

INTERNATIONAL OFFICE FACT SHEET

2024/2025

Institution name	University of Wrocław
Erasmus code	PL WROCLAW 01
Department name	International Office
Address	University of Wrocław International Office ul. Kuźnicza 35 50-138 Wrocław, Poland
Website	https://international.uni.wroc.pl/

MAIN CONTACTS

International Office Management		
Urszula Broda	urszula.broda@uwr.edu.pl +48 71 375 2703/2705	Head of the Office
Barbara Skałacka-Harrold	barbara.skalacka-harrold@uwr.edu.pl +48 71 375 2703/2705	Deputy Head of the Office, Erasmus+ Institutional Coordinator, Erasmus staff mobility

Erasmus+ program		
Anna Sas-Korobczak	anna.sas-korobczak@uwr.edu.pl +48 71 375 2703/2705	Outgoing students
Barbara Pietrzkiewicz	barbara.pietrzkiewicz@uwr.edu.pl +48 71 375 2703/2705	Incoming students
Zofia Pietrzkiewicz	zofia.pietrzkiewicz@uwr.edu.pl +48 71 375 2703/2705	Traineeships outgoing students
Joanna Skotnicka	joanna.skotnicka@uwr.edu.pl +48 71 375 2703/2705	Outgoing students, third countries not associated to the programme
Marta Bławat	marta.blawat@uwr.edu.pl +48 71 375 2703/2705	BIP, Erasmus+ for Ukraine

Other exchange programs		
Agata Nowak	agata.nowak@uwr.edu.pl +48 71 375 28 64	Staff exchange under Bilateral Agreements, NAWA programs for institutions
Marta Nowak	marta.nowak@uwr.edu.pl +48 71 375 28 64	NAWA programs for institutions

Outgoing staff mobility

Barbara Wyszygiel	barbara.wyszygiel@uwr.edu.pl +48 71 375 2248	Business trips procedures, administration
Magdalena Nyczka-Stich	magdalena.nyczka-stich@uwr.edu.pl +48 71 375 2248	

Welcome Point

Izabela Janicka	izabela.janicka@uwr.edu.pl +48 71 375 2136	Advice and tips for international students and visitors
Julia Śliwa	julia.sliwa@uwr.edu.pl +48 71 375 2136	

INCOMING EXCHANGE STUDENTS

The University of Wrocław has signed over 580 Erasmus+ bilateral agreements with universities from all EU countries and also Norway, Iceland, Lichtenstein, Turkey, North Macedonia and Serbia. Every year the number of participants increases.

NOMINATION AND APPLICATION DEADLINES

	Winter semester	Summer semester
Erasmus+		
Nominations	1 st June	15 th October
Applications	15 th June	1 st November
Bilateral agreements, CEEPUS, ISEP, Government Scholarships, Erasmus for Ukraine		
Nominations	1 st June	15 th October
Applications	15 th June	31 st October

ERASMUS+

All students have to be nominated by their Home University by sending an e-mail to **Ms. Barbara Pietrzkiewicz**. After nominations are done in our online system, students get access to their personal accounts and fill in the necessary data. **Application** and **Learning Agreement** forms must be printed out, signed by the student and Erasmus Coordinators of Home University and uploaded to the account together with the copy of passport and English knowledge confirmation. **Detailed information about the procedure:**

<https://international.uni.wroc.pl/en/incoming-exchange-students/erasmus-exchange>

BILATERAL AGREEMENTS, CEEPUS, ISEP, GOVERNMENT SCHOLARSHIPS

Student nominations should be sent e-mail by the Partner University. All the nominated students should create an on-line account and follow the instructions to prepare the required documents which should be sent to the International Office of University of Wrocław before the deadline.

Detailed information about the procedure: <https://international.uni.wroc.pl/en/incoming-exchange-students/other-exchange-programmes>

Recommended language skills			
Language of instruction 1	Language of instruction 2	Student mobility for Studies	Staff mobility for Teaching
Polish	English	B2	B2
Academic calendar		https://international.uni.wroc.pl/en/incoming-exchange-students#academic-year	
Course catalogue		https://international.uni.wroc.pl/en/incoming-exchange-students/courses	
Grading scale		https://international.uni.wroc.pl/en/incoming-exchange-students/useful-information-exchange-students#grading-scale	
Housing		https://uwr.edu.pl/en/student-houses/	
Visa information		https://international.uni.wroc.pl/en/admission-full-degree-studies/useful-information-full-degree-students#applying-for-a-visa	

INCOMING STAFF AND GUESTS

Every visit has to be registered in our system. It includes every guest (staff incoming in the frame of programmes such as Erasmus, CEEPUS, NAWA, Fullbright, IDUB, DAAD, Visegrad etc).

All the guests have to create an account here: <https://international-applications.uni.wroc.pl> After creating an account and filling out all the necessary data about themselves and their host at the University of Wrocław, they can submit the application. The host will be notified about the registration through an email and they can confirm the visit. The registration is complete once the guest receives the email about the visit confirmation.

ADDITIONAL USEFUL INFORMATION

Any useful information and tips about living in Wrocław can be provided by the Welcome Point.

Legal stay in Poland	https://international.uni.wroc.pl/en/welcome-point/legal-stay-poland
Healthcare	https://international.uni.wroc.pl/en/welcome-point/during-your-stay#healthcare
Public transport and URBANCARD	https://international.uni.wroc.pl/en/welcome-point/during-your-stay#public-transport-and-urbancard
Psychological consultations	https://international.uni.wroc.pl/en/welcome-point/tips-about-university#psychological-consultations
Students with disabilities	https://international.uni.wroc.pl/en/welcome-point/tips-about-university#students-with-disabilities