

Regulations of the
Graduate School *European Classics*
at the Philosophical Faculty
of the University of Münster
of 9th July 2010

[Please note: This translation of the official German version of the regulations of the Graduate School has been prepared as a guide and help for foreign students.
Only the official German version is valid (*Amtliche Fassung*)]

§ 1 Profile

The present cultural situation is influenced by a constantly accelerating globalization. The more European culture loses its natural validity and is in competition with other cultures and traditions, the more important the question is about the cultural identity of Europe. In the search for the bases, upon which globally a trans-cultural understanding can develop, a much deeper insight into the European profile i.e. its internal convergences and differences – diachronically and synchronously – is an indispensable prerequisite. To fulfil this is a genuine task of interdisciplinary arts research.

The repetitive emergence as ‘classically’ experienced epochs has created a basic phenomenon of European intellectual history. An epoch is understood as being ‘classical’ when regarded as exemplary and a benchmark, whether in its own view or in the view of others i.e. either in its effect on contemporaneous foreign cultures (acculturation) or in its after-effect within one of its endowed cultural traditions.

A thus understood ‘classical period’ unfolds its influential potency in all forms of intellectual life such as philosophy, religion, literature, language, art and politics. In research these epochs are given special attention. As each of these ‘classical periods’ has, since antiquity, been in a continuous cultural connection with the tradition under simultaneous transformation, they are always characterized by a specific relationship between continuity and change. By taking a closer look at them, it is easy to see to what extent the continuation of European history of ideas exists on the one hand in a constancy of delivered questions and answers, and on the other hand – either consciously or unconsciously – arrived at innovations, in which the answers to the traditional questions vary or that there is not even an identity ... but old problems are relinquished and new ones form. Thus each ‘classical period’ is determined by its relationship to preceding ‘classical periods’ and for its part becomes the point of reference of the future.

The study of the ‘classical periods’ as well as their relationship to each other thus provides a particularly concise yardstick in answering the question about what can perhaps be called European identity. In the long run from a multitude of investigations, the possibility of an overall view is created, which can provide a complete picture of either the change in the identity and/or also – carried out in certain way – the change as identity. In order to provide a contrast, this should include research on the non-classical as well as on the phenomenon of the classical period in non-European cultures.

In the context of the Bologna process, the doctorate is seen as a phase of independent academic work. The Graduate School *European Classics* wants to make this possible for particularly talented young researchers in the context of a structured and cooperatively supervised doctorate programme. By setting itself the above-mentioned task, the Graduate School *European Classics* conveys the conviction, shared by the subjects involved, of the indispensability of research in the humanities as a means to determine one’s own cultural profile, particularly in the framework of a modern, future-

oriented society. Beyond this and in particular, it wants to contribute to making research in the humanities at the University of Münster nationally and internationally visible.

§ 2 Procedural rules

The Graduate School European Classics regards the doctorate as the third phase of the Bologna process of European universities initiated in 1997. In the context of its objectives (see § 1) it guides particularly suitable doctoral students in achieving the degree of *Doctor philosophiae* (Dr. Phil.) in accordance with the doctoral degree regulations of the Philosophical Faculty of the University of Münster. These regulations of the Graduate School European Classics restrict themselves to the framework of the doctoral process, so far as the details are regulated in the doctoral regulations of the Philosophical Faculty. It supplements rules only where specific regulations are necessary.

§ 3 Duration and extent of the doctoral programme

- (1) The doctorate is carried out in one subject. The doctoral programme consists of
 - a. a structured and jointly supervised doctoral course of studies of usually three years as well as
 - b. a doctoral examination.
- (2) The doctorate is usually in the same subject in which the doctorate examination is taken.
- (3) If a student is accepted for the doctoral programme after a Bachelor degree course or equivalent qualification, or if the doctoral subject does not correspond with the academic subjects of the preceding study phases or if a remediable lack in the level of knowledge is determined in the case of an otherwise suitable student, an additional, at the most one year, qualification phase can be stipulated in the supervisory agreement (see § 7 exp. 5).
- (4) The doctorate is completed with the following achievements:
 - a. a scientific paper (thesis), written usually in German or English, which must be written in one of the subjects specified in §4 and which corresponds thematically to the profile of the Graduate School. It is usually not more than 250 pages;
 - b. an oral examination (disputation), which can be held in German or English, in which the theses of the dissertation are discussed and defended in the context of the overall research field.

§ 4 Doctorate subjects

The doctorate is carried out in one of the following subjects:

1. Egyptology
2. English studies
3. Ancient history
4. Byzantine studies
5. Early Christian archaeology
6. German studies
7. Indo-European studies
8. Classical archaeology
9. Classical philology/Classical Greek studies

10. Classical philology/Latin studies
11. Coptic studies
12. History of art
13. Latin philology of the Middle Ages
14. Nordic philology
15. Philosophy
16. Romance studies
17. Sinology
18. Slavic studies

§ 5 Members of the Graduate School

The members of the Graduate School are as follows:

(1) Committee of professors:

The faculty council appoints the committee of professors. It also decides on the admission of further members proposed by the group. Members of the committee include:

- all members of the Philosophical Faculty authorized to perform doctoral training, as long as they have applied for membership and correspond to the profile of the Graduate School;
- individually co-opted members of other faculties and departments of the University of Münster, as well as other domestic and foreign universities who are authorized to perform doctoral training.

The membership of the committee of professors lasts for three years and is extendable on request. It assumes active co-operation. In justified cases the faculty council can, with a two-thirds majority, expel members at the request of the committee.

(2) Committee of doctoral students of the Graduate School; its members are:

- all doctoral students active in the context of the Graduate School,
- doctoral students who for a limited time have guest status.

§ 6 Organization of the Graduate School

(1) Committee of professors: The committee of professors meets at least twice a year, minutes of the meeting are kept and decisions are made with a majority vote concerning

- the organization of the doctoral programme
- the organization of the curriculum
- the creation of further internal organs of the Graduate School (see sections 2-5)
- nomination of new members into the committee of professors to the faculty council
- selection of doctoral students
- allocation of resources
- the further development of the Graduate School

(2) Committee of doctoral students: The committee of doctoral students holds a meeting at least once a year, and minutes of the meeting are kept. The committee elects with a majority vote a spokesperson and deputy. The spokesperson represents the committee of doctoral students in the executive committee.

- (3) Spokesperson: The committee of professors selects by majority vote a spokesperson of the Graduate School as well as a deputy. The term of office is two years. Re-election is possible. The spokesperson represents the school externally and deals with the day-to-day business of the Graduate School.
- (4) Executive committee: The executive committee consists of the spokesperson of the Graduate School, the deputy and the spokesperson of the committee of doctoral students. Under leadership of the spokesperson the executive committee is responsible for
- the day-to-day tasks of organization and finance
 - external contacts and representation
 - the preparation of resolutions by the committee of professors
 - the regulation of conflicts
 - providing course guidance when necessary
- It functions as direct partner for professors and doctoral students.
- (5) Co-ordinator: The executive committee can employ a co-ordinator to perform the organizational tasks.

II. Doctoral degree programme

§ 7 Admission to the doctoral degree programme

- (1) The applicant must apply for admission to the doctoral programme in either German or English to the executive committee of the Graduate School. The application should state the intended topic of the thesis, the preferred primary supervisor as well as the examination subject. The doctorate subject usually corresponds to that of the first degree, but another subject area can be chosen in justified cases.
- (2) The following conditions must be proven:
- a. a relevant university degree or an equivalent qualification according to § 4 section 2 to 4 of the doctoral regulations of the Philosophical Faculty,
 - b. foreign language skills according to § 4 section 5 of the doctoral regulations of the Philosophical Faculty,
 - c. a curriculum vitae,
 - d. an abstract of maximum five pages of the planned thesis,
 - e. a statement by the applicant concerning the desired supervisory team as well as their academic and personal suitability; additional references are possible and desirable.
- (3) The executive committee examines whether the application fulfils the requirements according to section 1 and 2 as well as corresponds to the profile of the Graduate School according to § 1 (characteristics of the classics and their reception). In cases of doubt the executive committee can invite the candidate for an interview, which may be attended by the requested supervisors as well as all members of the committee of professors. Minutes are kept of the interview and an assessment made. If the conditions mentioned are not fulfilled, the request is rejected. Renewed application is possible.
- (4) The executive committee provides the committee of professors with details on assessing the suitability of applicants, who then decide on suitable applicants and if necessary provide a ranking list according to which candidates will be accepted to the Graduate School. The list is

submitted to the faculty council with all the documents necessary according to § 6 of the doctoral regulations of the Philosophical Faculty for decision over the admission of the doctoral candidate. After approval by the faculty council, the applicant will be accepted at the Graduate School European Classics.

- (5) If, despite a basic suitability of an applicant according to §3 Section 3, additional measures should be undertaken to improve the level of knowledge, the committee of professors can set requirements to remedy this and determine suitability only with reservations. The requirements, which may not extend the doctoral degree by more than one year and may be carried out during the doctoral degree, are to be stated in the supervisory agreement in their nature, scope and place during the doctoral degree.

§ 8 Supervision

- (1) The doctorate will be supported by an individual supervisory group, whose members must be selected as specified in § 5 Section 1. The members of the supervisory group are in principle equal. The supervisory team consists of
- a primary supervisor, who represents the doctoral subject usually in a full-time capacity at the Philosophical Faculty of the University of Münster.
 - a second supervisor who usually represents one of the subjects stated in §4 at the Philosophical Faculty of the University of Münster or of another university. In the case of interdisciplinary work, the second supervisor can with justification represent a subject area not specified in §4.
- (2) The applicant can propose members of the supervisory team.
- (3) The supervisory team and the applicant together draw up a structured study plan, based on the individual strengths and needs of the applicant. The supervisory team provides advice and supervision based on the continuous examination and assessment of the progress of the course and doctorate.
- (5) After assessing the suitability of an applicant by the committee of professors, a written supervision agreement is drawn up and signed by the applicant and the supervisory team (see Appendix B). The supervision agreement stipulates:
1. the plans and objectives of the applicant,
 2. further qualifications to be acquired as deemed necessary by the supervisory team (e.g. in the case of knowledge gaps as well as admission to the doctoral programme after a Bachelor degree according to §4 Section 2b and 4 of the doctoral regulations of the Philosophical Faculty),
 3. the individual study programme,
 4. the work plan and time scale,
 5. the tasks and obligations of the supervisor.
- (6) The agreement can be terminated by one side, if mutual cooperation no longer appears possible. However the dean of the Philosophical Faculty must first be called as mediator.
- (7) If there is a serious or permanent breach of the supervision contract on one or both sides, the faculty council can dissolve it and terminate the procedure.

§ 9 Academic stipulations of the doctoral degree

(1) The doctoral degree is comprised of 180 ECTS points (1 ECTS point is equal to about 25-30 hours of work), allocated as follows:

- thesis (130 ECTS points)
- compulsory and elective courses specific to the subject area (30 ECTS points)
- 'Philosophicum' courses: Participation in an interdisciplinary course (2 ECTS points) as well as in a course in academic theory (3 ECTS points)
- oral defence (15 ECTS points)

(2) The requirements can be fulfilled through the following:

a. Compulsory requirements (altogether 15 ECTS points):

- a regular (at least once a term), prepared individual meeting with the supervisory team for the doctoral student to present their work so far, joint discussion, as well as future project development. Minutes of the meeting should be taken and signed by those present (6 x 1 ECTS point = 6 ECTS points)
- regular participation in a biannual colloquium organised by and for the doctoral students, in which the students present their research results in the form of lectures with discussion. Each student should give a lecture at least twice, and in the course of the second or third doctorate year, should have participated in the organisation of the colloquium at least once (3 x 1 + 3 x 2 ECTS points = 9 ECTS points).

b. Elective requirements (altogether 15 ECTS points by selectable courses; if one of the options mentioned is allocated more than 4 ECTS points, then it can only be taken into account once):

- giving a lecture at a conference (5 ECTS points)
- organization of an academic conference (6-8 ECTS points)
- organization of a colloquium for the Graduate School (3 ECTS points)
- study period abroad (5-15 ECTS points)
- publication of an article or an essay (8-10 ECTS points)
- giving one's own two hours' per week course (5-8 ECTS points)
- giving a lecture as part of a lecture course (2 ECTS points)
- participation in a reading group organized by doctoral students for at least one year (5 ECTS points)
- participation in an editorial course or workshop, (3 ECTS points with performance record, 1 ECTS point without performance record)
- attendance of a course (lecture, seminar, exercise) without performance record (1 ECTS point)
- attendance of a course (main seminar) with performance record (3 ECTS points)
- participation in a doctoral student colloquium (3-5 ECTS points)
- participation in a workshop on the theme of 'classical period' (3-5 ECTS points)
- participation in a rhetoric class and/or a class to improve written or spoken English in lectures or publications (1 ECTS point)

§ 10 Admission to the doctoral examination

(1) The doctoral student applies in German or English to the dean of the Philosophical Faculty to be admitted to the doctoral examination (see § 6 of the doctoral regulations of the Philosophical

Faculty). The application must state the topic of the thesis, the primary supervisor as well as the examination subject.

(2) The following must be enclosed with the application:

- a curriculum vitae showing educational or professional qualifications
- proof of academic performance achieved in the context of the doctoral degree (30 ECTS points)
- proof of foreign language skills
- three copies of the thesis
- if appropriate a listing of other academic publications
- a written statement by the student confirming that the thesis was written independently, all sources and aids are indicated and that the thesis has not already been submitted for examination purposes.

(3) The application must be approved if the submitted documents are complete. If the application is rejected this must be done in writing stating the reasons and how the student can appeal. Before issuing the rejection, the student should be given the opportunity to comment.

(4) An appeal can be made against a rejection, which is decided by the faculty council in consultation with the supervisory team or rather the relevant institution (graduate school, graduate college). The notification of objection has to be justified and sent with information on how to appeal. If the defects are remedied, the student can reapply for admission to the doctoral examination.

(5) The application for admission for the doctoral examination can be withdrawn, as long as no appraisal has been submitted. In this case the application is regarded as not having been submitted.

§ 11 Appraisal of the thesis

(1) Two assessors, whose qualifications correspond to those stated in §5, Section 1, are appointed by the dean to appraise the submitted thesis. At least one of them must be a permanent representative of the doctoral subject in the Philosophical Faculty at the University of Münster and member of the Graduate School European Classics. The first appraisal is usually provided by the primary supervisor. The second appraisal is usually provided by a representative of one of the subjects specified in §4 at the Philosophical Faculty of the University of Münster or another university. In the case of interdisciplinary work, it can also be provided by a representative from a subject area not specified in §4 in exceptional cases justified by the supervisory group to the dean.

(2) The assessors submit their written appraisal of the thesis to the executive committee of the Graduate School within three months. They request acceptance or refusal of the thesis indicating their reasons and suggest a grade. The following grades apply:

- summa cum laude = with distinction (0)
- magna cum laude = very good (1)
- cum laude = good (2)
- rite = pass (3)

On this basis the executive committee of the Graduate School express their recommendation towards the faculty council concerning the acceptance or rejection of the thesis.

- (3) In special cases (e.g. deviation of the appraisals by more than one grade) a third assessor can be consulted, who is usually a representative of the doctoral subject and can also be from another university.
- (4) The faculty council determines the evaluation of the thesis on the basis of the appraisals. The arithmetic mean is calculated from the assessors' grades. Fractional digits up to '5' are rounded up to the next grade; fractional digits of '6' and above are rounded down. The grade 'summa cum laude' can only be awarded if given by all assessors. If one assessor does not give 'summa cum laude', then a numerical value is calculated based on 1.0.
- (5) The assessors can require the doctoral student to edit or revise the thesis before publication. If opinions vary concerning the revisions to be made, the executive committee of the Graduate School decides.
- (6) The thesis and appraisals are available for inspection within the faculty for a period of three weeks to all faculty members, who according to §8 Sec. 3 of the doctoral regulations of the Philosophical Faculty are authorized examiners. All authorized examiners are notified and are entitled to give a statement. Statements must be made within the inspection period and be submitted at the latest two weeks after the end of this period.
- (7) The thesis is rejected if suggested by both assessors. The thesis is accepted if suggested by both assessors and no other authorized examiner of the faculty has recommended its rejection.
- (8) If the rejection of the thesis is suggested in one of the appraisals or by an additional authorized examiner of the faculty, then the faculty council in consultation with the executive committee of the Graduate School can obtain a third appraisal (see Sec. 3). If the majority recommends rejection, then the thesis is rejected. In cases of doubt the faculty council decides in consultation with the executive committee of the Graduate School.
- (9) If the thesis is rejected, then the doctoral candidate must be notified and given the reasons. § 10 Sec. 3 and 4 are valid accordingly. With the rejection of the thesis the doctoral examination is terminated.
- (10) The doctoral student may reapply for the doctoral examination within two years after receiving notification of the rejection, on presentation of a revised or newly written thesis.
- (11) The evaluated original copies of the thesis are returned to the student after completion of the doctorate.

§ 12 Oral examination/Disputation

- (1) The oral examination is on the subject of the doctorate in the form of an academic discussion (disputation) lasting 120 minutes. It takes place at the earliest one month and usually at the latest six months after the end of the inspection period. It is open to faculty members and should be made public, stating the names of the examiners, at least two weeks before. The doctoral candidate and examiners should be given notification separately.
- (2) Members of the supervisory team, all assessors as well as at least one further member of the Philosophical Faculty can act as examiners or rather are members of the examination committee. The primary supervisor is usually the chair of the commission. He/she proposes the members of the commission to the executive committee of the Graduate School. The faculty council decides on the proposal of the executive committee.

- (3) There must be at least three examiners present during the examination. Upon the request of the supervisor and with agreement of the candidate, the faculty council can select additional habilitated or otherwise qualified examiners.
- (4) The examiners' questions have priority. In principle however all those present have the right to ask questions if they are related to the subject matter of the doctoral candidate.
- (5) During the disputation the student gives a 15-minute lecture on the thesis and then answers questions from the audience. He/she should thereby prove their ability to judge and discuss questions worked on in the thesis in the context of comprehensive perspectives of the relevant subject. The doctoral candidate is expected to show they have an overview on their specialist subject area, but that they are also able to reflect on their own research field in an interdisciplinary context. Academic follow-up projects and job prospects can likewise be a component of the disputation.
- (6) After the examination the grade is calculated by the commission according to the arithmetic mean. The evaluation scale specified in § 11 sec. 2 is hereby applicable. Fractional digits up to '5' are rounded up to the next grade; fractional digits of '6' and above are rounded down. The grade 'summa cum laude' may only be awarded, if there is no more than *one* deviating vote, and which may not be worse than 'magna cum laude'.
- (7) If at least half of the examiners do not give a pass grade, then the candidate has failed the examination. The examination is also considered failed if the candidate misses the appointment or withdraws during the examination without valid reason. The reasons for missing the appointment or resigning are to be submitted in writing. The decision to fail the candidate is made by the dean in consultation with the executive committee of the Graduate School. § 10 sec. 3 and 4 are applicable accordingly.
- (8) Minutes are to be made concerning the process and result of the oral examination by an academic holding a doctorate.
- (9) The candidate will be informed of the result by the dean.
- (10) If the candidate passes the oral examination, the dean will issue a certificate stating that the thesis was accepted and the oral examination was successfully concluded.
- (11) A failed oral examination can be repeated only once within eighteen months, and at the earliest fourteen days after the failed first attempt.
- (12) Candidates who fail the oral examination will be informed in writing by the dean. They will also be given information about rules concerning repetition of the examination, the time scale and also on the right to appeal. Candidates can appeal against the examiners decision. The faculty council, on consultation with the executive committee of the Graduate School, decide on the appeal. The decision on the appeal must be justified and sent to the candidate with information on his/her right to appeal. If the candidate misses the deadline, or chooses not to repeat the exam or fails again, then they have failed the doctorate.

§ 13 Calculating the final grade

- (1) The faculty council calculates the final grade according to the grading scale in §11 Sec. 2 on the basis of the grades for the thesis and the oral examination. The grade for the thesis counts for twice that of the oral examination. For the final grade, fractional digits up to '5' are rounded up to the next grade; fractional digits of '6' and above are rounded down.
- (2) A final grade of 'summa cum laude' can only be awarded if both parts were awarded 'summa cum laude'.

§ 14 Publication of the thesis

- (1) The thesis may only be published when the dean, in consultation with the primary supervisor, has declared it ready for printing and the conditions according to §11 Sec. 5 are fulfilled.
- (2) The dean may grant that the thesis is published in a language other than those stated in §2 Sec. 3 upon the request of the doctoral student.
- (3) The publication of the thesis should be completed in printed, multiple or electronic form within two years after passing the examination. For further details see § 16 secs. 3 to 4 of the doctoral regulations of the Philosophical Faculty.
- (4) In exceptional cases the period can be extended. An application must be made by the student, which is decided by the dean. If the deadline is not kept by the student, all rights acquired through the doctoral results will be revoked.

§ 15 Presentation of the certificate

- (1) If the requirements of the doctorate are fulfilled, a doctoral certificate will be issued in German and English, and if desired also in Latin. The topic and grade of the thesis as well as the final grade of the doctorate are stated in the certificate. In addition it is also stated that the doctorate was accomplished at the Graduate School European Classics, and in a diploma supplement there is a listing of the grades achieved during the doctoral study. It is dated on the day of the last oral examination, signed by the dean and presented to the doctoral candidate in the presence of the examiners.
- (2) Upon receiving the doctoral certificate, the student has the right to use the doctoral degree.

§ 16 Invalidity of the doctoral qualifications

If it comes to light before the doctoral certificate is awarded, that the doctoral candidate has committed deception in the case of proof of fulfilment of the admission requirements for the doctoral examination or the study requirements or that essential admission requirements for the doctoral procedure were erroneously accepted, then the doctoral results can be declared invalid by the faculty council. § 10 sec. 4 and 5 are valid accordingly.

§ 17 Coming into effect of the regulations

These regulations come into effect the day after their publication in the official notices of the University of Münster.

Appendix A

Specialist language requirements necessary for the admission to the doctoral procedure in accordance with appendix A of the doctoral regulations of the Philosophical Faculty

For admission to the doctoral procedure in accordance with § 4 sec. 5 and appendix A of the doctoral regulations of the Philosophical Faculty, proof of the following specific language skills are required as follows. Deficient language skills may be caught up on during the doctoral degree. If working language skills are required, proof of three years of language classes in the relevant language at school must be given or proof of equivalent knowledge. This is ascertained by the faculty council, who also decide on equivalent forms of proof, and if necessary in consultation with an expert in the language concerned.

1. Egyptology
 - working knowledge of Ancient Greek
 - knowledge of Latin equivalent to the Latin proficiency test (test certificate required)
 - working knowledge of English and French
2. Ancient history
 - knowledge of Latin at intermediate Latin certificate level
 - working knowledge of English
 - working knowledge of French or another modern language
3. Byzantine studies
 - knowledge of Latin equivalent to the Latin proficiency test (test certificate required)
 - knowledge of Greek equivalent to the ancient Greek proficiency test (test certificate required)
 - knowledge of modern Greek acc. to study regulations
 - working knowledge of English, French
4. German philology
 - knowledge of Latin equivalent to intermediate level
5. English philology
 - working knowledge of two foreign languages (other than English)
6. Early Christian archaeology
 - knowledge of Latin equivalent to the Latin proficiency test (test certificate required)
 - knowledge of Greek equivalent to the ancient Greek proficiency test (test certificate required)
7. Greek philology
 - knowledge of Latin equivalent to the Latin proficiency test (test certificate required)
 - working knowledge of two foreign languages
8. Indo-Germanic linguistics
 - knowledge of Latin equivalent to the Latin proficiency test (test certificate required)
 - knowledge of Greek equivalent to the ancient Greek proficiency test (test certificate required)
 - working knowledge of ancient Indian
 - working knowledge of English, French and Russian

9. Classical archeology
 - knowledge of Latin equivalent to the Latin proficiency test (test certificate required)
 - knowledge of Greek equivalent to the ancient Greek proficiency test (test certificate required)
10. Coptic studies
 - knowledge of Latin equivalent to intermediate level
 - proof of participation in two (ancient) Egyptian language courses
 - working knowledge of a further foreign language
11. History of art
 - knowledge of Latin equivalent to the Latin proficiency test (test certificate required)
 - knowledge of English and French acc. to study regulations
12. Latin philology
 - knowledge of Greek equivalent to the ancient Greek proficiency test (test certificate required)
 - working knowledge of two modern foreign languages
13. Medieval Latin philology
 - knowledge of Latin equivalent to the Latin proficiency test (test certificate required)
 - working knowledge of two further foreign languages
14. Nordic philology
 - knowledge of Latin equivalent to intermediate level
 - knowledge of English and a further foreign language
15. Philosophy
 - knowledge of Latin equivalent to the Latin proficiency test (or alternatively intermediate level Latin and proof of participation in a Greek terminology course)
16. Roman philology (majoring in French)
 - knowledge of Latin equivalent to intermediate level
 - working knowledge of a second Roman language and English
17. Roman philology (majoring in Italian)
 - working knowledge of a second Roman language and English
18. Roman philology (majoring in Spanish)
 - knowledge of Latin equivalent to intermediate level
 - working knowledge of a second Roman language and English
19. Sinology
 - good knowledge of the modern and classical Chinese
 - working knowledge of Japanese, including proof of attendance of a language course equivalent to 4 hours per week over 4 semesters acc. to study regulations or comparable knowledge
 - reading skills in English and French
20. Slavic philology

- knowledge of Latin equivalent to intermediate level
- working knowledge of two further non-Slavic foreign languages (usually incl. English)

Appendix B

Supervision agreement



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European Classics*
c/o Philosophische Fakultät
Georgskommende 14 | 48148 Münster
philfak@uni-muenster.de

Supervision agreement

For the following doctoral agreement the following persons conclude a supervision agreement in accordance with § 8 sec. 4 of the Regulations of the Graduate School European Classics:

_____ (doctoral student)

_____ (primary supervisor)

_____ (second supervisor)

The two supervisors form the individual supervisory team of the doctoral student.

The doctoral student is completing his/her thesis at the Graduate School European Classics of the University of Münster

in the subject: _____

Working title of the thesis:

_____.

The thesis will be submitted in _____ (language).

The research project was described in more detail in an exposé of _____ (date) and accepted by the supervisory team and the Graduate School European Classics.

The thesis will be completed on a full time/part-time basis. If the doctoral student is employed by one or both members, it is expressly stated here that __ % of the weekly work time is available exclusively for the thesis work.

As provisional date for the completion of the thesis is: _____ (= submission date for appraisal).

The study agreement in the appendix applies to the doctoral project, valid from _____ and/or a more recent agreement agreed by both sides. The work and time schedule outlined therein were regarded by the supervisors as realistic.

The doctoral student is committed:

- to work on their own responsibility, independently, to work consistently and without delay to the doctoral project,
- to report regularly to the supervisory team on the work progress,
- to immediately inform the supervisory team in case of deviations from the work and time schedule.

The supervisory team is committed:

- to support the adherence to the work and time schedule as far as possible,
- regularly and at least once a term allow time for intensive reading, discussion and giving advice for the qualitative improvement of the work,
- commentate on any deficits in any part of the thesis before it is officially submitted,
- to introduce the doctoral student as far as possible to international academia.

Regular discussions at intervals of _____ between the doctoral student and the supervisory group should take place to promote the successful conclusion of the thesis. It is agreed to hold in-depth discussions on the progress of the work.

The doctoral student and the supervisory team commit themselves to work together in an open and cooperative manner and to adhere to the rules of good scientific practice (see <http://www.uni-muenster.de/de/kodex.pdf>). This means that both sides should respect the authorship of texts or ideas.

The agreement with its appendices will be examined regularly by those involved and modified if necessary. If obligations are not fulfilled, a meeting must be held between the parties to clarify matters.

If there is a conflict, the parties can turn to the acting executive committee of the graduate school and/or the dean of the Philosophical Faculty. If despite repetitive requests one of the two contracting parties does not adhere to the agreed upon arrangements, the supervision agreement can be terminated on either side after consultation with the acting executive committee of the graduate school and the dean of the Philosophical Faculty.

A termination of the doctoral project must be given in writing with reasons to the executive committee of the Graduate School European Classics by the doctoral student and the supervisory group (see the appropriate form). In this case the existing supervision agreement is invalid.

Those involved must declare their agreement to pass on general data, which through the collection of statistics and evaluation of doctoral supervision through the Graduate School European Classics serves as a basis for the further allocation of resources.

(Date, doctoral student)

(Date, primary supervisor)

(Date, second supervisor)

Study agreement

The work and time schedule of the doctoral student for the doctoral degree consists of individual compulsory (15 ECTS points) and elective credits (15 ECTS points):

Preparatory or additional qualification programme

§ 7 sec. 5 of the Regulations of the Graduate School European Classics intends that in certain cases additional qualitative improvements in the level of knowledge of the doctoral student can be agreed upon and carried out in preparation of or during the doctoral studies. The total period should not be more than an additional academic year.

Type and title of the course	Date	ECTS

Individual compulsory study programme

Type and title of the course	Date	ECTS

Individual elective study programme

Type	Date	Elective area	ECTS

Time schedule for the thesis

Date	Agreed achievements

Date/Signature
Primary supervisor

Date/Signature
Second supervisor

Date/Signature
Doctoral student

