.	

Language(s) of instruction for the module	English
Module title in English	Multilevel Governance (UT)
English translation of the module components listed in field 3	Course no. 1: Multilevel Governance
	Course no. 2: International Evaluations
	Course no. 3: Design Science Skills II
	Course no. 4: Project: Implement and Evaluate Cross-Border Solutions

9	**Miscellaneous**

Degree programme	BSc. Politics and Public Policy
Module title	Free Electives (UT) + Internship (UT)
Module number	M 3.1a+M 3.2a

1	Basic data

Programme semester	5
Credits (LP)	30
Total workload (h)	840
Module duration	10 weeks
Module status (M/E)	Elective

2	Profile

Aim of the module / Integration in the curriculum

Free Elective Module
This module provides students with the possibility to choose modules at Twente University that are not part of the "Politics and Public Policy" programme. These modules are meant to broaden the students' academic horizon. They give them an idea how their study of social, economic and legal studies and their acquired knowledge and skills may be combined with seemingly alien scientific fields, such as engineering or natural sciences. The free elective modules provide students with the possibility to develop their personal profile and actively shape their own educational and academic path. For that reason, it also gives students the greatest possible freedom in their choice of modules.

Internship
Students are given the opportunity to complement their studies and theoretical knowledge with professional on-the-job experiences within an internship of minimum 15 weeks. The transfer from the system of higher education into the labour market and into a profession is thus facilitated. The internship will take place in occupational fields relevant to a (European) Public Administration programme, like for instance administration, associations, political parties, international organisations, development cooperation, corporations, media, research facilities, foundations etc. The independent search for and establishing contact with a respective placement are part of the requirements of the module. The internship is supervised by a lecturer of the University of Twente. The University of Twente may arrange a specific seminar in which all internships of a semester are supervised.

Teaching content

The course content in the Free elective module depends on the chosen subject area. The seminars give an idea how the studying of social, economic and legal studies and their acquired knowledge and skills may be combined with seemingly alien scientific fields, such as engineering or natural sciences. In the internship, students gain insights into the variety of everyday work of social scientists.

Learning outcomes

Students learn to know and understand disciplinary logics different to those of their own programme. Thus they are able to approach complex problems from an interdisciplinary perspective and come to more coherent and exhaustive solutions. Next to knowledge about and competences in the approaches and methods of other disciplines, students are also enabled to reflect about the strength' and weaknesses of the disciplines in contrast to their own (and vice versa). Additionally, students broaden their knowledge in theoretical approaches and their methodical skills.

3	Structure

Module components

No.			Course	Status	Workload (h)

	Course category	Course type		(M/E)	Attendance time (h)/SWS	Self-study (h)
1	seminar/ lecture		Courses and projects at other faculty/ department of UT	M	32	388
2	internship		Internship (+Report)	M	--	420
Elective options within the module:						
According to prior agreement with the supervisor the internship may be chosen freely, provided it has a relevant link to the programme						

4	**Examination structure**

Degree-relevant examination(s)

No.	FME/CE	Type	Duration/ Scope	Connection to course no. (if applicable)	Weight in module grade
1	CE	Module or course grades from other faculties/departments are transferred to the programme's grading system. Their average grade constitutes the module grade. The module consists of a combination of written tests and/or papers and/or essays and/or presentations. According to prior agreement with the lecturers, documentations, small empirical assignments, the production of a movie or radio features can also be accepted as required examination	Varies	1	50%
2	CE	Students write a report on their internship. The first part of the report (approx. 1/3) deals with the course of the internship, the second part reflects on the internship within the field of public administration and is based on a scientific research question. The report must contain a work placement certificate from the employer.	3,500 words	2	50%

Weight of the module grade for the final overall grade	

Required coursework

No.	Type	Duration/ Scope	Connection to course no. (if applicable)
1	The lecturers and tutors may request oral presentations of about 30 minutes, preparatory reading of relevant texts (approx. one hour of reading per week), participation in group assignments, writing of reviews, essays and summaries (up to 600 words) and other comparable assignments.	adjacent	1

5	**Allocation of workload**

Participation (attendance or contact time)	Course no. 1	varies
	Course no. 2	13 credits
Required coursework (and self-study)		
Degree-relevant examinations (and self-study)	D-RE no. 1	varies
	D-RE no. 2	2 credits
Total credits		30 credits

The workload of the module is represented in credits (LP). Please note the following:
− The time of credit entry in a campus management system is linked to the contact and attendance times, as well as the evaluation of the required coursework and degree-relevant examinations.

– If self-study workload has been allowed for (e.g. preparation and follow-up work for courses etc.) that is not directly related to degree-relevant examinations or required coursework, it will still be allocated to the examinations or coursework.
– Credits for the module are only **awarded** upon completion of the entire module, i.e. when students have proven – by passing all degree-relevant examinations and required coursework – that they have achieved the learning outcomes assigned to the module.

6	Requirements	
Module-related requirements for participation	No prerequisites, but participation is depended on the programme at the University of Twente that is offering these free electives.	
Rules on course attendance	Regular attendance is highly recommended.	

7	Module administration	
Frequency	Every winter term	
Module representative/faculty	Dr. Rik Reussing	UT

8	Mobility/Recognition	
Usability in other degree programmes	The module is designed for the bachelor programme "Management, Society and Technology" at University of Twente.	
Language(s) of instruction for the module	English	
Module title in English	Free Electives (UT) + Internship (UT)	
English translation of the module components listed in field 3	Course no. 1: Courses and projects at other faculty/ department of UT	
	Course no. 2: Internship (+Report)	

9	Miscellaneous
	Registration for courses and examinations (UT) needs to be done via the electronic administration system of Twente University (OSIRIS). Please follow the hints for required course work and examinations as announced on Osiris (https://www.utwente.nl/en/educational-systems/).

Degree programme	BSc. Politics and Public Policy
Module title	Free Electives (UT)
Module number	M 3.1b + M 3.2b

1	Basic data

Programme semester	5
Credits (LP)	30
Total workload (h)	840
Module duration	10 weeks
Module status (M/E)	Elective

2	Profile

Aim of the module / Integration in the curriculum

Free Elective Module This module provides students with the possibility to choose modules at Twente University that are not part of the "Politics and Public Policy" programme. These modules are meant to broaden the students' academic horizon. They give them an idea how their study of social, economic and legal studies and their acquired knowledge and skills may be combined with seemingly alien scientific fields, such as engineering or natural sciences. The free elective modules provide students with the possibility to develop their personal profile and actively shape their own educational and academic path. For that reason, it also gives students the greatest possible freedom in their choice of modules.

Teaching content

The teaching content in the Free elective module depends on the chosen subject area. The seminars give an idea how the studying of social, economic and legal studies and their acquired knowledge and skills may be combined with seemingly alien scientific fields, such as engineering or natural sciences.

Learning outcomes

Students learn to know and understand disciplinary logics different to those of their own programme. Thus, they are able to approach complex problems from an interdisciplinary perspective and come to more coherent and exhaustive solutions. Next to knowledge about and competences in the approaches and methods of other disciplines, students are also enabled to reflect about the strength' and weaknesses of the disciplines in contrast to their own (and vice versa). Additionally, students broaden their knowledge in theoretical approaches and their methodical skills.

3	Structure

Module components

No.	Course category	Course type	Course	Status (M/E)	Workload (h) Attendance time (h)/SWS	Self-study (h)
1	seminar/ lecture		Courses and projects at other faculty/ department of UT	M	32	388
2	seminar/ lecture		Courses and projects at other faculty/ department of UT	M	32	388

Elective options within the module:

Students can choose relevant courses at Twente University that are not part of the "Politics and Public Policy" programme.

4	Examination structure				
Degree-relevant examination(s)					
No.	FME/CE	Type	Duration/ Scope	Connection to course no. (if applicable)	Weight in module grade
1		Module or course grades from other faculties/departments are transferred to the programme's grading system. Their average grade constitutes the module grade. The module consists of a combination of written tests and/or papers and/or essays and/or presentations. According to prior agreement with the lecturers, documentations, small empirical assignments, the production of a movie or radio features can also be accepted as required examination.	Varies	Course 1 & Course 2	100%
Weight of the module grade for the final overall grade					
Required coursework					
No.	Type		Duration/ Scope	Connection to course no. (if applicable)	
1	The lecturers and tutors may request oral presentations of about 30 minutes, preparatory reading of relevant texts (approx. one hour of reading per week), participation in group assignments, writing of reviews, essays and summaries (up to 600 words) and other comparable assignments.		adjacent	1 & 2	

5	Allocation of workload		
Participation (attendance or contact time)	Course no. 1	varies	
	Course no. 2	varies	
Required coursework (and self-study)	RC no. 1	varies	
	RC no. 2	varies	
Degree-relevant examinations (and self-study)	D-RE no. 1	varies	
	D-RE no. 2	varies	
Total credits		30 credits	

The workload of the module is represented in credits (LP). Please note the following:
– The time of credit entry in a campus management system is linked to the contact and attendance times, as well as the evaluation of the required coursework and degree-relevant examinations.
– If self-study workload has been allowed for (e.g. preparation and follow-up work for courses etc.) that is not directly related to degree-relevant examinations or required coursework, it will still be allocated to the examinations or coursework.
– Credits for the module are only **awarded** upon completion of the entire module, i.e. when students have proven – by passing all degree-relevant examinations and required coursework – that they have achieved the learning outcomes assigned to the module.

6	Requirements	
Module-related requirements for participation	No prerequisites	
Rules on course attendance	Regular attendance is highly recommended.	

7	Module administration	
Frequency	Every winter term	
Module representative/faculty	Dr. Rik Reussing	UT

8	**Mobility/Recognition**
Usability in other degree programmes	The module is designed for the bachelor programme "European Public Administration" at Twente University.
Language(s) of instruction for the module	English
Module title in English	Free Electives (UT)
English translation of the module components listed in field 3	Course no. 1: Courses and projects at other faculty/ department of UT
	Course no. 2: Courses and projects at other faculty/ department of UT

9	**Miscellaneous**
	Registration for courses and examinations (UT) needs to be done via the electronic administration system of Twente University (OSIRIS). Please follow the hints for required course work and examinations as announced on Osiris (https://www.utwente.nl/en/educational-systems/).

Degree programme	BSc. Politics and Public Policy
Module title	**Internship (UT)**
Module number	M 3.1c

1	Basic data

Programme semester	5
Credits (LP)	30
Total workload (h)	840
Module duration	10 weeks
Module status (M/E)	Elective

2	Profile

Aim of the module / Integration in the curriculum

Free Elective Module Students are given the opportunity to complement their studies and theoretical knowledge with professional on the-job experiences within an internship. The transfer from the system of higher education into the labour market and into a profession is thus facilitated. The internship will take place in occupational fields relevant to a (European) Public Administration programme, like for instance administration, associations, political parties, international organisations, development cooperation, corporations, media, research facilities, foundations etc. The independent search for and establishing contact with a respective placement are part of the requirements of the module. The internship has a minimum duration of four months (640 working hours) and is supervised by a lecturer of the University of Twente. The UT may arrange a specific seminar in which all internships of a semester are supervised.

Teaching content

In the internship, students gain insights into the variety of everyday work of social scientists.

Learning outcomes

The module provides students with first-hand insight into qualification requirements, career opportunities and working conditions for social and political scientists. Students also gain a scientifically grounded perspective on their further career planning. Within the report, students are asked to reflect theoretically based on the specific requirements of practical political science fields. Students are thus motivated to actively develop their own qualifications profile and professional competences. The module also conveys important key competences to students, e.g. independent working, the ability to assert themselves, cooperativeness, problem solving skills, self- and time management and flexibility.

3	Structure

Module components

No.	Course category	Course type	Course	Status (M/E)	Workload (h)	
					Attendance time (h)/SWS	Self-study (h)
1	Internship		Internship (+Report)	M		840

Elective options within the module:

According to prior agreement with the supervisor the internship may be chosen freely, provided it has a relevant link to the programme.

4	Examination structure				
Degree-relevant examination(s)					
No.	FME/CE	Type	Duration/ Scope	Connection to course no. (if applicable)	Weight in module grade
1		Students write a report on their internship. The first part of the report (approx. 1/3) deals with the course of the internship, the second part reflects on the internship within the field of public administration and is based on a scientific research question. The report must contain a work placement certificate from the employer.	7,000 words		100%
Weight of the module grade for the final overall grade			30/180		
Required coursework					
No.	Type			Duration/ Scope	Connection to course no. (if applicable)
	None				

5	Allocation of workload	
Participation (attendance or contact time)	Course no. 1	0 credits
Required coursework (and self-study)		
Degree-relevant examinations (and self-study)	D-RE no. 1	30 credits
Total credits		30 credits

The workload of the module is represented in credits (LP). Please note the following:
– The time of credit entry in a campus management system is linked to the contact and attendance times, as well as the evaluation of the required coursework and degree-relevant examinations.
– If self-study workload has been allowed for (e.g. preparation and follow-up work for courses etc.) that is not directly related to degree-relevant examinations or required coursework, it will still be allocated to the examinations or coursework.
– Credits for the module are only **awarded** upon completion of the entire module, i.e. when students have proven – by passing all degree-relevant examinations and required coursework – that they have achieved the learning outcomes assigned to the module.

6	Requirements	
Module-related requirements for participation	No prerequisites.	
Rules on course attendance	Attendance at the internship and contact with the supervisor from the University of Twente.	

7	Module administration	
Frequency	Every winter term	
Module representative/faculty	Dr. Rik Reussing	UT

8	Mobility/Recognition	
Usability in other degree programmes	The module is designed for the bachelor programme "Management, Society and Technology" at University of Twente.	
Language(s) of instruction for the module	English	

Module title in English	Internship (UT)
English translation of the module components listed in field 3	Course no. 1: Internship (+Report)

9	**Miscellaneous**
	Registration for courses and examinations (UT) needs to be done via the electronic administration system of Twente University (OSIRIS). Please follow the hints for required course work and examinations as announced on Osiris (https://www.utwente.nl/en/educational-systems/).

Degree programme	**BSc. Politics and Public Policy**
Module title	**Erasmus (ERASMUS) (UT or University of Münster)**
Module number	M 3.1d

1	**Basic data**
Programme semester	5
Credits (LP)	30
Total workload (h)	840
Module duration	10 weeks
Module status (M/E)	Elective

2	**Profile**

Aim of the module / Integration in the curriculum

Students will spend one semester at a partner university abroad. Modules and courses that shall be studied during this semester will be subject to a learning/Erasmus agreement between the student and the UT or Münster programme coordinator. They must deal with the programmes' different issue areas (political science, public law, public policy, public management, public administration, sociology and economics) or areas that are complementary to the programme. The UT or Münster programme coordinator and the Erasmus coordinator help students with the organisation of their exchange.

Teaching content

The teaching content in the ERASMUS module depends on the chosen university.

Learning outcomes

The Erasmus semester serves two purposes.
1. Students will be able to deepen their knowledge and methodological skills concerning the programmes' content and aims, in the fields of political science, sociology, economics and law. They also have the chance to specialise according to the course offer of the partner university and their interest.
2. They enlarge their intercultural skills and their ability to adapt to new situations. They will be required to adjust to a foreign environment. They will have to learn a new language or perfect existing language skills. Intercultural skills, independence and quick adaptation to new situations and structures are increasingly important before the background of an Europeanising and globalising job market.

3	**Structure**

Module components

No.	Course category	Course type	Course	Status (M/E)	Workload (h)	
					Attendance time (h)/SWS	Self-study (h)
1	varies		Erasmus Exchange: courses at partner university	M	varies	varies

Elective options within the module:

None.

4	**Examination structure**

Degree-relevant examination(s)

No.	FME/CE	Type	Duration/ Scope	Connection to course no. (if applicable)	Weight in module grade
1		Module or course credits from the partner university are transferred to the Dutch credits system. The exchange module is graded as pass since translation of grades is only valid for one-on-one calculations of programmes according to the ECTS guide of the EU. Modules and courses studied at the partner university are subject to agreement by the programme coordinator and noted within an Erasmus agreement.	Depends on the module offerings of Erasmus partners		100%

Weight of the module grade for the final overall grade	30/180

Required coursework

No.	Type	Duration/ Scope	Connection to course no. (if applicable)
1	-		

5	**Allocation of workload**

Participation (attendance or contact time)	Depends on the courses selected by students at the Erasmus partner university.
Required coursework (and self-study)	
Degree-relevant examinations (and self-study)	

Total credits	30 credits

The workload of the module is represented in credits (LP). Please note the following:
– The time of credit entry in a campus management system is linked to the contact and attendance times, as well as the evaluation of the required coursework and degree-relevant examinations.
– If self-study workload has been allowed for (e.g. preparation and follow-up work for courses etc.) that is not directly related to degree-relevant examinations or required coursework, it will still be allocated to the examinations or coursework.
– Credits for the module are only **awarded** upon completion of the entire module, i.e. when students have proven – by passing all degree-relevant examinations and required coursework – that they have achieved the learning outcomes assigned to the module.

6	**Requirements**

Module-related requirements for participation	No prerequisites.
Rules on course attendance	Depended on the requirements of the foreign university.

7	**Module administration**

Frequency	Every winter term	
Module representative/faculty	Dr. Rik Reussing	UT

8	**Mobility/Recognition**

Usability in other degree programmes	The module is designed for the bachelor programme "European Public Administration" at Twente University.

Language(s) of instruction for the module	
Module title in English	Erasmus (ERASMUS) (UT or University of Münster)
English translation of the module components listed in field 3	Course no. 1: Erasmus Exchange: courses at partner university

9	Miscellaneous
	Registration for courses and examinations (UT) needs to be done via the electronic administration system of Twente University (OSIRIS). Please follow the hints for required course work and examinations as announced on Osiris (https://www.utwente.nl/en/educational-systems/).

Degree programme	BSc. Politics and Public Policy
Module title	Free Electives (University of Münster)
Module number	M 3.1e

1	Basic data

Programme semester	5
Credits (LP)	30
Total workload (h)	840
Module duration	1 semester
Module status (M/E)	Elective

2	Profile

Aim of the module / Integration in the curriculum

In parallel to the predefined programme of core modules and courses in Münster and Twente, and according to the student-driven learning aspect of the programme, free elective module 3.1e aims at giving students the opportunity for specialization and to deepen, enhance and apply the previously acquired knowledge in the context of specific topics, questions and problems of public policy of their interest, such as the current and future societal challenges on local, national, European and global level, the role and development of public and private actors or the nexus between citizens, civil society, politics and administration. Regarding its three main and longstanding research areas, "Governance", "Civil Society and Democracy" and "Regionalization and Globalization", the Institute of Political Science offers a great number of public governance related standard and reading courses as well as bachelor seminars in German and English which students can choose freely from, however with the restriction that they have to select three standard/reading courses and three bachelor seminars. Students can decide to opt for the lecture "Introduction to Political Theory" as equivalent substitute for a standard course. Moreover, students can decide to do an oral examination as required examination in one of the six electives (with the exception of the lecture "Introduction to Political Theory") instead of the actually scheduled examination, given the prior approval by the lecturer involved.

Teaching content

Standard courses introduce specific research areas of political science and other disciplines linked to the interdisciplinary field of public governance (i.e. public policy, public management, public administration, public law, sociology and economics). They give a profound overview on contemporary and classic questions and challenges of their specific research area. Thereby, they build on knowledge acquired within the core modules in the running first and second semester. Standard courses encourage and indeed require from students to look into concepts, issues and methods of political science and other disciplines linked to public governance more deeply. Finally, within these courses, selected contemporary developments are methodologically and theoretically analysed and discussed. Reading courses deepen the ability of students to read and understand social science texts. The range of courses encompasses classical authors and theories of political science and other disciplines linked to the interdisciplinary field of public governance as well as contemporary texts. Bachelor seminars are provided for students further within their studies. They deal in detail with very specific questions of political science and other disciplines linked to the interdisciplinary field of public governance, often on current issues. Most of these seminars also incorporate possibilities or specifically ask for learning by research, thus combining theoretical knowledge with empirical analysis. Since students are at a later stage of their studies they are asked to register for three bachelor seminars. With regard to the previous winter and summer semesters in Münster, students of the Joint Bachelor's Degree programme "Politics and Public Policy" could – in consultation with their study advisor in Münster – generally choose from policy-specific (e.g. Introduction to Labour Market Policy, Introduction to Asylum and Refugee Policy, Introduction to Global Environmental Policy) and methodological/theoretical courses (e.g. Introduction to Social Scientific Discourse Analysis, Introduction to Policy Analysis, Introduction to the Theories of International Relations). Both (1) a coherent connection between

the free electives and the core courses within the overall study programme as well as (2) a content-related and conceptual linkage of the electives to the courses within the previous first year (University of Münster) and second year of study (UT) as well as and the running third year is guaranteed through close and regular coordination between the Münster and UT programme directors.

Learning outcomes
Students are able to discuss and to deal with contemporary questions and challenges in political science and other disciplines linked to the interdisciplinary field of public policy as well as to apply related theories and methods. Thus, students are enabled to apply methods of analysis in social science and learn to reflect critically on questions of political science and other public governance related disciplines. Furthermore, students are enabled to follow personal interest and to develop and set their own thematic priorities within the study of politics and public policy. They are able to independently develop and explore research questions within the selected field of study. Moreover, students are enabled to both methodologically and theoretically analyse and discuss selected contemporary developments within public governance related fields of study. In bachelor seminars and courses on enquiry-based learning (Forschendes Lernen), they are enabled to practically apply under supervision previously acquired theoretical, methodological knowledge, skills and competences on the basis of specific topics, questions and problems of public governance. Finally, they acquire further methodological, reading, communication, presentation, working and research skills as well as social competences trained and experienced within the bachelor seminars as well as in the standard and reading courses.

3	Structure

Module components

No.	Course category	Course type	Course	Status (M/E)	Workload (h) Attendance time (h)/SWS	Self-study (h)
1.	S		Standard or Reading Course 1	E	30/2	110
2.	S		Standard or Reading Course 2	E	30/2	110
3.	S		Standard or Reading Course 3	E	30/2	110
4.	S		Bachelor Seminar 1	E	30/2	110
5.	S		Bachelor Seminar 2	E	30/2	110
6.	S		Bachelor Seminar 3	E	30/2	110

Elective options within the module:
Within this module, students can – in consultation with their study advisor in Münster – freely choose from standard and reading courses as well as bachelor seminars offered by the Institute of Political Science. Thus, they can focus on courses that fit to the overall outline of their bachelor programme and that meet their individual interests. Both (1) a coherent connection between the free electives and the core courses within the first year as well as (2) a content-related and conceptual linkage of the Universität Münsterelectives to the courses within the second and third year in Twente is guaranteed through close and regular coordination between the Universität Münster and UT programme directors. Students have to choose three bachelor seminars as well as three standard/reading courses. They can decide to opt for the lecture "Introduction to Political Theory" as equivalent substitute for a standard course. These different course types aim at conveying different important skills and a mixture is therefore sensible and made obligatory.

4	Examination structure

Degree-relevant examination(s)

No.	FME/CE	Type	Duration/ Scope	Connection to course no. (if applicable)	Weight in module grade
1	CE	Course 1: Students take required examinations in three standard/reading courses and three bachelor seminars of their choice. Students can decide to opt for the lecture „Introduction to Political Theory" as equivalent substitute for a standard course. The lecturer chooses between a written test (T), a paper or several essays (P). According to prior agreement with the lecturer, other	90 min. (T) / 4,500 words (P)	Course no. 1	16,66%

		assignments of comparable workload, such as documentations, small empirical assignments, or the production of a movie or radio feature, may also be accepted as required examinations.			
2	CE	Course 2: see above	See above	Course no. 2	16,66%
3	CE	Course 3: see above	See above	Course no. 3	16,67%
4	CE	Course 4: see above	See above	Course no. 4	16,67%
5	CE	Course 5: see above	See above	Course no. 5	16,67%
6	CE	Course 6: see above	See above	Course no. 6	16,67%
Weight of the module grade for the final overall grade			30/180		
Required coursework					

No.	Type	Duration/ Scope	Connection to course no. (if applicable)
1	Lecturers may request preparatory reading of relevant texts (R), oral presentations (O), written reviews, essays, or summaries (W), or other assignments of comparable workload. Lecturers may also request participation in group assignments, which are announced at the beginning of the course and may take the form of oral presentations (10 minutes per group member) or written submissions (5 pages per group member).	1 h/week (R) / 30 min. (O) / 2,000 words (W)	Course No. 1-6

5	Allocation of workload		
Participation (attendance or contact time)	Course no. 1	1 credit	
	Course no. 2	1 credit	
	Course no. 3	1 credit	
	Course no. 4	1 credit	
	Course no. 5	1 credit	
	Course no. 6	1 credit	
Required coursework (and self-study)	RC no. 1	2 credits	
	RC no. 2	2 credits	
	RC no. 3	2 credits	
	RC no. 4	2 credits	
	RC no. 5	2 credits	
	RC no. 6	2 credits	
Degree-relevant examinations (and self-study)	D-RE no. 1	2 credits	
	D-RE no. 2	2 credits	
	D-RE no. 3	2 credits	
	D-RE no. 4	2 credits	
	D-RE no. 5	2 credits	
	D-RE no. 6	2 credits	
Total credits		30 credits	

The workload of the module is represented in credits (LP). Please note the following:
- The time of credit entry in a campus management system is linked to the contact and attendance times, as well as the evaluation of the required coursework and degree-relevant examinations.
- If self-study workload has been allowed for (e.g. preparation and follow-up work for courses etc.) that is not directly related to degree-relevant examinations or required coursework, it will still be allocated to the examinations or coursework.
- Credits for the module are only **awarded** upon completion of the entire module, i.e. when students have proven – by passing all degree-relevant examinations and required coursework – that they have achieved the learning outcomes assigned to the module.

6	Requirements	
Module-related requirements for participation	No prerequisites.	
Rules on course attendance	Regular attendance is highly recommended.	

7	Module administration	
Frequency	Every term	
Module representative/faculty	PD Dr. Matthias Freise	University of Münster

8	Mobility/Recognition	
Usability in other degree programmes	The module is designed for all bachelor programmes at the Institute of Political Science.	
Language(s) of instruction for the module		
Module title in English	Free Electives (University of Münster)	
English translation of the module components listed in field 3	Course no. 1: Standard or Reading Course 1	
	Course no. 2: Standard or Reading Course 2	
	Course no. 3: Standard or Reading Course 3	
	Course no. 4: Bachelor Seminar 1	
	Course no. 5: Bachelor Seminar 2	
	Course no. 6: Bachelor Seminar 3	

9	Miscellaneous

Degree programme	BSc. Politics and Public Policy
Module title	The Craft of Public Administration Research + Bachelor Thesis
Module number	M 3.3 + M 3.4

1	Basic data

Programme semester	6
Credits (LP)	30
Total workload (h)	840
Module duration	20 weeks
Module status (M/E)	M

2	Profile

Aim of the module / Integration in the curriculum

This module consists of three module parts. The first element is the Craft of Public Administration Research. This part generates reflection on the embeddedness of public administration research in general (and the writing of a bachelor thesis in particular), in wider societal and technological contexts. The second element is Moral Leadership. We provide guidance for students who will negotiate difficult ethical choices in a bureaucratic context. The third element is the bachelor circle project. The goal is the making of a research proposal within a supervised bachelor circle. The bachelor thesis and bachelor thesis proposals are written in so-called circles: In groups of up to 6 students with similar but individual subjects. In the second stage of the bachelor circle project students build upon the research problem, design, and theoretical expectations that were developed in the first part of the module.

Teaching content

Students receive intensive guidance in writing their bachelor's theses, which is the first major thesis for most of them.

Learning outcomes

Part 1) A student is able to:

1. identify and explain the differences between the various research traditions for carrying out public administration research.
2. explain how public administration research develops in an academic environment that is part of a larger societal context.
3. narrate the relationship between different research traditions in social science/governance sciences and the distribution and usage of power in a context of different societal transformations that mark Europe.
4. understand and evaluate academic articles in which empirical research questions are answered.
5. critically interpret research ethics and scientific integrity guidelines by identifying and clarifying conceptual ambiguities.
6. describe and to interpret the role of social science perspectives, societal context, ethical considerations and research methods in the research processes of public administration scholars.
7. to comprehend what the proposed bachelor thesis signifies for public administration research, for practitioners of the professional field, and for society at large.

Part 2) A student is able to:

1. develop strategies for assessing and resolving moral issues in governance.

2. engage with contemporary debates by researching and adopting the perspective of various stakeholders in the debates.
3. present solutions to contemporary debates in order to reach consensus with others.
4. critically assess and comment on academic texts, within the context of a societally relevant problem.

Part 3) A student is able to:

1. give a description of the goals of the research in a specific area and explain how this generates new answers to research questions.
2. derive a research question and sub-questions from a careful study of the relevant literature in this area.

3	Structure					
Module components						
No.	Course category	Course type	Course	Status (M/E)	Workload (h)	
					Attendance time (h)/SWS	Self-study (h)
1	lecture		The Craft of Public Administration Research	M	70	210
2	lecture		Moral Leadership	M	35	105
3	tutorials		Bachelor Thesis Circle	M	105	315
Elective options within the module:						

4	Examination structure				
Degree-relevant examination(s)					
No.	FME/CE	Type	Duration/ Scope	Connection to course no. (if applicable)	Weight in module grade
1	CE	Test, Assignments	Test 1 (30%): 180 min; Test 2 (30%): 180 min; Ass. 1 (20%): 2,000 words; Ass. 2 (20%): 2,000 words	1	33%
2	CE	Test	180 min	2	17%
3	CE	Assignment	10,000 words	3	50%
Weight of the module grade for the final overall grade					
Required coursework					
No.	Type			Duration/ Scope	Connection to course no. (if applicable)

5	Allocation of workload		
Participation (attendance or contact time)		Course no. 1	3 credits
		Course no. 2	1 credit
		Course no. 3	3 credits
Required coursework (and self-study)		RC no. 1	5 credits
		RC no. 2	3 credits
		RC no. 3	9 credits
Degree-relevant examinations (and self-study)		D-RE no. 1	2 credits
		D-RE no. 2	1 credit
		D-RE no. 3	3 credits
Total credits			30 credits
The workload of the module is represented in credits (LP). Please note the following:			

- The time of credit entry in a campus management system is linked to the contact and attendance times, as well as the evaluation of the required coursework and degree-relevant examinations.
- If self-study workload has been allowed for (e.g. preparation and follow-up work for courses etc.) that is not directly related to degree-relevant examinations or required coursework, it will still be allocated to the examinations or coursework.
- Credits for the module are only **awarded** upon completion of the entire module, i.e. when students have proven – by passing all degree-relevant examinations and required coursework – that they have achieved the learning outcomes assigned to the module.

6	Requirements
Module-related requirements for participation	All earlier modules must be finished before this module can be started.
Rules on course attendance	Regular attendance is highly recommended.

7	Module administration	
Frequency	Twice, in February (full courses) and in September (light version with online courses)	
Module representative/faculty	Dr. Rik Reussing	UT
	Dr. Ringo Ossewaarde	UT

8	Mobility/Recognition
Usability in other degree programmes	-
Language(s) of instruction for the module	English
Module title in English	Thesis Semester
English translation of the module components listed in field 3	Course no. 1: The Craft of Public Administration Research
	Course no. 2: Moral Leadership
	Course no. 3: Bachelor Thesis Circle

9	Miscellaneous
	The light version is only there as a service to students that did not succeed earlier. Where possible, the February starting moment should be used.

Appendix III: Bachelor Thesis Guidelines

Part 1: Bachelor Thesis Proposal Guidelines

Use Times Roman 11, single spaced text.

Please note, that if you use less words for one part of the proposal, you do not need to use more words in another part of the proposal. Do not put all parts on a separate page.

Cover page: the title of the proposal, your name and student number, the name of the supervisor(s), the date (no pictures or logo's), the version number. (first page)

Summary: a summary of the plan. The summary includes the main research question, the research design, the selected data collection method and the potential relevance of the study. A summary is NOT an introduction to the research project (200 words max is needed).

Introduction: Start the introduction with the question or problem you want to address. It is not necessary to start with the context. Briefly discuss the topic, give some clues about the knowledge available (a short literature study) and end with what we do not know about the subject yet, and what your project will ADD to the existing body of knowledge. If you include "the social and scientific relevance" (see below) you can use 700 words (more is not needed) for this part. Otherwise only 500 words are needed.

Research question: After the introduction, refine the topic into a clearly formulated research question and some sub-questions, if that helps clarifying the research objective. Mention the type of question you want to answer (descriptive, explanatory etcetera's). Sometimes it is useful to refine the research question further after a short review of the theories you intend to use (see below; 200 words are needed).

Theory/Concepts: In this section, you discuss the existing models, concepts and/or theories relevant to the topic, and say how these will inform your work. If the question is *descriptive*, the least you need is a clear conceptualization of the concepts that are mentioned in your research question. If the question is explanatory, just mentioning the concepts from your question is not enough, you will need to present the most relevant elements of the theory. This part of the proposal heavily uses existing literature and is largely a literature review. You would need to use 1000 words (max) for this part.

Please note, in some research the way in which you discuss the following topics may differ a bit. The following topics are suggestions for empirical research only.

Research design: In this section you describe how you will go about answering your research question. Why is this approach the best there is for answering the research question? What are the potential threats to your research design? How will you try to counter these? Explain exactly in which steps you will answer your question. Use the things you have learned in the third years course. You would need to use 500 words max for this part.

Case selection and sampling: What is the population. How will you select your cases? If you select many cases what sampling technique is used? If you select only a few cases or one case, how did you select that case or these cases? Why is this the best way to answer your question? If your research question is about, say, The Netherlands or about three countries in the EU, do NOT discuss the choice to do that here. Only discuss how you selected units within that setting. You would need to use 300 words max for this part.

Operationalization of the main concepts and data collection methods: In this section you should describe the data that will be used in your study, why these data are appropriate, and how they will be collected. What type of data will you be using (e.g. quantitative or qualitative?). You may be collecting original data,

or using an existing dataset. There should be a clear link between the 'theory/concepts' part and this section. You would need to use max 500 words for this part.

Data analysis: On what basis will you draw conclusions, e.g. statistical inference using regression analysis, study of critical/extreme case, or something else. You would need to use 200 words max for this part.

Resources & Timetable: You must think about how long the project will take and what resources it will involve. The project must of course be feasible in terms of time (and money). Be realistic about this. Give a provisional schedule for the completion of the various parts of the project, and the anticipated date of completion of the project as a whole. See the template on Blackboard to make such a planning. A planning typically takes 1 page.

Scientific and social relevance: Although you may have mentioned this in the introduction, it is sometimes good to pay attention to this topic in a broader sense. For example, in the introduction you may have stated that we still do not know why people vote in elections. In a part on the scientific and social relevance you may stress the importance of participation for the stability of democracy. Both can be discussed in the introduction too, it all depends on how strongly you feel about the relevance of the topic. (200 words max)

Provisional table of contents of the thesis: Think about how you will structure the final report (not the thesis *proposal*), and provide a provisional table of contents in line with this. More generally it is useful to discuss what the end result will look like. About ½ a page

Literature: A list of literature consulted (or eventually to be consulted). Use the APA style. One page of references is enough.

This means: 200+500+200+1000+500+300+500+200+200 = 3600 words = 8 pages max, 1 front page, 1 page for the time table and the provisional table of contents and 1 pages of references (3 pages) = total max 11 pages. More is not needed.

Part 2: Bachelor Thesis

Module 3.4 is devoted to the main part of the bachelor thesis work, building upon the preparation provided in module 3.3. In so-called bachelor thesis circles students regularly meet in groups of 2-4 students and work on their individual – but related – bachelor thesis projects. These projects are provided by, and connected to, the research of the UT and University of Münster supervisors. The topics of the bachelor theses build upon what is taught in previous modules.

Within the bachelor thesis circles, students are given an individual task that is aimed to lead to new scientific insights. This implies that the thesis circle topics draw on recent research, are theoretically grounded, and are aimed to produce new knowledge. In the thesis circle, the student works under close supervision of a University of Münster/UT supervisor. A second supervisor – who is working in a different chair than is the first supervisor – is involved at the beginning of the circle and when grading decisions are made. In the bachelor thesis, students answer a novel research question in the area of Politics and Public Policy and apply the standard research methods and, if applicable, the more advanced research methods as taught in the entire curriculum.

Bachelor thesis guidelines

Format and length

The thesis should have a length of maximally 10,000 words, including all text, tables, figures, footnotes, excluding endnotes, appendices and references. The abstract (max. 200 words) is not included in the word count. A font size of 11 or 12 should be used with a 1.5. line spacing. The paper must be written in English for an academic audience, and texts must be grammatically correct and free of typographical and spelling errors.

The thesis consists of eight basic elements:

1. title page
2. abstract
3. background: introduction to research problem – formulation of the research question
4. theory – formulation of hypotheses
5. data/documents
6. analyses - answers to the question
7. conclusion
8. list of references
9. Data Appendix

1. Title page

The title page should provide the following information: (a) title; come up with an informative and appealing title (b) full names of the author (including student number) (c) date on which the thesis is presented (d) name of the educational programme (e) name and place of the university

Note: The title page has no page number.

2. Abstract

Provide a short abstract of your research of no more than 200 words. An informative abstract should at least summarize the research question, hypotheses, data and major conclusions of the study. The abstract serves two purposes; On the one hand, a potential reader should be able to judge whether the paper contains information relevant to him or her. On the other hand, the abstract should serve as a reminder for readers already familiar with the text. Note: also the abstract page contains no page number.

3. Background – introduction to research problem – formulation of the research question

In the introduction the topic of the paper is introduced. What is the problem that should be answered? This section serves to place the research paper into a broader context by emphasizing theoretical (or scientific) relevance as well as the practical (or societal) relevance. At the end of this section the precise research question of the paper is formulated.

4. Theory

In the theory section theoretical arguments and/or empirical findings from previous studies are discussed. Next, if applicable, testable hypotheses are formulated. Hypotheses should contain specific expectations derived from theory. In discussing previous literature, the distinction between this section and the introduction is not always clear. References to earlier empirical findings can also be included in the introduction.

5. Data/Documents

In the "data/documents" section you give a description of the relevant literature, empirical data and documents. You can either analyse qualitative (policy documents, law cases, interviews, etc.) or quantitative data (surveys, governments statistics etc.); in both cases the concepts need to be carefully operationalized. Moreover, give a clear description of the sources that are used, and provide appropriate references (you now also create your Data Appendix). The aim of this section is to allow someone else to redo your study.

6. Analyses – answers to the questions

In this section you answer your research question by a careful analysis of your data and documents. Start by explaining the approach you used to answer the question. Tables or figures may be used to illustrate specific findings. It is not enough to only present a table or figure, explain what is shown, and interpret the findings. Tables and figures must have a professional layout.

7. Conclusion

After discussing the results finding-by-finding or hypothesis-by-hypothesis is the previous section, this section summarizes the general results of the study. Return to the central question formulated at the beginning of the thesis by formulating an answer. This section provides a discussion of the current study and its theoretical and/or practical implications. Also reflect upon the strengths and weaknesses of the research design, and produce recommendations for further research.

8. List of references

References should follow the APA-style of referencing.

9. Data Appendix

Your final thesis must be accompanied by a dataset and a codebook (quantitative data) and by a file that shows how the results in the thesis are obtained from the data. The educational programme stores the data in the DataLab of the University of Twente.

In the case of qualitative research, students need to include the data (e.g. interviews, policy documents) and if applicable the interview protocol as an appendix to the thesis. Interviews should be audio-recorded. The recordings should then be written-out and added as an appendix to the research paper.

Anonymize the data if needed so that they can no longer be traced back to an individual or an organization. A copy of the audio recording needs to be submitted with the report. The teachers keep such records for at least five years in the DataLab of the University of Twente.