

What is MIAMI?

MIAMI – „Münstersches Informations- und Archivsystem für multimediale Inhalte“ (Münster information and archiving system for multimedia-based contents) – is a repository for members of the WWU Münster. It can be used to publish and archive digital and multimedia-based university documents.

Dissertations at the WWU Münster

Since 1997, the publication requirement for dissertations can be fulfilled digitally. In addition to the digital publication, a certain number of printed copies is required. The exact regulations for submitting and publishing dissertations are contained in the PhD requirements of the WWU Münster.

The ULB Münster publishes the digital dissertations on the internet and archives them. The documents can be found in library catalogues and by national and international search engines.

In addition to the digital publication you can also commit a printed version as part of our series „Wissenschaftliche Schriften der WWU“ (Academic Works of the WWU).

Who are your contacts?

- **Information about publishing with MIAMI or in the series of the WWU, personal consultation, classes:**

Universitäts- und Landesbibliothek
ServicePunkt Digitale Dienste
phone: 0251 83-25529
miami@uni-muenster.de

- **Answers to general questions, information about formalities and the delivery of the dissertation (please make an appointment):**

Universitäts- und Landesbibliothek
Hochschulschriftenstelle
phone: 0251 83-24049
diss.ulb@uni-muenster.de

- **Questions about PhD requirements:**

Responsible dean's office.

ServicePunkt Digitale Dienste

Universitäts- und Landesbibliothek Münster
Krummer Timpen 3, 48143 Münster
phone: 0251 83-25529, fax: 0251 83-28398
e-mail: miami@uni-muenster.de



**Digital & printed
dissertations
at the
University of Münster**

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Digital publication

Which advantages does a digital publication of your dissertation offer?

- immediate and worldwide availability, independent of time and location
- publication at a reasonable price
- persistent URNs for citations
- convenient search by metadata
- integrated access to various media formats

What should be considered when creating a digital publication of your dissertation?

When publishing a digital dissertation, some formal and technical guidelines should be considered, e.g.:

Information about the document (metadata)

- title, author
- abstract (max. 1.000 characters, ASCII-text)
- subject headings, keywords
- further details in the checklist

Accepted file formats

- PDF/A (Portable Document Format)
- PS (Postscript)
- conventional multimedia formats (e.g. JPEG, GIF, WAV, MP3, RM, WMV, ...)

File guidelines

- file name: lower case only, no umlauts, blanks or special characters
- no security settings (password protection) in PDF/A files
- further details in the checklist

Legal aspects

- The terms and conditions specified in the „Erklärung zur Abgabe digitaler Dissertationen“ (Declaration of the Submission of Digital Dissertations).
- The author rights are protected.
- Any additional publications of your dissertation must contain a reference to the MIAMI publication.

A complete summary of the regulations for creating and submitting a digital dissertation is available on our website:

<http://miami.uni-muenster.de/publizieren/>

Here you will also find forms like the „Erklärung zur Abgabe digitaler Dissertationen“ (see above) and the „Checkliste digitale Dissertationen“.

Further questions about MIAMI are covered under „FAQ“ at

<http://miami.uni-muenster.de/service/faq.html>

What is required for the submission of your dissertation?

- digital dissertation (on a storage device)
- information about the document (metadata)
- printed copies
- „Erklärung zur Abgabe digitaler Dissertationen“ (see above)
- possibly forms from the dean's office
- an appointment with the „Hochschulschriftstelle“

Print publication

If you completed your dissertation „magna cum laude“ or better, we also offer to print a paper version of your work as part of our series „Wissenschaftliche Schriften der WWU“ (Academic Works of the WWU).

This so called „hybrid publishing“ combines the advantages of both printed and electronic publications.

Which advantages does a printed publication of your dissertation offer?

- reader-friendly print version
- ease of finding the publications in catalogues
- long-term archiving
- affordable costs for publishing and a reasonable purchase price due to the print-on-demand practice

Our service

We support you in the various steps of the publishing process and take care of contacting our partner publishing house in Münster which issues the printed version.

Costs

A book-project with 250 pages costs about 300 € in the smallest edition. In the book trade one copy costs about 18 €; as the author you are granted a reduced price. Further information is available at:

<http://www.ulb.uni-muenster.de/wissenschaftliche-schriften>