**MEMORANDUM OF UNDERSTANDING**

**between (the Faculty/Department of … of) the University of …**

**and**

**(the Faculty/Department of … of)[[1]](#footnote-1) the University of Münster**

The (Faculty/Department of… of the ) University of … and (the Faculty/Department of… of)**[[2]](#footnote-2)** the University of Münster (hereinafter referred to as „the parties“) with this Memorandum express their interest to coordinate and collaborate in academic activities pertaining to effective and mutually beneficial cooperation, to develop academic and cultural exchange and to extensively cooperate towards the internationalisation of higher education.

The parties strive to encourage direct contact between students and staff of their various faculties and institutes. Possible forms of co-operation are:

1. Exchange of graduate and undergraduate students for study and research
2. Exchange of faculty members for research, lectures and discussions
3. Exchange of non-academic staff for exchange of experiences
4. Joint research activities
5. Co-organisation and participation in lectures, seminars and conferences
6. Exchange of academic materials and academic publications and information
7. Co-operation in administrative issues
8. All other relevant activities of mutual interest

The themes of joint activities, the conditions for utilising the results achieved and the arrangements for specific visits, exchanges and other forms of co-operation will be negotiated separately for each specific case by the concerned parties and will be agreed upon in writing prior to the initiation of the particular programme or activity. Activities to be implemented can be formally incorporated as an addendum to this Memorandum.

It is understood that all financial arrangements between the parties will be negotiated individually on a project-by-project basis and will be detailed in the respective addendum to this Memorandum.

This Memorandum will be effective from the date of signature for an initial period of five years. Thereafter, it shall be automatically extended indefinitely, subject to revision or modification by mutual consent. Amendments to this Memorandum need to be agreed upon in writing to become effective. Either party may terminate this Mem0randum by written notification at least six months in advance of the effective date of termination.

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| For THE University of ... |  | For THE University of Münster**[[3]](#footnote-3)**: |
| Place/Date: |  | Place/Date: |
| …  President/Rector |  | Prof. Dr. Johannes Wessels  Rector |
| (Address University) |  | University of Münster  Schlossplatz 2  48149 Münster  Germany |
| For THE faculty/Department of ... |  | For THE faculty/Department of ... |
| Place/Date: |  | Place/Date: |
| …  Dean/Director |  | …  Dean/Director |
| (Address Faculty/Department) |  | (Address Faculty/Department) |

1. Nichtzutreffendes streichen [↑](#footnote-ref-1)
2. Nichtzutreffendes streichen [↑](#footnote-ref-2)
3. Zeichnung durch den Rektor nur bei universitätsweiten Agreements [↑](#footnote-ref-3)