

Westfälische Wilhelms-Universität Münster
eLectures, z.Hd. ZHL.digital
Fliednerstraße 21
48149 Münster

Title	Name	Surname	Faculty
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Username (ZIV)	e-mail
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Requests the recording of the following event(s):

Single event

Title of the event	Room
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Date DD.MM.YYYY	Start time	End time
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Series of Events

Title of the series	Room
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Semester	Event ID (from LSF)
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The recording(s) should be published:

In a Learnweb course with the ID:

Create new course

publically on the eLectures video portal.

I want to examine the recordings before publishing.

Please note that this form is a translation. The official valid form is the german version.

The lecturer will be recorded on the agreed upon date. This includes the videorecording of the lecturer, the recording of audio as well as the signal displayed by the beamer. After the recording has been successful the recording is provided to the lecturer. The recordings as well as associated anonymized usage statistics will be kept for 4 years, after which they will be deleted. If the lecturer is no longer employed by the University of Münster before those 4 years pass, the recordings will still be kept. A individual written agreement with the eLectures team is required if an early deletion is desired in such a case.

The University of Münster will conduct the incumbent tasks and duties with utmost care. Claims by the lecturer against the University of Münster, including claims for compensation of indirect damages, e.g. loss or incorrect processing of data in any form, are excluded. In case of liability for intent, gross negligence, non-performance of the agreed upon services or other legal reasons the claim for compensation is limited to the extend of actual damages.

The lecturer assures to the best of his knowledge that only material that is free of third-party copyright is used for the recordings, except if the provisions of copyright ("quotation right") have been adhered to. Should nevertheless exist third-party copyright in these materials the lecturer is required to immediately inform and release the University of Münster from any such claims.

Location, Date

Signature of the lecturer(s)