

## **Funding for Training Courses and Conference Travel for Early-Career Female Researchers from the Biology Department's gender equality funds**

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The Department of Biology allocates annual funds to support participation in training courses and scientific conferences. These grants are intended to enable female students, doctoral candidates, and postdoctoral researchers to attend such events.

Eligible for funding are activities that contribute to the applicant's scientific qualification. This includes expenses related to training in specific methods or laboratory safety topics (e.g., genetic engineering, radiation protection), as well as costs for active participation in academic conferences. Active participation requires the applicant to contribute with a presentation or poster as first author. In the case of shared first authorship, only one person may receive funding.

Funding is limited to **€500 per person per year** to ensure support can be provided to as many applicants as possible. **Female researchers with children may apply for up to €600**. Additionally, expenses for **childcare directly related to the conference trip** may also be reimbursed.

Further positive selection criteria include prior engagement in departmental or university activities, and — specifically for doctoral candidates — the number of doctoral committee meetings attended in the past three years.

Applications must include a **statement from the supervising professor** confirming that no financial support is available from institutional funds.

Technical and administrative staff may also apply for support for further training, provided the training is not legally mandated and not already covered by the university's staff development program.

The decision on funding approval is made by the **Department of Biology's Gender Equality Committee**.

Please address your application to the Chair of the Gender Equality Committee, **Prof. Dr. Helene Richter**, and use the [online application form](#) provided for this purpose.

### **Important notes:**

- Applications must be submitted **prior to the event**.
- Travel costs must be initially settled through the respective institute. Reimbursement will then be transferred from the department's gender equality funds to the institute's account.
- Please use the appropriate [form](#) for this purpose and send it to the [Dean's Office](#).