

## **How to register for final exams at the law faculty**

Each course concludes with a written final exam at the end of the semester. Exam dates will be announced during the semester on the website of the **examination office** (Prüfungsamt):

<https://www.jura.uni-muenster.de/de/fakultaet/pruefungsamt/>

Erasmus students need to register for the final exams using the Faculty's exam management system called „WiLMa I“ (**not WiLMa II**). The student's **matriculation number** as well as the **date of birth** are needed for the registration. In order to register, please go to the website:

<https://wilma.jura.uni-muenster.de/>

The website is only accessible **within the university network via VPN** (Guideline for VPN: <https://www.uni-muenster.de/ZIV/Zugang/VPN.html>).

In case you would like to take a final exam in a course that is not listed on WiLMa I, you should reach out to the office of the professor, who offers the examination.

Some professors might offer oral examinations or essays as an alternative to the written exams for exchange students. However, it is always at the discretion of the professor whether or not to offer oral examinations or essays at all. If you would like to take an oral examination or an essay, please contact the professor personally after the lecture or during his office hours. **Even if you have agreed on an oral examination or an essay, you still need to register on WiLMa I.**

The **registration deadline** for the final exams ends on the Monday of the second last week before the week in which the exam takes place. Examples:

Date of the exam is Wednesday, January 31 → Monday, January 15 is the last day to register;

Date of the exam is Monday, February 05 → Monday, January 22 is the last day to register.