

## Student Reported Summary of Academic Record

**for presentation to:**

### **Student Information**

Name:

Date of birth:

Home address:

### **Academic Information**

Enrolled at:

as a full time student since:

Major subject/s:

Diploma/degree awarded:

Date degree was awarded:





Term	Course type	Subject (Titel in native language German and in English)	Academic Teacher	Course requirement	Grade in points*	Hours of weekly classroom attendance	Credits

We certify that the courses and grades listed correspond to the student's course records or the study plan. Further certificates of rankings are not issued.

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Signature of the  
head of the examination office

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Seal of the  
certifying university

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**\* German grading system (Translation in view of grading practice):**

16 - 18 Points	especially outstanding (seldom achieved)
13 - 15 Points	very good (rarely given)
10 - 12 Points	good (not often awarded)
7 - 9 Points	above average
4 - 6 Points	sufficient
1 - 3 Points	deficient
ng	not graded. No course certificate was awarded, either as faculty policy (for example lecture courses) or because the student has chosen to just audit the course.