

# ELECTION ANNOUNCEMENT FOR THE SUMMER SEMESTER 2017

## Senate (Senat) and Faculty Boards (Fachbereichsräte) in the student group Delegates representing the interests of student assistants



More information: <http://www.uni-muenster.de/wwu/wahlen/index.html>

### ELECTION SCHEDULE

|  |                        |
|--|------------------------|
| Submission of candidate nominations :                    | 15 May – 23 May 2017   |
| Display of electoral registers (incl. objection period): | 19 May – 24 May 2017   |
| Deadline for correcting mistakes:                        | 29 May 2017            |
| Voting period:   | 19 June – 23 June 2017 |
| Election results / official notice:                      | 3 July 2017 (3 pm)     |

For all questions related to election matters, the submission of documents, and changes or objections to the electoral register, please contact the Election Office (*Wahlamt*) of the University of Münster, Schlossplatz 2 (Schloss), 48149 Münster, Rm. 109, Tel. (0251) 83-22107, Mon – Thu, 9 am – 12 pm and 2 pm – 4 pm, Fri 9 am – 12 pm.

I. The election for the Senate and Faculty Boards in the student group, as well as the election of delegates representing the interests of student assistants, is conducted by **ballot box voting** together with the election of student representatives to the Student Parliament and the departmental student councils. Elected representatives hold a one-year term of office. The term begins on 1 Oct. 2017 and ends on 30 Sep. 2018.

II. (1) **Only those listed on the electoral registers are entitled to vote. For the election of delegates representing the interests of student assistants, the electoral registers for the Senate election will be used.** The registers are drawn up by each faculty and placed on display for review at the corresponding Faculty Office (*Dekanat*) and the Election Office from 19 May 2017 to 24 May 2017 during regular office hours. Each registered voter is responsible for verifying that his/her name is listed on the electoral registers, that his/her address is correct, and that he/she is assigned to the right electoral district (*Wahlkreis*) or faculty. After the display period has ended, it is no longer possible to make changes to the register, e.g. add names, change addresses, or switch from one member category or faculty to another.

III. (2) All nominations must contain the following information about the candidates: member group, electoral district, last name, first name, faculty, personnel or student ID number, date of birth. The nomination may also include a statement regarding whether the candidate is a member of a political party or group at the University or whether he or she is politically unaffiliated. Along with the nomination, the candidate must submit a written statement agreeing to accept the nomination and, if elected, accept the election as a member or alternate member. Only those who have been nominated in accordance with the regulations can be elected. The number of seats allocated to each nomination is calculated according to d'Hondt.

III. (3) If a reserve list cannot be drawn up due to an insufficient number of nominated candidates in an electoral district or faculty, all existing or resulting vacancies are left unfilled.

### SENATE

| Electoral districts   | No. of seats |
|---|--------------|
| 0 University (total)  |              |
| 1 Faculty of Protestant Theology/Faculty of Catholic Theology, Faculty of Law, School of Business and Economics   | 1            |
| 2 Faculty of Medicine   | 1            |
| 3 Faculty of Educational and Social Science, Faculty of Psychology/Sport and Exercise Sciences, Faculty of History and Philosophy, Faculty of Philology, University Library (ULB), Centre for Teacher Education, Faculty of Music | 1            |
| 4 Faculties of Mathematics and Sciences (FB 10 – 14), Centre for Information Processing (ZIV)   | 1            |
| Total no. of seats  | 4            |

With the exception of Electoral District 2, each list should, if possible, contain candidates from several of the faculties belonging to the respective electoral district.

Members of the Senate are elected on the basis of personalised proportional representation. Voters are granted as many votes as there are seats to be filled in their respective electoral districts.

### FACULTY BOARDS

| Faculties                                  | No. of seats |
|--|--------------|
| 01 Protestant Theology                     | 3            |
| 02 Catholic Theology                       | 3            |
| 03 Law                                     | 3            |
| 04 School of Business and Economics        | 3            |
| 05 Medicine                                | 4            |
| 06 Educational and Social Science          | 3            |
| 07 Psychology/Sports and Exercise Sciences | 3            |
| 08 History and Philosophy                  | 3            |
| 09 Philology                               | 3            |
| 10 Mathematics and Computer Science        | 3            |
| 11 Physics                                 | 3            |
| 12 Chemistry and Pharmacy                  | 3            |
| 13 Biology                                 | 3            |
| 14 Geosciences                             | 3            |
| 15 Music                                   | 2            |

Members of the Faculty Boards are elected on the basis of personalised proportional representation.

Voters are granted as many votes as there are seats to be filled in their respective Faculty Board. If electoral districts are formed in Faculties 06, 07 and 09, voters are granted – in derogation of the above – as many votes as there are seats to be filled in their respective electoral districts.

II. (2) Voters belonging to or studying at more than one faculty can change the faculty in which they are registered by submitting an irrevocable declaration in person to the Election Office (*Wahlamt*) of the University during the display period of the electoral registers. **This procedure also applies to all other objections to the electoral register.** Forms can be obtained at the Election Office or online at <http://www.uni-muenster.de/wwu/wahlen/index.html> (in Germany only). Changes to the electoral register apply uniformly to all elections and are only valid for the elections in the summer semester 2017.

### III. Nominations for election to the Senate and Faculty Boards

(1) All lists of nominated candidates have to be submitted to the Election Office in person and on time by an authorised person. **Only those lists submitted prior to the deadline will be counted as valid.** Lists for the Senate may not contain more than nine candidates. Lists for the Faculty Boards may contain a maximum of five times as many candidates as student group seats to be filled in the respective Faculty Board. Re-election is permitted.

As stipulated by § 11 c of the *Hochschulgesetz NRW* (Higher Education Act for North Rhine-Westphalia), all committees must have a balanced gender ratio. When drafting the candidate lists, committees should strive to ensure an equal representation of male and female candidates.

Forms required for the submission of these lists can be obtained at the Election Office or downloaded from: <http://www.uni-muenster.de/wwu/wahlen/index.html> (in German only).

IV. The delegation representing the interests of student assistants is comprised of three students. Candidates are nominated by the General Student Committee (ASTA). Each voter has one vote. The three candidates who receive the highest number of votes are elected as delegates. In the case of a tie, the election is decided by lots.

V. **Voters can cast their vote at any of the ballot boxes** installed for this purpose by the student body of the University of Münster. Ballots are provided at each ballot box. Students must present proof of voting eligibility by way of an official photo ID or student ID number.

Eligible voters may also **vote by post**. The election documents can be requested in writing from the **Election Officer of the student body up until five days prior to the first election day**.

VI. The election results are made public to all members of the University (posted on the bulletin board in the *Schloss*, first floor, published in the “*Amtliche Bekanntmachungen*” (Official Announcements) of the University of Münster, and announced on the Internet).

VII. Voters have the right to challenge the Senate and Faculty Board election results, as well as the election of delegates representing the interests of student assistants within a period of ten days after publication through an objection. This objection must be submitted to the Election Review Committee (*Wahlprüfungsausschuss*) of the Senate in writing and concern the violation of fundamental election procedures and/or regulations.

Münster, 22 March 2017  
Election Supervisor  
Dr. R. Weiß

The above announcement by the Election Supervisor is hereby published.  
Münster, 22 March 2017  
Rector of the University of Münster  
Prof. Dr. J. Wessels

Please note: This is a translation of the original German text and is intended for your information only. Under German law only the official German version of the “*Bekanntmachung der Wahlen im SoSe 2017*” is legally binding.