

Westfälische Wilhelms-Universität Münster (University of Münster)  
Studierendensekretariat (Student Admissions Office)  
Schlossplatz 2  
48149 Münster

### Request for cancellation of enrolment

|                             |  |
|-----------------------------|--|
| last name, first name       |  |
| student ID number           |  |
| date of birth               |  |
| street, no., postcode, town |  |
| phone                       |  |
| e-mail address              |  |

**Degree course:** \_\_\_\_\_

**Cancellation of enrolment must be requested by the beginning of semester (deadline: 31 March for a summer semester, 30 September for a winter semester).**

I do not want to begin studying at the University of Münster.

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | I have not yet transferred money to the University of Münster.   |
| <input type="checkbox"/> | I have already transferred the semester fee and request a refund. I have enclosed the request form.        |
| <input type="checkbox"/> | I have already uploaded a photo. I enclose the student ID card or will send it back when it is sent to me. |
| <input type="checkbox"/> | I have not yet uploaded a photo.   |

**Reason (optional):**

|                          |   |
|--------------------------|---|
| <input type="checkbox"/> | I have received an offer of admission from my preferred university. |
| <input type="checkbox"/> | I have chosen another specialization/another subject.               |
| <input type="checkbox"/> | I have started/resumed an occupation or training.                   |
| <input type="checkbox"/> | I have not found accommodation.                                     |
| <input type="checkbox"/> | Other:  |

After we processed your request, you will find your updated documents if you click "My requests" in your Self-Service.

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(signature of student)