



Organizational Principles of the Münster Doctoral School of History /Promotionsschule Geschichte Münster (PGM)

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1. The PGM's general assembly of members elects the board, which generally consists of four members from the group of university teachers (representing the three epochs plus Didactics of History) and two members from the group of doctoral candidates. If third-party-funded research clusters are part of the PGM, it shall be possible for them to be represented in the board by a member either from the group of university teachers or from the group of doctoral candidates. If needed, the board may be enlarged to this end. The PGM's general assembly of members then elects a chairperson and a deputy chairperson from among the group of university teachers. As for the composition of the board, its period of office, and the duties of the chairperson, §6 (10) and (13) of the regulations of the Graduate School of the Department of History/Philosophy shall apply accordingly.
2. The PGM keeps copies of the supervision agreements and of the protocols summarizing the annual discussions of the progress made in the individual dissertation projects (see appendix § (3)).
3. Should it become apparent that a dissertation project will probably not be concluded in due course, the PGM schedules a meeting for the discussion of the work progress, just like the ones taking place at the end of the first and the second year (§10 (3)).
4. The PGM supports the interdisciplinary exchange among peers. To this end, it organizes a meeting of all members at least once a year together with the doctoral candidates. The academic part of the meeting is reserved above all for the presentation of dissertation projects. The academic part of the meeting may also be held together with partner institutions. Furthermore, doctoral candidates are offered counselling (orientation for new doctoral students regarding the proceedings at the PGM, especially regarding the doctoral studies; orientation for the doctoral candidates about to conclude their doctorate regarding the

submission of the dissertation and the planning of the disputation). There is also a social part of the event (welcoming of recently accepted candidates, farewell of the graduates).

5. The PGM advises university teachers on the course offer for their doctoral candidates, which should be tailored to their needs. A maximum of 2 semester hours per year may be counted toward the individual teaching load, and the course must be formally included in the department's course offerings. The course shall address specific concerns of a certain group of doctoral candidates. The board of the PGM takes a coordinating role in this matter.
6. The PGM actively screens courses aiming to convey field-specific skills (e.g. research transfer, job search, proposal writing, university didactics, individual coaching). If necessary, it contributes to establishing an appropriate course offer. The doctoral candidates are informed about the course offer on a regular basis.
7. Wherever possible, the PGM shall provide for family-friendly conditions of the doctoral studies.
8. Especially in the case of points 6 and 7, the PGM cooperates with the Graduate Centre of Münster University as well as with other graduate schools of the University.