

# HOW TO REGISTER PROPERLY IN QISPOS

Academic Advisory Service

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# REGISTRATION

## OF COURSES OFFERED AT FACULTY 10

You need to register every

- lecture
- tutorial
- seminar
- exam

of your curriculum in order to receive the corresponding ECTS credits.

# QISPOS

- **QISPOS** is an electronic registration tool. You need to register via QISPOS in order to receive the corresponding ECTS credits.
- **HISLSF** is an electronic course catalogue. If you find a button "apply/cancel application", this will not formally register you for the course.
- **Learnweb** is a learning management system. If you are subscribed to a Learnweb course, this does not mean that you are formally registered.

# **DEADLINES**

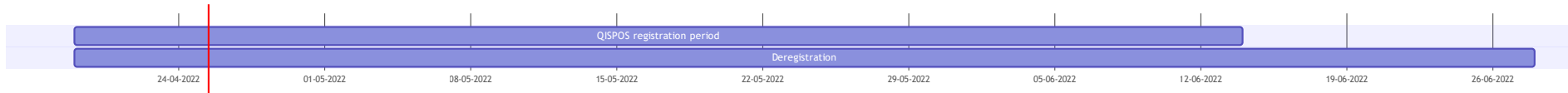
**FOR COURSES OFFERED AT FACULTY 10**

# EXAMINATIONS (ORAL/WRITTEN)

Let  $d$  denote the date of the exam.

- Registration: at least 7 days in advance of  $d$ .
- Deregistration: at least 7 days in advance of  $d$ .

# LECTURES/EXERCISES/SEMINARS



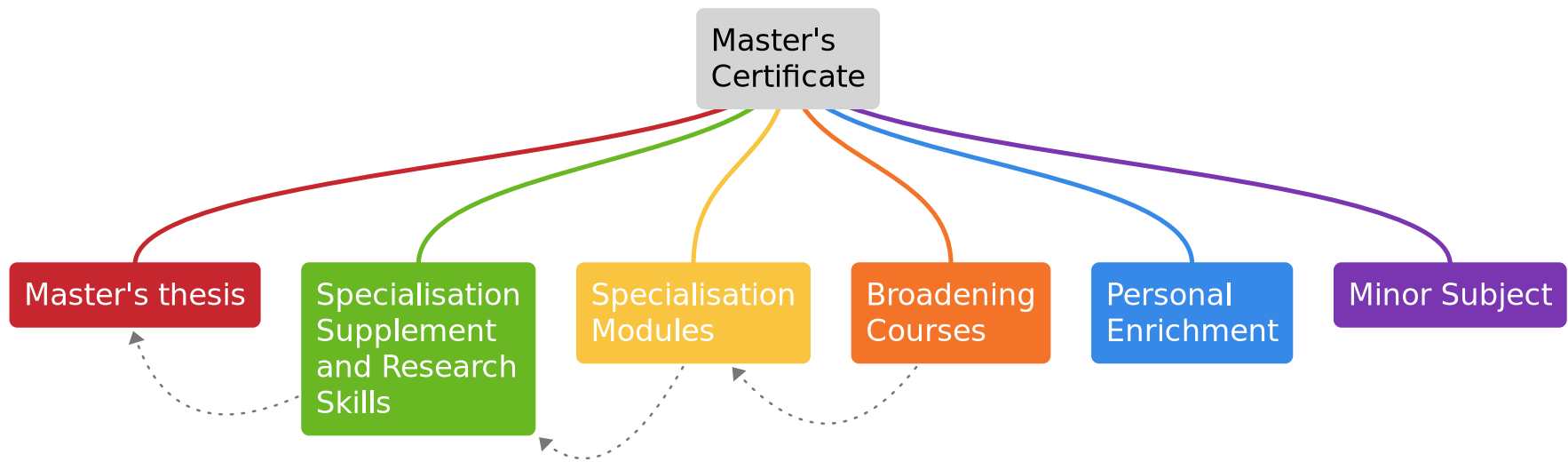
- Registration: within general QISPOS registration period (**19 April 2022 until 14 June 2022**)
- Deregistration: only possible until **28 June 2022**

# IMPORTANT NOTE

Whenever you experience the following situation:

- you want to register for a lecture/seminar/tutorial /written exam
- but there is no corresponding slot visible in QISPOS,



















then write an e-mail to the examination office (Jana Kupetz) within the corresponding registration periods.





# **SPECIALISATION MODULES**

# THEORETICAL MATHEMATICS TYPE II

-  18000 Specialisation in Group Theory and Representation Theory
  -  18001 Lecture 1 - required coursework (6.0 credits)
  -  18002 Tutorial - required coursework (3.0 credits)
  -  18003 Lecture 2 - required coursework (9.0 credits)
    -   [106161 Algebraic Geometry](#)
      - Examiner: Nikolaus, Thomas, exam period: 01, registration period: from 18.10.2021 to 14.12.2021 - [registration of exam](#)
    -   [106263 Deformation theory of Galois representations](#)
    -   [106281 Geometrische Gruppentheorie](#)
    -   [106001 Geometrische Gruppentheorie II - Hyperbolische Gruppen und Small Cancellation \(Logik III\)](#)
    -   [106155 Introduction to infinity-categories](#)
    -   [106208 Kategorientheorie](#)
  -  18004 Seminar - required coursework (9.0 credits)
  -  18010 Final Module Examination - degree-relevant examination (0.0 credits)

- Clicking on "registration of exam" registers you for the lecture (in this case).
- If you want a seminar as your Type II course:
  1. click on "Seminar - required coursework"
  2. click on "registration of exam"Recall: you need to give a talk and pass.

# THEORETICAL MATHEMATICS

## TYPE I

You need to register the following separately within QISPOS:

- Lecture I
- Tutorial corresponding to Lecture I
- Written exam

If there is an oral exam  $\Rightarrow$  see "Oral examinations"

# APPLIED MATHEMATICS TYPE I

You need to register the following separately within QISPOS:

- Lecture I
- Tutorial corresponding to Lecture I

Clicking on "Lecture I" registers you both for the lecture and the written exam (in this case).

If there is an oral exam, you are only registered for the lecture. To register for the oral exam, see "Oral examinations".

# APPLIED MATHEMATICS TYPE II

You need to register the following separately within QISPOS:

- Lecture II/Seminar/Student Project
- There may be an oral exam  $\Rightarrow$  see "Oral examinations"

# BROADENING COURSES

# APPLIED/THEORETICAL MATHEMATICS

You are here: [Home](#) → [Administration of exams \(QISPOS\)](#) → [Registration and de-registration for degree-relevant coursework and examinations](#)

Administration of exams (QISPOS)

Schedules

My Lectures

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## Registration and de-registration for degree-relevant coursework and examinations


Please choose the exam from the structure given below. Click on the identifiers.

 [Master Mathematics 20](#)

 [10000 Mathematics](#)

 [11000 Broadening Courses](#)

 [11001 Lecture 1 \(Theoretical Mathematics\) - degree-relevant examination \(5.0 credits\)](#)

 [11002 Tutorial \(Theoretical Mathematics\) - required coursework \(4.0 credits\)](#)

 [11003 Lecture 2 \(Theoretical Mathematics\) - degree-relevant examination \(5.0 credits\)](#)

 [106161 Algebraic Geometry](#)


→ Date of Exam: 31.01.2022, Examiner: Nikolaus, Thomas, exam period: 01, registration period: from 18.10.2021 to 24.01.2022 - [registration of exam](#)

→ Examiner: Nikolaus, Thomas, exam period: 01, registration period: from 01.03.2022 to 25.03.2022,  
note: 01.04.2022 - Zweiter Prüfungstermin - [registration of exam](#)


→ Examiner: Nikolaus, Thomas, exam period: 02, registration period: from 01.03.2022 to 25.03.2022,  
note: 01.04.2022 - Zweiter Prüfungstermin (Wiederholungsprüfung)

Hinweis: Es können sich nur Studierende anmelden, die im gleichen Semester die Prüfung wiederholen bzw. von der ersten Prüfung (Termin 01) mit einem Attest zurückgetreten sind!

 [106176 Differentialgeometrie I](#)

 [106701 General Relativity and the Analysis of Black Hole Spacetimes](#)

 [106281 Geometrische Gruppentheorie](#)

 [106001 Geometrische Gruppentheorie II - Hyperbolische Gruppen und Small Cancellation \(Logik III\)](#)

 [106159 Homotopietheorie](#)

 [106287 Hyperbolische Geometrie, Gruppen und Analysis](#)

[www.uni-muenster.de](http://www.uni-muenster.de)

- Clicking on "registration of exam" registers you both for the lecture and the written exam (in this case).  
If there is an oral exam  $\Rightarrow$  see "Oral examinations"

# WRITTEN EXAMINATIONS



# FIRST AND SECOND TRY

- $\forall$  exams, 2 dates are offered per semester:  $d_1, d_2$
- We always have  $d_1 < d_2$
- Let  $n$  be the number of your tries of a given exam.  
E.g.,  $n = 1$  means you write the exam for the first time.
- QISPOS offers the following 3 registration slots:  
 $(n = 1, d_1), (n = 1, d_2), (n = 2, d_2)$

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$$(n = 1, d_1), (n = 1, d_2), (n = 2, d_2)$$

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### Registration and de-registration for degree-relevant coursework and examinations

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  - 10000 Mathematics
    - 11000 Broadening Courses
      - 11001 Lecture 1 (Theoretical Mathematics) - degree-relevant examination (5.0 credits)
      - 11002 Tutorial (Theoretical Mathematics) - required coursework (4.0 credits)
      - 11003 Lecture 2 (Theoretical Mathematics) - degree-relevant examination (5.0 credits)
      - 106161 Algebraic Geometry
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        - Examiner: Nikolaus, Thomas, exam period: 01, registration period: from 01.03.2022 to 25.03.2022, note: 01.04.2022 - Zweiter Prüfungstermin - [registration of exam](#)
        - Examiner: Nikolaus, Thomas, exam period: 02, registration period: from 01.03.2022 to 25.03.2022, note: 01.04.2022 - Zweiter Prüfungstermin (Wiederholungsprüfung)
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Note: if  $d_2$  is not yet settled, then only  $(n = 1, d_1)$  is shown in QISPOS.

# ORAL EXAMINATIONS

Every oral examination has to be registered directly at the examination office.

# ORAL EXAMINATIONS

1. You agree with your lecturer on a possible date.
2. You write an e-mail to the examination office (Jana Kupetz) at least 7 days before the exam using your @uni-muenster e-mail address and you provide the following information:
  - your name
  - your student ID number
  - name of the course
  - name of the corresponding module
  - name of the examiner
  - time and date of the exam

# **MODULE: SPECIALISATION SUPPLEMENT AND RESEARCH SKILLS**

- Discuss the choices of your courses within this module in advance with your potential advisor.
- Your potential advisor signs a document that validates your choice.
- You will need that document to register your Master's Thesis.

# MODULE: MASTER'S THESIS

In order to register your Master's Thesis at the examination office:

- Gain at least 72 CP (sum of all CPs of all courses of all modules).
- Submit your advisor's document of the module Specialisation Supplement and Research Skills.

## MINOR SUBJECT: COMPUTER SCIENCE

In order to register the following modules, write an e-mail to the examination office (Jana Kupetz):

- INF-B-104a, INF-B-106a, INF-B-107 (B.Sc. mathematics)
- INF-B-12x, INF-B-13x (B.Sc. computer science)

Explanation: these are bachelor modules. Using them within a master's degree programme needs additional approval.

# MORE DETAILS



# TRANSFERRING MODULES

- "Required coursework which can count toward the specialisation modules and the broadening courses may be transferred elsewhere even after the coursework is completed"
- $\Rightarrow$  you may always transfer Type II courses between specialisation modules
- If you want to do that, write an e-mail to the examination office (Jana Kupetz).

# TRANSFERRING MODULES

- "Degree-relevant examinations which can count toward both specialisation modules and broadening courses can be transferred between the corresponding specialisation modules, or between the corresponding specialisation module and a broadening course before the binding registration for the examination (to determine whether it is a specialisation or broadening examination)"
- $\Rightarrow$  you may not transfer a Type I course between specialisation modules after the binding registration
- here, "binding" either means:
  - you have already had at least one exam,
  - you have already registered, and the exam is in strictly less than 7 days

# AVAILABLE SLOTS

- You may register at most as many courses as there are available slots within QISPOS.
- **Example:** for the broadening courses, there are the following slots:
  - 3 x lecture (theoretical mathematics)
  - 3 x tutorial (theoretical mathematics)
  - 3 x lecture (applied mathematics)
  - 3 x tutorial (applied mathematics)
- In addition, the examination regulations give the following restriction: only 3 lectures + 3 tutorials can be chosen.

# HOW TO FREE A SLOT

## OF COURSES OFFERED AT FACULTY 10

- If you register a slot, you may deregister it
  - within the QISPOS deregistration period
  - up to 7 days in advance of a slot corresponding to an exam.

This will free the slot.

- Moreover, if a slot is connected with an degree-relevant examination/required coursework, and if you fail the degree-relevant examination/required coursework, the slot will also become free again.
- In all other cases, the slot stays occupied.

# COURSES IN SPECIALISATION MODULES

- Specialisation modules: even though there are 11 specialisation modules, you may only register courses within 5 of them.
- Per specialisation module, you can choose exactly one of the following slots for a Type II course (if available):
  - Lecture 2
  - Seminar
  - Student Project

- $\forall$  degree-relevant exams (except the master's thesis), you have 3 attempts.
- $\exists$ ! **additional attempt** that can be used as follows:
  - as a 4th attempt if you have failed an exam 3 times
  - to improve your grade in an already passed exam.  
In the case of a broadening course, you may choose between retaking 1 or 2 exams.

If you want to use your additional attempt, write an e-mail to the examination office (Jana Kupetz).