

Instructions for Using Video Conferencing Technology for Hybrid Events in Lecture Halls with Zoom:

Step 1: Start the media system using the touch panel located on the media cabinet.

Step 2: Turn on the projector as usual and connect your laptop via HDMI or USB-C. Select the appropriate input on the touch panel.

Step 3 (HDMI only): If you are using the HDMI connection, please also connect the available USB cable labeled "Conference Sound" to your laptop.

Step 4: The lecture hall is equipped with wireless microphones, a throwable microphone, and a lectern microphone. To integrate these microphones into Zoom, you need to select the following in the software under "Settings->Audio->Microphone->":

"Dante USB Receive(Dante USB I/O Module)"

Step 5: To ensure that the audio signal from online participants is played through the loudspeakers in the lecture hall, you need to configure the following in the Zoom software:

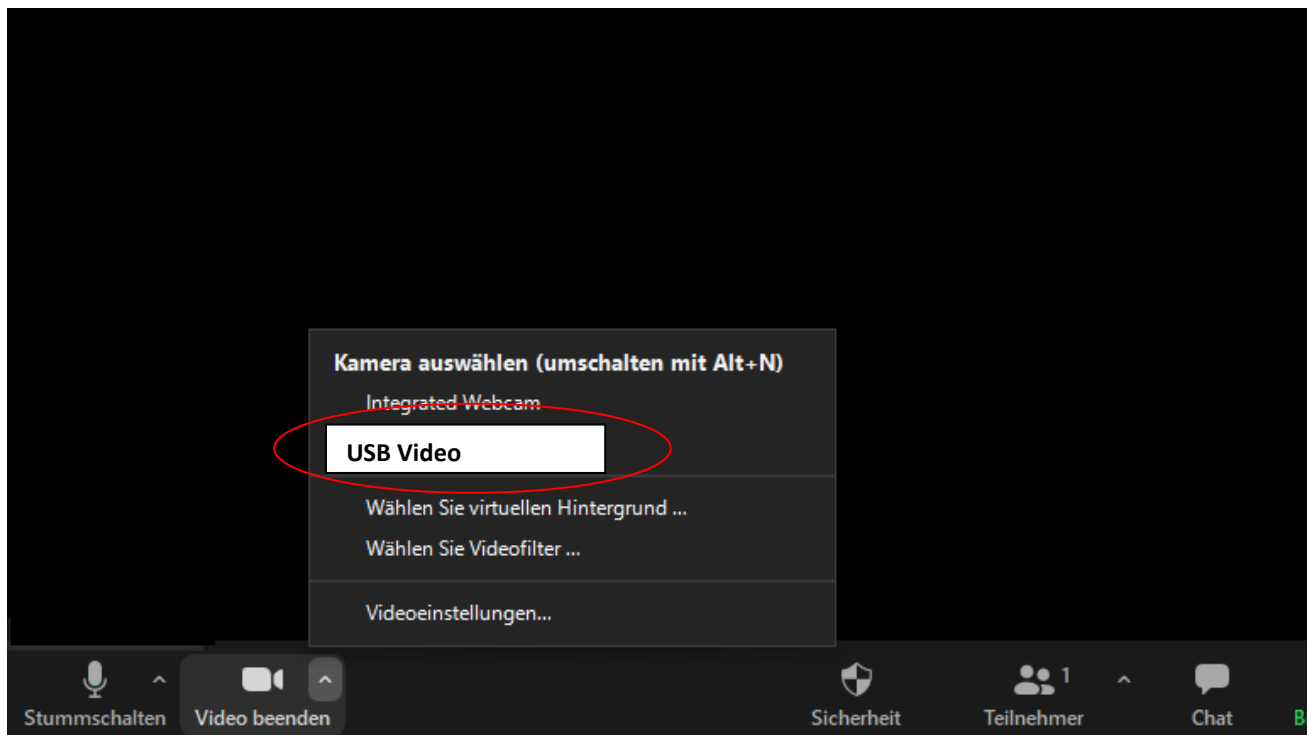
When using HDMI or USB-C video:

Under "Settings->Audio->Speaker->" select "AV-RoomSystem."

Alternatively, the same settings can be selected via the microphone icon in an already started Zoom session:



Step 6: To use the permanently installed camera in the lecture hall, select the following via the camera icon in an already started Zoom session:



If necessary, set the camera's image quality to HD in the settings:
Zoom Settings-> Video-> Camera-> HD

If you have any questions or problems, please feel free to contact us



Use the QR code or the following link

uni.ms/medientechnik

Or send an email to

avm@uni-muenster.de

In urgent cases, our hotline colleagues are also available for you,
reachable at the following number

[\(0251\) 83 - 3 11 11](tel:(0251)83-31111)